

Agenda
Regular Meeting of
The Board of Mayor & Aldermen
Wednesday, March 20, 2024
6:30 pm.

1. Pledge of Allegiance
2. Moment of Silence
3. a. Roll Call
4. Mayor's Comments:
 - a. Motion to amend and finalize the agenda with the addition of item(s) 4 () under Mayor's Comments: Item(s) 7 () under Board Business, Item 8() under Consent Agenda. (Place Holder Only)
 - b. Employee of the Month (February)
 - c. Discuss Ground Zero Museum Air Conditioning
5. Aldermen's Comments:
6. Public Comments:

None at close of Agenda
7. **BOARD BUSINESS:**
 - a. Motion to approve the Depository Docket of Claims, paid and unpaid, dated March 20, 2024 in the amount of \$344,467.91.
 - b. Motion to approve the Operating Utilities Docket of Claims, paid and unpaid, dated March 20, 2024 in the amount of \$194,100.38
 - c. Motion to approve and authorize Mayor's signature on the Amended Interlocal Agreement for the Collection of Taxes by the duly elected Tax Collector of Hancock County on real, personal, and public utility properties, and including motor vehicles, and garbage collection fees in the annexed area. This agreement shall be in force and in effect from and after its approval by the Attorney General pursuant to Section 17-13-11, MS. Code 1972, as amended. (Tax Assessor, Hancock County) The original was approved 12/20/23 by this Board.
 - d. Motion to approve and authorize Mayor's signature on Work Order No. 22-002-017 with Chiniche Engineering & Surveying in the amount of \$163,900.00 for engineering services related to the Waveland Waterfront Improvements Project.
 - e. Motion to approve and authorize Mayor's signature on Work Order No. 22-002-022 with Chiniche Engineering & Surveying in the amount of \$17,000.00 for engineering services related to the Mollere Drive Drainage Project.
 - f. Motion to approve and authorize Mayor's signature on the Consultant Selection letter to MS. Department of Transportation, which requests the Small Purchase Procedures for the St. Joseph Street Sidewalk Project.
 - g. Motion to accept the donation of a portable building by the Mississippi Department of Environmental Quality ("and to ratify the Memorandum of Agreement between MDEQ and the City of Waveland conveying ownership of the portable storage building to the City of Waveland. There is no cost to the City of Waveland.")
 - h. Motion to remove any current applicant agent listed for the City of Waveland on Disaster #FEMA-4258-DR-MS (COVID) and approve/appoint City Attorney Ronald J. Artigues, Jr. as the City of Waveland FEMA/MEMA Applicant Agent (Disaster #4528-COVID)

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authorizing his signature on all necessary paperwork. Note: Disaster #4576-ZETA applicant agent (R. Artigues, Jr.) was approved at 3/5/24 Board meeting.

- i. Motion to approve and authorize the mayor's signature on the Collection Agreement with AMS, American Municipal Services, to perform collection services for the City of Waveland Utility Department. They will be pursuing accounts receivable over 90 days up to more than 10 years old. All expenses in the collection process will be paid for by AMSC (American Municipal Services Corporation). There will be no cost to the city. Note: Court Department uses this service.
- j. Motion to approve and authorize Mayor's signature on the St. Joseph Street Sidewalks Project Consultant Selection Letter to the MS. Department of Transportation; project #STP-7806-00(001) LAP/1009556-701000.

PLANNING & ZONING/BUILDING DEPARTMENT:

Motion to extend the temporary moratorium (Ordinance #381) on the submission and acceptance of the application for building permits for the use of metal containers as dwellings and in the construction of habitable buildings, both residential and commercial for an additional 180 days from April 19, 2024 to October 19, 2024. Current moratorium extension expires 4/19/24.

BLIGHTED PROPERTIES: (Building Inspector/Code Enforcement Officer Josh Hayes to discuss)

1. Re: 207 Hunter Hollow (Parcel #162Q-2-10-146.000) Property owner Lance Ryan

This issue had been voted at the 2/21/24 meeting to hold in abeyance until the 3/5/24 Board meeting when more information could be presented to the Board of Mayor and Aldermen. At the meeting of 3/5/24, the Board of Mayor and Aldermen voted to continue this issue to the 3/20/24 meeting.

2. Re: 10049 Eden Street, (Parcel #139B-0-29-239.000) Property owner, Mark Shiffer

This is regarding 2 issues: 1) Expiration of 6-month extension of time for shipping containers on this property and 2) Damages to Fiesta Street by trucks working on Mr. Shiffer's property. At the meeting of 3/5/24, the Board of Mayor and Aldermen voted to continue this issue to the 3/20/24 meeting.

CONSENT AGENDA

8. Motion to approve the following Consent Agenda items as numbered Items (a-k):

- a. Minutes of the Board of Mayor and Aldermen meetings dated March 5, 2024.
- b. Hire/Promote/Transfer/Resignations of the following for various positions, as listed:
 1. Hire Mr. Paul Joseph Fernandez as a part-time patrol officer at a pay rate of \$17.00/hour. He is a certified officer.
 2. Spread on the Minutes Ms. Geraldine Bouchie's last day with the City is March 15, 2024.
- c. Approve Investigator Shelby Smith to attend the Mississippi Assn. of Polygraph Examiners Seminar that is being held at the MS. Fire Academy in Pearl, MS. April 9-11, 2-24. Cost to the City will be a seminar fee of \$150.00, 3 nights lodging in the amount of \$321.00, per diem for 3 days (total of \$177.00) and use of his department issued city vehicle.

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- d. The following invoices from various Entities/Agencies/Contractors/Engineers, etc.:
 - 1. Invoice #22-002-0110 from Chiniche Engineering & Surveying dated 3/12/24 in the amount of \$4,800.00 for engineering services related to Ruby, Tyler and Foy Street repairs.
 - 2. Invoice #22-002-0191 from Chiniche Engineering & Surveying dated 3/12/24 in the amount of \$4,178.49 for engineering services related to the City Sewer-ARPA Project.
 - 3. Invoice #22-002-0913 from Chiniche Engineering & Surveying dated 3/12/24 in the amount of \$3,189.48 for engineering services related to the Garfield Ladner Pier project.
- e. Spread on the Minutes the following as Deputy Court Clerks (to sign tickets, affidavits, etc.):
 - 1) Thomas Lindsey
 - 2) Robert Gendron
- f. Approve reimbursement to David Cohen, Animal Control Officer, the amount of \$40.00 for fuel cost reimbursement re: his March 6, 2024 ACO Workshop in Madison, MS.
- g. Spread on the Minutes the Privilege License report for the month of February, 2024.
- h. Spread on the Minutes the Permits Report for the month of February, 2024.
- i. Spread on the Minutes the Visitor Count report, as submitted by the Ground Zero Museum Board, for the month of February, 2024.
- j. Spread on the Minutes the Community Services Report for the month of February, 2024.
- k. Spread on the Minutes the Court Statistics Report for the month of February, 2024.

END CONSENT AGENDA

EXECUTIVE SESSION

- 9. Motion to consider entering a closed session for discussion related to
- 10. Motion to enter an executive session for discussion related to
- 11. Motion to come out of executive session with/without action taken.

ADJOURN

- 12. Motion to Adjourn