



Building/Zoning Department
301 Coleman Avenue
Waveland, MS 39576
(228)466-2549
(228)467-5177 FAX

Application for a Zoning Change

Section 905. Applying for a Zoning Change

In applying for a zoning change, **the applicant will be required to submit the following information:**

1. Names and mailing addresses of all property owners within three hundred (300') feet of the proposed change. (Note: The Planning & Zoning Office does this in preparing the case. No need to include these.)
2. A One Hundred and Forty (\$140.00) Dollar fee to defray the cost of advertising and processing.
3. A three (3) foot by three (3) foot sign must be visibly posted near the street or property being considered for a zoning change. The sign must state current classification and classification being requested. (Note: The Planning and Zoning Office does this in preparing the case. No need to include this.)
4. **Letter stating what the current zoning for property and a request to re-zone the property to the desired zoning. Also include the reason(s) for requesting the re-zoning**
5. **Two (2) copies of a survey or detailed plot plan showing existing structure, dimensions of property, location of all streets bordering property.**

Please remember that the Planning and Zoning Commission is a recommending body. The case will go the Board of Alderman at their next regularly scheduled meeting for final action on the zoning change request.

Name of Applicant: _____ Date of Application: _____

Phone#: _____ E-mail (optional): _____

Property Physical Address(s) or Parcel #(s): _____

Current Zoning of Property: _____ Proposed Zoning: _____

Reason for Re-Zoning: _____

Applicant Signature: _____ Date: _____

Zoning Official Sign-Off: _____ Date: _____

If you have any questions regarding submitting your application please contact:

Jeanne Conrad

Zoning Department

(228) 466-2549

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