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Regular Meeting of The Board of Mayor & Aldermen
Wednesday, August 16, 2023
6:30 pm.

The Board Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, Mississippi, on August 16, 2023 at 6:30 p.m. to take action on the following matters of City business.

ROLL CALL

Mayor Trapani noted for the record the presence of Alderman Gamble, Richardson, Lafontaine and Clark, along with City Clerk Lisa Planchard and City Attorney Ronnie Artigues.

MAYOR'S COMMENTS

- a. Alderman Lafontaine moved, seconded by Alderman Gamble to amend and finalize the agenda with the addition of (h, i and j) under Board Business

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine, Clark

Voting Nay: None

- b. Mr. Gerald Blessey briefly spoke with the Board about the Mississippi Sound Coalition. He said he has been told by Mississippi scientist's, who his group has been consulting with, that we must act soon to change the management of the Mississippi River, adding that if this keeps happening there will be the real possibility of a dead sea in one generation. Every time the Bonne Carre spillway opens it is very harmful to our seafood industry. Mr. Blessey also informed the Board of the many lawsuits they currently are in against Corp. (of Engineers), in efforts to manage the River without destroying the Mississippi Sound. Mr. Blessey asked the Board of Mayor and Aldermen to consider adding a portion to their budget that will help further the protection of the Mississippi Sound.

Alderman Lafontaine moved, seconded by Alderman Clark to take this under advisement considering a contribution to the Mississippi Sound Coalition.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine, Clark

Voting Nay: None

Absent: None

- c. Alderman Richardson moved, seconded by Alderman Lafontaine to advertise for Professional Engineering Services for the ARPA/MCWI Center City Utility Improvements Project already applied for.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine, Clark

Voting Nay: None

Absent: None

- d. Alderman Lafontaine moved, seconded by Alderman Gamble to advertise for

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Construction bids related to the Garfield Ladner Memorial Pier repairs. Mr. Jason Chiniche is present to answer questions.

During discussion Alderman LaFontaine inquired about the reconstruction timeline. Mr. Chiniche informed the Board that it would be somewhere between 6-9 months total, depending on how soon the precast panels can be fabricated. They are also working on language in the contract to be able to get the demolition completed ahead of time so that we can get the area cleaned up.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine, Clark

Voting Nay: None

Absent: None

ALDERMEN'S COMMENTS

Re: Alderman Gamble

- Gave a brief explanation of information from the Sheriff's Department for a new program called TIP 411. This is an active program now online which allows citizens to share information with the Sheriff's Office anonymously by text, website, or app if they are aware of any crimes or potential crimes. This program also offers two-way communication, meaning if someone sends in a tip, authorities can immediately respond back to the anonymous sender. The program is interactive, but the tipster stays anonymous.
- Mayor Trapani mentioned he placed a link on the City's website so customers can go online to pay their utility bills. Customers will need their account number off their bill, scroll down to find the City of Waveland, hit submit and what you owe will appear. You then hit 'pay bill', enter your credit card information and submit one last time to pay. It will be active with this month's bill for August. Alderman Gamble added that there is a link to view your bill as well.
- Requested getting approval by the Board at the next regular meeting to have the Christmas Bazaar on November 18 & 19, 2023 at the Town Green on Coleman Avenue. Alderman Gamble has the original bazaar organizers, and volunteers as well, who will be willing to help set this event up. Ms. Gamble also requested, at the next regular meeting, to have the Christmas Parade and the Lighting of the Christmas Tree on December 2, 2023 (the first Saturday in December). Mayor Trapani said it will be put on the next regular meeting agenda.

Re: Alderman Richardson

- With the Cruisin' the Coast - Hot Rods & Hospitality event happening in October on Coleman Avenue, he had a few safety concerns noting that there will be very many people in attendance from the feedback he's received. He told the Mayor about some walkway boards popping up at the north corner of the Business Incubator building located on Coleman Avenue and requested having these boards repaired before the event, since Coleman Avenue is where the Hot Rods & Hospitality will be taking place.
- Asked whether purchase orders have been put in place for A/C repairs for a couple of the Fire trucks. Fire Chief Tommy Carver Jr. explained that the Pumper Truck is currently in the shop being worked on; both trucks had the same problem.

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- **Re: Alderman Lafontaine**

- Asked whether the Parks & Lighthouse are being locked up at a certain time of night because of people sleeping there. Chief Prendergast explained they are not opposed to checking these areas as part of the night shift routines. Mayor Trapani said we need to have signs made that say, “No Overnight Sleeping” and “No Overnight Camping”. The Mayor asked whether the Police would consider locking these areas at night. The Chief said that yes, they we’re good with it. Alderman Lafontaine also inquired about the buildings at the parks as well being locked at a certain time each night; i.e., the old concession stand. He requested that we get that building secured as well. Mayor Trapani said if the doors are not functional, we will make them functional and secure them. He said we will try locking the gates and see if that keeps them out, and if that does not work, we’ll take additional measures. Chief Prendergast had no problem with adding these to the night shift routine. Public Works Manager. Bo Humphrey said that Mr. Willie Moody, the Parks and Recreation Manager locks the bathrooms at the lighthouse every night before 10:00 p.m. Alderman Richardson inquired about putting up a camera system around public areas in Waveland to help with vandalism. Mayor Trapani explained they have applied for a \$290,000 Homeland Security Grant and have been awarded the Grant, but they have not yet been given the dollar amount of the Grant award. Once the dollar amount is determined, then the City will proceed with the cameras around these areas.

Re: Alderman Clark

- Alderman Clark said he had no comments at this time; he would later get with Public Works Manager, Bo Humphrey.
- **PUBLIC COMMENTS**
 - **Bryan Therolf** – Briefly discussed item 7d on the current agenda, which pertains to accessory buildings and setbacks in the Zoning Ordinance.
 - **Anne Steinmetz** – Had concerns about the recommendations made in the August 7th Special Zoning Meeting changing the side yard setbacks from 15’ to 10’ off the property line. Her complaint was for houses that are elevated and want to capture privacy, they have to plant trees. Mrs. Steinmetz explained that it would be hard to plant a tree when you’re just 20’ from the next-door neighbor. She asked the Board to consider a compromise on the 10’ side yard setback proposed.

EXECUTIVE SESSION

Alderman Clark moved, seconded by Alderman Lafontaine to consider entering a closed session to discuss potential litigation.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine, Clark

Voting Nay: None

Absent: None

Alderman Gamble moved, seconded by Alderman Lafontaine to enter an executive session to discuss potential litigation. The Board invited Mr. Gerald Rigby, CPA. into Executive Session.

A vote was called for with the following results:

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Voting Yea: Gamble, Richardson, Lafontaine, Clark

Voting Nay: None

Absent: None

Alderman Gamble moved, seconded by Alderman Richardson to come out of executive session with no action taken

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine, Clark

Voting Nay: None

Absent: None

BOARD BUSINESS:

BUDGET/BUDGET AMENDMENT/FISCAL YEAR 2023/FY 2023/AMENDMENTS
Re: Approve Fiscal Year 2023 Amended Budget

- a. Alderman Gamble moved, seconded by Alderman Clark to approved the Fiscal Year 2023 Amended Budget as Exhibited. **(EXHIBIT A-A)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine, Clark

Voting Nay: None

Absent: None

DOCKET OF CLAIMS

Re: Depository Docket of Claims

- b. Alderman Richardson moved, seconded by Alderman Clark to approve the Depository Docket of Claims, paid and unpaid, dated August 16, 2023 in the amount of \$615,059.89. **(EXHIBIT A)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine, Clark

Voting Nay: None

Absent: None

DOCKET OF CLAIMS

Re: Operating Utilities Docket of Claims

- c. Alderman Clark moved, seconded by Alderman Gamble to approve the Operating Utilities Docket of Claims, paid and unpaid, dated August 16, 2023, in the amount of \$183,603.08. **(EXHIBIT B)**

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A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine, Clark

Voting Nay: None

Absent: None

ZONING/PLANNING AND ZONING/MINUTES/PUBLIC HEARINGS/ORDINANCES

Re: Consider and Confirm changes recommended by the Mayor and Board of Aldermen to the Zoning Ordinance

- d. Alderman Lafontaine moved, seconded by Alderman Richardson to consider and confirm changes recommended by the Mayor and Board of Aldermen to the Zoning Ordinance (discussed at the Special Meeting of 8/7/23). This will then proceed to Planning & Zoning to hold a Public Hearing. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine, Clark

Voting Nay: None

Absent: None

ZONING/PLANNING AND ZONING/ORDINANCES/PUBLIC HEARINGS

Re: Consider and Confirm additional changes recommended by Zoning Official, Jeanne Willie to the Zoning Ordinance

- e. Alderman Clark moved, seconded by Alderman Richardson to consider and confirm Additional Changes recommended by Zoning Official, Jeanne Willie to the Zoning Ordinance. This will then proceed to Planning & Zoning to hold a Public Hearing. Following discussion initiated by Alderman Gamble:

Alderman Clark amended his motion, seconded by Alderman Richardson to consider and approve **Items 1 & 2 only** of the additional changes proposed by Zoning Official, Jeanne Willie to the Zoning Ordinance. This will then proceed to Planning & Zoning to hold a Public Hearing. **(EXHIBIT D)**

Item 1 was decreasing square footage of duplexes from 8,500 to 7,500 sq. ft. **Item 2** was increasing from 7,000 sq. ft. to 7,500 sq. ft. to be uniform with the multi-family units.
(Alderman Gamble added: anything other than single family)

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine, Clark

Voting Nay: None

Absent: None

PLANNING AND ZONING/BUILDING DEPARTMENT

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Re: Eugene Ferry Jr, owner of the property commonly known as 115 St. Joseph Street

- f. Planning and Zoning continued, **Eugene Ferry Jr., owner of the property commonly known as 115 St. Joseph St., parcel #161M-0-11-013.000**

During discussion from the Board meeting dated 8/1/23, Mr. Alderman Richardson asked where the two 30 ft. driveways are, and is there any way to make one access driveway down and then make your turn into the property to the south? Mr. Ferry said he didn't even notice that, but that will work.

City Attorney Artigues said the Board can approve subject to submission of a revised plan and the revised plan to the effect of what was just described by Alderman Richardson; i.e., one access driveway and then Mr. Ferry wouldn't have to come back to another meeting, but he would have to do the revised plans and bring them back, because you're going to need surveys for that anyway. Mr. Artigues said that Mr. Ferry would go ahead and get those surveys showing the shared driveway and bring it back. Alderman Lafontaine asked if all the notifications/publications would still be good. Mr. Artigues said, "Yes, because you're actually approving something less restrictive and more favorable to the area."

8/16/23 Meeting Action Taken:

City Attorney Ronnie Artigues told Board members that where this was left on 8/1/23, Mr. Ferry was to get a survey showing what the Board had decided at that time to resolve the issue, namely a shared driveway. The Board only needs to acknowledge receipt of the survey provided by Mr. Ferry.

Alderman Gamble moved, seconded by Alderman Richardson to Spread on the Minutes acknowledgment that the Planning & Zoning Department and the Board of Mayor and Aldermen have received the survey submitted by Mr. Ferry.

(EXHIBIT E)

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine, Clark

Voting Nay: None

Absent: None

WORK ORDERS/CHINICHE ENGINEERING & SURVEYING/ENGINEERING SERVICES-TIDELANDS/TIDELANDS PROJECTS-PAGODAS, HYDRATION STATIONS, BIKE RACKS/PAGODAS, HYDRATION STATIONS, BIKE RACKS-TIDELANDS

Re: Approve Work Order No. 22-002-013 with Chiniche Engineering & Surveying

- g. Alderman Clark moved, seconded by Alderman Richardson to approve Work Order No. 22-002-013 with Chiniche Engineering and Surveying in the amount of \$131,250 for engineering services related to the following Tidelands Project: Pagoda's, Hydration Stations and Bike Racks along Beach Blvd. **(EXHIBIT F)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine, Clark

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Voting Nay: None

Absent: None

INSURANCE/CADENCE INSURANCE/INSURANCE BROKERAGE SERVICES
Re: Approve and Appoint Cadence Insurance as the City of Waveland's Insurance Broker

- h. Alderman Lafontaine moved, seconded by Alderman Clark to approve and appoint Cadence Insurance as the City of Waveland's Insurance Broker for the following insurances (as advertised, received and scored): Property and Casualty, Officers and Director's Liability, Equipment, Employment Practices Liability, General Liability, Automobile/Motor Vehicle Fleet, Crime, and Cyber Liability. This motion shall also approve and authorize the Mayor's signature on any paperwork related to implementation of these Insurance Brokerage Services by Cadence with the City of Waveland. Note: Worker's Compensation excluded

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine, Clark

Voting Nay: None

Absent: None

- i. Moved to Item a, Board Business

ORDINANCES/PERMITS/BURN BAN/FIRE DEPARTMENT
Re: Approve an Ordinance Prohibiting any type of Burning or Flammable Material within the City of Waveland Limits

- j. Alderman Gamble moved, seconded by Alderman Clark to approve an Ordinance Prohibiting the Burning of Trash, Debris, Grass and Other Flammable Material within the limits of the City of Waveland without having first obtained a Permit to do so. **(EXHIBIT G)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine, Clark

Voting Nay: None

Absent: None

SURPLUS PROPERTY/PURCHASING DEPARTMENT/PUBLIC WORKS DEPARTMENT/POLICE DEPARTMENT
Re: Declare Surplus and Sell for Scrap / Send to Auction

- k. Alderman Clark moved, seconded by Alderman Richardson to declare surplus, remove from inventory (including removing any and all City of Waveland identification/logos) and approve to take action on the following three schedules (as specified on each) of City of Waveland property/assets.

(EXHIBIT H)

1. Schedule A – Surplus and Sell for Scrap the listed items (1 page) Public Works
2. Schedule B – Surplus and Send to Auction the listed items (6 pages) Public Works

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3. Schedule C – Surplus and Send to Auction the listed items (4 pages) Police Department

CONSENT AGENDA

Re: Consent Agenda listed as items (a-o)

Alderman Clark moved, seconded by Alderman Richardson to approve the following Consent Agenda items as numbered (a-o, excluding f):

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine, Clark

Voting Nay: None

Absent: None

MINUTES

Re: Approve Minutes of Regular Meeting of August 1, 2023

- a. Motion to approve the Minutes of the Board of Mayor and Aldermen's Regular meeting dated August 1, 2023.

BANKS/THE PEOPLE'S BANK/ACCOUNTS/GRANTS/INFRASTRUCTURE IMPROVEMENTS GRANT/AGREEMENTS/DEPOSITORY BANK ACCOUNT/HB603 GRANT BANK ACCOUNT

Re: Set up the following new Bank Accounts at The People's Bank

- b. Motion to set up the following new bank account at Peoples Bank with Mayor Jay Trapani, City Clerk Lisa Planchard, and Alderman Shane Lafontaine as signatories:
 1. New checking account titled 'HB603 Infrastructure Improvements Grant', as required by the Grant agreement, and approve to transfer these HB603 grant funds into this restricted bank account from the Depository bank account once they come in. This was the \$250,000 grant received by the City; the Memorandum of Understanding was approved at the meeting of 8/1/23.

POLICE DEPARTMENT/TRAINING/TRAVEL

Re: Approve Officer Rickey Trudell to attend basic Capabilities Training Flight Operations for Field Imaging

- d. Motion to approve Officer Ricky Trudell to attend basic capabilities training flight operations for imaging in the field. The class is August 22-24, 2023 at the Stennis Space Center. Cost to the City will be a \$1,000 training fee and use of a city vehicle.

(EXHIBIT I)

POLICE DEPARTMENT/TRAVEL/TRAINING

Re: Approve Officers Rickey Trudell and Troy Bordelon to attend Instructor Combat Handgun Training

- e. Motion to approve Officers Ricky Trudell and Troy Bordelon to attend instructor combat handgun training at the Southern Regional Public Safety Institute - Camp Shelby, from September 26-28, 2023. Cost to the City will be a registration fee of \$525 each (total of \$1,050.00) and use of a city vehicle.

(EXHIBIT J)

BUILDING DEPARTMENT/PRIVILEGE LICENSE REPORTS/REPORTS

Re: Privilege License report for the month of July 2023

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- f. Privilege License report for the month of July, 2023 (EXHIBIT K)

BUILDING DEPARTMENT/PERMIT REPORTS/REPORTS
Re: Permit Reports for the month of July 2023

- g. Building Department report for the month of July, 2023 (EXHIBIT L)

COURT DEPARTMENT/POLICE DEPARTMENT/COMMUNITY SERVICE/REPORTS
Re: Community Service Report for the month of July 2023

- h. Community Service report for the month of July, 2023 (EXHIBIT M)

GROUND ZERO MUSEUM/CIVIC CENTER/REPORTS
Re: Ground Zero Museum Report for the month of July 2023

- i. Ground Zero Museum report for the month of July, 2023 (EXHIBIT N)

COURT DEPARTMENT/REPORTS
Re: Court Department report for the month of July 2023

- j. Court Department report for the month of July, 2023 (EXHIBIT O)

INVOICES/CHINICHE ENGINEERING & SURVEYING/ENGINEERS/ENGINEERING SERVICES/GARFIELD LADNER MEMORIAL PIER/STORMWATER
Re: The Following Invoices from various Entities/Agencies/Contractors/Engineers, etc. (EXHIBIT P)

- k. The following Invoices from various Entities/Agencies/Contractors/Engineers, etc.:
1. Chiniche Engineering & Surveying Invoice #22-002-0061 dated 8/2/23 in the amount of \$3,750.00 for Storm Water, MS. 4 and CRS coordination.
2. Chiniche Engineering & Surveying Invoice #22-002-0094 dated 8/8/23 in the amount of \$30,000.00 for Garfield Ladner Memorial Pier.

PERSONNEL/HUMAN RESOURCES/GROUND ZERO MUSUEM/CIVIC CENTER
Re: Accept Resignations of following personnel:

1. Accept resignations of following personnel:
1. Linda Aiavolasiti, effective 9/16/23 (Museum)

PERSONNEL/HUMAN RESOURCES
Re: Hire the following for various positions

- m. Hire the following for various positions, as listed:
1. None

AGREEMENTS/MEMORANDUM OF UNDERSTANDING/CITY OF WAVELAND/LIQUIDITY SERVICES OPERATIONS, LLC/AUCTIONS/SURPLUS PROPERTY/PUCHASING/ONLINE AUCTION
Re: Approve and Authorize Mayor's signature on the Memorandum of Understanding between the City of Waveland and Liquidity Services Operations, LLC

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n. Motion to approve and authorize Mayor's signature on the Memorandum of Understanding between the City of Waveland and Liquidity Services Operations, LLC d/b/a GovDeals to provide online auction services related to the City's property declared surplus above and to be sold. (Board Business: Item 7k) **(EXHIBIT Q)**

END CONSENT AGENDA

ADJOURN


Alderman Gamble moved, seconded by Alderman Richardson to Adjourn the meeting at 7:40 p.m.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine, Clark

Voting Nay: None

Absent: None



Lisa B. Planchard, City Clerk



Jay Trapani, Mayor