

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, September 5, 2023  
6:30 pm.

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Mayor's Comments:
  - a. Proclamation to September, 2023 as National Library Card Sign Up Month.
  - b. Motion to amend and finalize the agenda with the addition of items ( ) under \_\_\_\_\_ section of the Agenda (Placeholder)
5. Aldermen's Comments:
6. Public Comments
  - a. James Moody – Cadence Health Insurance Representative, update Board on health insurance issues.
  - b. Mark Shiffer- Requesting an extension of time on 2 shipping containers on his property. Note: 180-day moratorium expires October 19, 2023.
7. **BOARD BUSINESS:**
  - a. Motion to approve the Depository Docket of Claims, paid and unpaid, dated September 5, 2023, in the amount of \$443,247.43.
  - b. Motion to approve the Operating Utilities Docket of Claims, paid and unpaid, dated September 5, 2023 in the amount of \$104,496.33.
  - c. Motion to approve Work Order No. 22-002-010 in the amount of \$32,000.00 for engineering services related to Street Repairs – Ruby, Foy and Tyler Streets by Chiniche Engineering and Surveying.
  - d. Motion to approve Change Order No. 1-1 from Abercrombie Underground Solutions, LLC. revising the contract price from \$63,985.96 to \$68,985.96, an increase of \$5,000, for installation of additional wiring. Note: Change Order No. 1 (Accepting Alternate #1) in the amount of \$8,650.00 was approved by this Board on 8/1/23.

**PLANNING & ZONING**

1. **Gary Vehlewald, owner of the property commonly known as 311 Terrace Ave,** parcel #161E-0-02-160.001, has made an application for the temporary use of an RV during the new construction of his primary residence. The RV permit will allow occupancy for 180 days.

Mr. Vehlewald came forward to explain his request to stay in the RV while he is building his home.

Chairman Frater called for a motion from the Commissioners. Commissioner Romero moved, seconded by Commissioner Coatney, to approve the request with the condition that Josh Hayes keep up with the progress regularly to ensure that the applicant knows of the timeline of the RV.

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After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed.

**CONSENT AGENDA**

8. Motion to approve the following Consent Agenda items as numbered Items (a-l):
- a. Minutes of the Board of Mayor and Aldermen's Special meeting dated August 7, 2023, the Minutes of the Regular Meeting of August 16, 2023, and the Special Meeting of August 28, 2023. Note: The minutes of 8/16/23 will be uploaded to the City of Waveland website before Tuesday, September 5, 2023.
  - b. The following invoices from various Entities/Agencies/Contractors/Engineers, etc.:
    1. Invoice #22-002-0112 from Chiniche Engineering & Surveying dated 08/29/23 in the amount of \$1,125.00 for engineering services related to the Jourdan River Gas Line Crossing repair project.
    2. Invoice #22-002-0095 from Chiniche Engineering & Surveying dated 8/29/23 in the amount of \$30,099.90 for engineering services related to street repairs.
  - c. Spread on the Minutes the following resignations/appointments from/to the Hancock Library Board
    1. Casey Marquar – Resignation from the Library Board
    2. Joal Stone – Appointment to the Library Board; Mr. Stone will finish Ms. Marquar's term and is reappointed for the next term following the end of this term.
  - d. Accept resignations of following personnel:
    1. Tim Bradshaw – Fire Department 8/29/23
    2. James Ness – Streets 8/29/23
    3. Jordan McKenzie – Streets 8/25/23
    4. Odell Dedeaux – Streets 8/21/23
    5. William Andress – Police 8/30/23
    6. Jeanne Willie – Building and Zoning 9/01/23
  - e. Hire/Transfer the following for various positions, as listed:
    1. None
  - f. Approval of Officers Ricky Trudell and Troy Bordelon to attend the Southern Regional Public Safety Institute Tactical Officer Survival School for firearms instructor training in Hattiesburg, MS. from October 17-19, 2023. Cost to the City will be use of City vehicle and a tuition fee of \$525.00 each. This tuition includes range fee, lodging and meals.
  - g. Approve lodging costs and per diem for Mayor Jay Trapani to attend the USM/Trent Lott National Center for an Economic Development training course from September 25-28, 2023 in Hattiesburg, MS. Cost to the City will only be use of city vehicle.
  - h. Motion to approve Kyleigh Seale to attend BBI Payroll System training session for reporting year end payroll taxes, balance/process of W-2's, and processing 1099's. Cost to the City will be 1 night lodging, 1-day per diem and use of a City vehicle, or mileage if required.
  - i. Approve monthly Utility Customer Deposit refund checks totaling \$3,955.00 numbered #7264 through #7284 as submitted by Utility Officer Manager Julie Bromwell. Note: \$2,197.03 is due to the City of Waveland and \$1,757.97 is due to customers.
  - j. Approval to schedule the Christmas Parade and Lighting of the Tree event(s) on Coleman Avenue for December 2, 2023.

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- k. Correct the amount for transfer of the second half of ARPA (American Rescue Plan Act) grant funds (previously approved 2/7/23 by the Board) to the amount of \$774,658.14 from the General Fund Depository bank account to the ARPA Investments bank account. (Original amount approved 2/27/23 was for \$775,813.00.) Note: Funds were not moved until recently and the correct amount (\$774,658.14) was transferred. This motion is only a correction for the Minute Book.
- l. Motion to declare surplus, remove from inventory and approve to take action on the following schedule (as specified on each) of City of Waveland property/assets
  1. Schedule A – Surplus and Sell for Scrap the listed items, (2 pages), old Street Signs

**END CONSENT AGENDA**

**EXECUTIVE SESSION**

9. Motion to consider entering a closed session for discussion related to personnel issues; Court Department.
10. Motion to enter an executive session for discussion related to personnel issues; Court Department.
11. Motion to come out of executive session with/without action taken.

**ADJOURN**

12. Motion to Adjourn