

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, Mississippi, on February 21, 2024 at 6:30 p.m. to take action on the following matters of City business

ROLL CALL

Mayor Trapani noted for the record the presence of Aldermen Aime-Gamble, Richardson, Lafontaine, and Clark along with City Clerk Lisa Planchard and City Attorney Ronnie Artigues.

MAYOR'S COMMENTS

AMEND AGENDA/ALDERMENS COMMENTS/BOARD BUSINESS

Re: Amend and finalize agenda with the addition of items 5 (a), and 7 (g)

- a. Alderman Aime-Gamble moved, seconded by Alderman Clark to amend and finalize the agenda with the addition of item(s) 5(a) under Aldermen's Comments and item(s) 7(g) under Board Business.

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

MEMA-DISTRICT 9 REGIONAL HAZARD MITIGATION PLAN/FINAL PUBLIC MEETING-MEMA DISTRICT 9 HAZARD MITIGATION PLAN/HAZARD MITIGATION PLAN – DISTRICT 9, PUBLIC MEETING

Re: Open Board Meeting to a Final Public Meeting and discussion for Adoption of the MEMA District 9 Plan Regional Hazard Mitigation

- b. Alderman Clark moved, seconded by Alderman Richardson to open this Board meeting to a Final Public Meeting and discussion for Adoption of the MEMA District 9 Plan Regional Hazard Mitigation

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

RESOLUTIONS-MEMA DISTRICT 9 HAZARD MITIGATION PLAN/MEMA DISTRICT 9 REGIONAL HAZARD MITIGATION PLAN, RESOLUTION/HAZARD MITIGATION PLAN-DISTRICT 9, (MEMA) RESOLUTION TO ADOPT

Re: Approve Resolution for Adopting the MEMA District 9 Regional Hazard Mitigation Plan.

- c. Alderman Richardson moved, seconded by Alderman Lafontaine to approve Resolution, including Mayor's signature, for Adopting the MEMA District 9 Regional Hazard Mitigation Plan. **(EXHIBIT A)**

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**MEMA DISTRICT 9 REGIONAL HAZARD MITIGATION PLAN ADOPTION/
ADOPTION OF MEMA DISTRICT 9 HAZARD MITIGATION PLAN/HAZARD
MITIGATION PLAN, DISTRICT 9, ADOPTION**

**Re: Adopt the MEMA District 9 Regional Hazard Mitigation Plan, as reviewed by
City Attorney**

- d. Alderman Aime-Gamble moved, seconded by Alderman Richardson to adopt the MEMA District 9 Regional Hazard Mitigation Plan, as reviewed by City Attorney, Ronnie Artigues. Note: This Plan includes the City of Waveland, Hancock County and all of its incorporated municipalities, as well as several other neighboring counties. This Plan has been approved by FEMA and is pending local adoption. (1,600+ page plan is available for review at City Hall and on the City of Waveland website)

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

ALDERMEN'S COMMENTS

Re: Alderman Aime-Gamble

- Alderman Aime-Gamble – Discuss Safe Haven Baby Boxes

During discussion, Alderman Aime-Gamble introduced Ms. Monica Ladner from the Hancock Republican Women's organization to give an update on Safe Haven Baby Box. Ms. Ladner announced they have raised all the funds needed to pay for the box and delivery of the box to the Fire Station on Highway 90 in Waveland. Construction to install the box and the related electrical services have also been donated. Alderman Aime-Gamble said all that is left to do is get the paperwork submitted. She thanked the Mayor and Board for all their support and told audience members they are still accepting donations toward advertisement costs for this purpose. Alderman Aime-Gamble said the only other fees associated with the baby box are the annual fees, currently \$300 but may be going up to \$350 or \$400. Ms. Ladner explained that these are annual licensing fees and the City will not technically own the box because the owner of the baby box (Safe Haven Baby Boxes) will maintain the upkeep/repairs of it. Alderman Aime-Gamble then introduced Mr. Ricky Manieri, Grand Knight for the Knights of Columbus with St. Clare, to make an announcement. Mr. Manieri announced to the Board of Mayor and Aldermen that the Knights of Columbus will pay the annual licensing fee in perpetuity.

Now that the financing is handled, Mr. Artigues said that if the Board wanted to move forward with this, the action would be to direct him to work with Ms. Ladner to update and finalize the contract. He will then send it to the Board of Mayor & Aldermen to review. Alderman Lafontaine asked, "Since the funding was already raised, does that go through the City of Waveland?" Mr. Artigues said they could either make the direct

payment to that group, or they can donate it to the City of Waveland for a specific purpose and the city use it for that specific purpose. Alderman Aime-Gamble said it's already been made to Safe Haven Baby Box; when this was originally discussed and planned, and as long as the people who donated to Safe Haven Baby Box in Waveland's name, then if something happened and it fell through, that money could go to another baby box for a different location. She added that all the checks have been made payable to Safe Haven Baby Box. Mr. Artigues said that we would definitely update the contract to reflect that arrangement and, in the Board's approval, we would acknowledge receipt of that and make that subject to your motion as well for covering where the future costs will come from. Firefighters will be trained in use of the Safe Haven Baby Box.
(EXHIBIT A-1)

Re: Alderman Richardson

- Alderman Richardson asked Chief Carver to give an update on the fire trucks' water pumps and air conditioners. Chief Carver said Engine 2 has had the water pump replaced already, Engine 3 is currently in the process of having that done. He said he's just waiting on a second quote on the A/C for the other engine and will get it over to the Purchasing Agent as soon as he receives it.

Re: Alderman Lafontaine

- Alderman Lafontaine asked who needs to be contacted to trim the bushes that are blocking the view of people pulling out of Circle K onto Highway 90? Alderman Aime-Gamble said that is also a problem with pulling out of Dat Kitchen parking lot, as well as the parking lot of the shopping center where The Lunch Box is. It's dangerous for cars trying to get onto the highway. The mayor said he will drive down Highway 90 tomorrow and check out the areas of concern. Alderman Lafontaine also asked the mayor if it was possible to upgrade the lights on the basketball courts. He said it is pretty dark with the lights that are there now, so maybe the lights could be upgraded to LED lighting. Alderman Lafontaine also asked if the "No Parking" signs, mostly along Waveland Avenue, (and some other streets) had been ordered? The mayor said he was not sure if the signs had been ordered, however, the police have been instructed if they saw anyone parked on the sidewalks to stop and knock on the door and ask them to move the vehicle off the sidewalk. They are also to tell the owner if they park there again, they will be ticketed.

Re: Alderman Clark

- Before Alderman Clark could comment, the Mayor said, "Willie called about the playground equipment and was told it would be another four weeks before it comes in." Alderman Clark said that was all that he had for tonight.

PUBLIC COMMENTS

- No Public Comments

BOARD BUSINESS:

DOCKET OF CLAIMS/DEPOSITORY DOCKET OF CLAIMS

Re: Depository Docket of Claims, paid and unpaid, dated Feb. 21, 2024

- a. Alderman Clark moved, seconded by Alderman Richardson to approve the Depository Docket of Claims, paid and unpaid, dated February 21, 2024 in the amount of \$ 356,025.16. **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

DOCKET OF CLAIMS/OPERATING UTILITIES

Re: Operating Utilities Docket of Claims, paid and unpaid, dated Feb. 21, 2024

- b. Alderman Lafontaine moved, seconded by Alderman Aime-Gamble to approve the Operating Utilities Docket of Claims, paid and unpaid, dated February 21, 2024 in the amount of \$ 183,729.78.

(EXHIBIT C)

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

ARPA/MCWI APPLICATION MODIFICATIONS/REQUEST TO MODIFY MCWI (ARPA) APPLICATION/APPLICATIONS – ARPA (MCWI) MODIFICATION/ AGREEMENTS- ARPA(MCWI) APPLICATION MODIFICATION

Re: Spread on the Minutes Approval of, and Mayor's signature on, the revised Request to Modify MCWI (ARPA) Application or Sub-Award Agreements

- c. Alderman Lafontaine moved, seconded by Alderman Richardson to spread on the Minutes approval of, and Mayor's signature on, the revised Request to Modify MCWI (ARPA) Application or Sub-Award Agreement. Scope of Work is the same but some dates have changed on the second page.

(EXHIBIT D)

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

PEOPLE'S BANK, TRANSFERS OF FUNDS/CITY INVESTMENT FUNDS BANK ACCOUNT/BANK ACCOUNTS-CERTIFICATE OF DEPOSIT/CERTIFICATE OF DEPOSIT, PEOPLES BANK

Re: Close Certificate of Deposit #301117 at People's Bank and transfer those funds to the 'City Investment Funds' bank account

- d. Alderman Lafontaine moved, seconded by Alderman Clark to close Certificate of Deposit #301117 at Peoples Bank and transfer those Funds, approximately \$20,402.53, to the 'City Investment Funds' bank account which earns a higher rate of return at Peoples.

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

MS. STATE DEPARTMENT OF HEALTH BUREAU OF PUBLIC WATER SUPPLY ENGINEERING, REVISED TRANSMITTAL FORM/ENGINEERING -BUCCANEER STATE PARK RV CAMPGROUND/BUCCANEER STATE PARK RV CAMPGROUND REVISED TRANSMITTAL FORM

Re: Approve the MS. State Department of Health Bureau of Public Water Supply Engineering Documents *Revised* Transmittal Form

- e. Alderman Aime-Gamble moved, seconded by Alderman Richardson to approve the MS. State Department of Health Bureau of Public Water Supply Engineering Documents **REVISED** Transmittal Form submitted by Dungan Engineering for RV Campground Site Improvements at Buccaneer State Park (EXHIBIT E)

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

FUELMAN FLEET CARDS USE POLICY/FUELMAN – CARD USE/PERSONNEL POLICY-FUELMAN/HUMAN RESOURCES-POLICIES, FUELMAN/POLICIES - FUELMAN FLEET CARD USE POLICY

Re: Approve the City of Waveland's updated Fuelman Fleet Card Use Policy

- f. Alderman Clark moved, seconded by Alderman Aime-Gamble to approve the City of Waveland updated Fuelman Fleet Card Use Policy. This policy applies to all City vehicles and equipment. All employees are required to sign this policy accepting the terms. The signed copy will be kept in their personnel file. (EXHIBIT F)

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

PROCLAMATION-EMERGENCY SEWER REPAIRS/EMERGENCY REPAIRS-ERIE STREET/PUBLIC WORKS DEPARTMENT-EMERGENCY SEWER REPAIRS/UTILITIES DEPARTMENT-EMERGENCY SEWER REPAIR

Re: Declare the Proclamation of a Local Emergency at 1410 Erie Street

- g. Alderman Clark moved, seconded by Alderman Richardson to declare the Proclamation of a Local Emergency at 1410 Erie Street, February 20, 2024. (EXHIBIT G)

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

BLIGHTED PROPERTIES/BUILDING DEPARTMENT/CODE ENFORCEMENT (Building Official, Josh Hayes to discuss)

Re: 207 Hunter Hollow, property owner – Lance Ryan

1. 207 Hunter Hollow (Parcel #162Q-2-10-146.000) Owner - Lance Ryan

Mr. Hayes said he presented a signed sworn affidavit under code section 21-19-11. He asked the Board to vote to make it a menace and have the property cleaned up. Mr. Hayes said he's inspected the property and notified Mr. Ryan of the violations. Mr.

Hayes has copies of written citations issued and notices advertised. Mr. Ryan, the owner, came forward and showed the Board updated pictures of what has been done. The fence has been repaired, he said. Mr. Hayes said part of the violation is that there are multiple vehicles in the yard and the pool has not been maintained. The mayor asked if there were still vehicles on the street and owner advised they had all been removed. Building Inspector, Josh Hayes, said there were still multiple vehicles behind the house within the fence. Mr. Hayes explained to Mr. Ran that those being there is considered like a junkyard and not allowed. Mr. Hayes said he'd like to go behind the fence and do an inventory...see how many vehicles, what's inoperable, what's licensed, what is the timeline for disposing of them. Mr. Ryan asked, "What's the difference if it's behind my fence and you cannot see it unless you come in my yard? That's my privacy." Mr. Hayes explained that if it's not zoned for a junkyard, it is a violation. The mayor asked Josh to work with Mr. Ryan and let him know what is still in violation. Mr. Hayes said the original violation is about motor vehicles; he's got 10 vehicles, 20 vehicles; where does the threshold stop to say it's a junkyard?" Attorney Artigues said, "The other issues that have been remedied, you're going to verify those also?" Mr. Ryan said that he would. Alderman Clark commented that whether the swimming pool in the backyard is fenced in or not... Mr. Hayes spoke up and said, "It's still a violation. It causes insects, a cesspool for insects." Mr. Hayes noted that one side of his fence is laid down, making it unsafe if children wonder onto the property. Mr. Ryan said he's in the process of getting that fixed. This issue shall be held in abeyance until Mr. Hayes can report back to the Board and present more information.

A motion was made by Alderman Clark, second by Alderman Richardson to hold in abeyance until the next meeting on March 5, 2024 at which time more information can be presented to the Board of Mayor and Aldermen. **(EXHIBIT H)**

Re: 0 Ontario Street, property owner – Charles P. Pride

2. 0 Ontario Street (Parcel #138N-1-33-015.000), Owner - Charles P. Pride
(EXHIBIT I)

Josh Hayes, Building Official, presented an affidavit regarding this property and pictures of someone living at this location with no utilities, running water or dwelling; no structure fit for living. City Attorney, Artigues asked Josh if Mr. Pride had copies of all the paperwork he presented to the board? Josh replied yes, and it was delivered certified mail; Josh also posted notice on the property and spoke with Mr. Pride when he posted these on February 6th. Mr. Pride was given an opportunity to present and/or respond to the Board any information that he thought the Board should have. Mr. Artigues said that the Board, Mayor and City Secretary have copies of all the documents he brought earlier in the day that he wanted the Board to have. Mr. Artigues reminded Mr. Pride to get to what is relevant to the issue that is before the Board at this time. He added that this was not a court of law, so there are not rules of evidence at play and Mr. Pride would be afforded the opportunity to present information, but reminded him that whatever he presented to the board must be relevant. Mr. Pride let the Board members know that he was recording this discussion. He discussed at length a theft that occurred at his property 1.5 years ago and that the vandals created the debris filled area as it looks now. Alderman Clark said, "So this was a year and ½ ago?" Mr. Pride said, "Yes". Alderman Clark said, "So you've had a year and ½ to clean it up." Pride said, "I had that day to clean it up because Josh ordered me, and you should know this, that Josh ordered me that day to clean it up." He continued to discuss the theft and police department involvement. Alderman Clark said, "I guess what I'm trying to ask is how is this keeping you from cleaning up your property." Mr. Pride said that it's not an issue of cleaning it up. Alderman Clark said that that is the issue that we're here to discuss. City Attorney Artigues reminded Mr. Pride that procedurally this (the theft) is not relevant to tonight's meeting and please keep his discussion relevant to the issue before the

Board. During discussion, Mr. Pride stated that he obtained a building permit last April. Mr. Hayes assured the Board that the City has not issued any building permits to Mr. Pride. Mr. Pride said he bought another piece of property that's not in our jurisdiction. Mr. Hayes said that it is also blighted and is in the City limits; Mr. Pride disagreed that it's in the City limits. The mayor asked Mr. Pride if either of his properties have running water, electricity, or sewer? Mr. Hayes said that none of what Mr. Pride has meets Code and that 'camping is not allowed in a residential neighborhood.' Mayor Trapani asked Mr. Hayes whether Mr. Pride has State approved utility systems on his property. Mr. Hayes answered, "No." Mr. Pride said that he has solar panels and a composting toilet and water. Mr. Hayes said that none of these are State Code compliant. Mayor Trapani said that we do not let people live in RVs on property in the City. Mr. Artigues then told Mr. Pride that this was an opportunity for him to present things that were relevant to why you don't (inaudible... Mr. Pride interrupted). Mr. Artigues continued by saying, "You've done everything except talk about what's the issues." Mr. Hayes said the purpose of this hearing is, pursuant to Section 21-19-11, to request that the Board deem this property a nuisance and have it adjudicated. Mr. Artigues asked Mr. Hayes if Mr. Pride has given him any evidence or material to confirm he has State approved utility systems on the property? Mr. Hayes said, "No, we recognize International Code."

The mayor then told Mr. Pride that tonight we are only making a motion to adjudicate the property. Mr. Pride responded that he had to go to court tomorrow. Mr. Artigues confirmed before this meeting tonight that there is not an open matter on this issue in Waveland Municipal Court, however, he said the judge did confirm that there was another matter in municipal court involving Mr. Pride, but nothing regarding these open code violation issues.

Alderman Gamble moved, seconded by Alderman Clark to find that the affidavit and information presented to the Board from the Building Official and Code Enforcement Officer (Josh Hayes), and given any of the other information that this gentleman was afforded an opportunity to present, the Board accepts and finds that the Building Official's information is correct and that Mr. Pride is in violation of the Codes and the Board votes to adjudicate this property, which has been deemed a health and safety hazard in addition to the violations.

Mr. Pride objected and was given an additional two minutes by the mayor to state his objections.

Mr. Artigues told Mr. Pride that if he feels he's been aggrieved by this decision, he can file a Bill of Exceptions in the Circuit Court of Hancock County.

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

Re: 302 Coleman Avenue, property owner – Richard Bourgeois, Jr.

3. 302 Coleman Avenue (Parcel #161E-0-02-184.000), Owner – Richard Bourgeois, Jr.

Josh Hayes advised the Board that ownership has changed and he will have to notify the new owners, so this hearing will have to be reset.

No Action Taken.

CONSENT AGENDA

Re: Consent Agenda Items listed (a-i)

Alderman Clark moved, seconded by Alderman Lafontaine to approve the following Consent Agenda items as numbered Items (a-i)

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

MINUTES

Re: Minutes of the Board of Mayor and Aldermen meeting dated Feb. 6, 2024

- a. Minutes of the Board of Mayor and Aldermen meetings dated February 6, 2024.

PERSONNEL/HUMAN RESOURCES

Re: No New Hires/Promotions/Transfers/Resignations were submitted

- b. Hire/Promote/Transfer/Resignations of the following for various positions, as listed:
1. **None submitted.**

INVOICES/ENTITIES/AGENCIES/CONTRACTORS/ENGINEERS/ENGINEERING SERVICES

Re: NO invoices submitted from various Entities/Agencies/Contractors/Engineers, etc.

- c. The following invoices from various Entities/Agencies/Contractors/Engineers, etc.:
1. **None submitted.**

TRAVEL/DEPUTY CITY CLERK/ADMINISTRATIVE DEPARTMENT/CMC SPRING TRAINING/GOVERNMENT AND COMMUNITY DEVELOPMENT CMC SPRING TRAINING PROGRAM/TRAINING

Re: Travel for Ms. Kyleigh Seale, Deputy City Clerk to attend the CMC Spring Training Program

- d. Travel for Ms. Kyleigh Seale, Deputy City Clerk to attend the Center for Government and Community Development CMC Spring Training Program in Ridgeland, MS. from April 24-26, 2024. Cost to the City will be a registration fee of \$300.00, lodging for 3 nights (\$453.00), mileage reimbursement, and 4 meals provision at \$20 per meal. **(EXHIBIT J)**

PRIVILEGE LICENSES/REPORTS/BUILDING DEPARTMENT

Re: Privilege License Report for the month of January, 2024

- e. Spread on the Minutes the Privilege License report for the month of January, 2024. **(EXHIBIT K)**

PERMIT REPORTS/REPORTS/BUILDING DEPARTMENT

Re: Permit Report for the month of January, 2024

- f. Spread on the Minutes the Permits Report for the month of January, 2024. **(EXHIBIT L)**

GROUND ZERO MUSEUM/CIVIC CENTER/REPORTS/VISITOR COUNT REPORTS

Re: Ground Zero Museum Visitor Count report for the month of January, 2024

- g. Spread on the Minutes the Visitor Count report, as submitted by the Ground Zero Museum Board, for the month of January, 2024. **(EXHIBIT M)**

POLICE DEPARTMENT/COMMUNITY SERVICE REPORTS/REPORTS
Re: Community Service Report for the month of January, 2024

- h. Spread on the Minutes the Community Services Report for the month of January, 2024. (EXHIBIT N)

COURT DEPARTMENT/REPORTS/COURT STATISTICS REPORT
Re: Court Statistics report for the month of January, 2024

- i. Spread on the Minutes the Court Statistics Report for the month of January, 2024. (EXHIBIT O)

END CONSENT AGENDA

EXECUTIVE SESSION

Re: Consider entering Closed Session

Alderman Richardson moved, seconded by Alderman Clark to consider entering a closed session for discussion related to personnel issues, Building Department.

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

Re: Enter into Executive Session

Alderman Clark moved, seconded by Alderman Richardson to enter an executive session for discussion related to personnel issues, Building Department.

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

Re: Exit executive session with no action taken

Alderman Aime-Gamble moved, seconded by Alderman Clark to come out of executive session with no action taken.

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

Page No. _____
Regular Meeting of The Board of Mayor & Aldermen
Wednesday, February 21, 2024
6:30 pm.

ADJOURN

Re: Adjourn the meeting at 8:00 p.m.

Alderman Clark moved, seconded by Alderman Aime-Gamble to adjourn the meeting at 8:00 p.m.

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Trapani on March 06, 2024.



Lisa Planchard
City Clerk

The Minutes of February 21, 2024 have been read and approved by me on this day the 6th day of March, 2024.


Jay Trapani
Mayor