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**Regular Meeting of The Board of Mayor & Aldermen**  
**Wednesday, July 19, 2023**  
**6:30 p.m.**

The Board Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, Mississippi, on July 19, 2023 at 6:30 p.m. to take action on the following matters of City business.

**ROLL CALL**

Mayor Trapani noted for the record the presence of Aldermen Gamble, Richardson, Lafontaine and Clark, along with City Clerk Lisa Planchard and City Attorney Ronnie Artigues.

**MAYOR'S COMMENTS:**

**GRANTS/MS. OFFICE OF HWY SAFETY GRANT/POLICE DEPARTMENT**

**Re: MS. Office of Highway Safety Police Dept. Grant for Traffic Services**

Alderman Lafontaine moved, seconded by Alderman Richardson to accept and approve the MS. Office of Highway Safety (MOHS) and Waveland Police Department Grant Agreement, including required signatures thereon, for the Fiscal Year 2024. This is approval for 402 Police Traffic Services funding in the amount of \$40,000. This grant will cover the term from 10/1/23 through 9/30/24.  
**(EXHIBIT A)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**GRANTS/CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING  
GRANT/LAPTOPS/TRANSFER OF FUNDS**

**Re: Transfer funds from 001-140 Police Account to 001-200 Police Account to pay for 15 Laptops**

Alderman Clark moved, seconded by Alderman Lafontaine to transfer, an amount not to exceed, \$18,000 from the General Fund, Miscellaneous Acct. #001-140-695 to the Police Department Acct. #001-200-750 (also the General Fund) to pay for 15 laptops and mounts for police vehicles. This is 100% reimbursable through a Coronavirus Emergency Supplemental Funding grant.

During discussion, Alderman Lafontaine confirmed that when the City receives the grant, the funds will be put back into reserves.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**ACCOUNTING SERVICES/INDEPENDENT CONTRACTOR - GERALD RIGBY, CPA.  
Re: Gerald Rigby to provide Professional Accounting Services**

Alderman Lafontaine moved, seconded by Alderman Clark to approve a proposal for accounting services with Gerald W. Rigby, C.P.A., P.C.  
**(EXHIBIT B)**

\*\* At this time, Alderman Gamble recused herself from the Board Room.

During discussion, Alderman Lafontaine inquired about the services of Gerald W. Rigby, C.P.A., P.C. The City Attorney informed the Board he would be assisting with preparation of the budget

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in soon to be absence of the Comptroller until such time the City can replace the Comptroller vacancy. As well, he will assist with Close-outs, reconciliations, budgets and other Comptroller duties. City Clerk Lisa Planchard will be working with Mr. Rigby.

A vote was called for with the following results:

Voting Yea: Richardson, Lafontaine and Clark

Voting Nay: None

Absent: Gamble

\*\* Alderman Gamble returned to the Board Room at this time.

**ALDERMEN'S COMMENTS:**

**Alderman Gamble** – Had no comments

**Alderman Richardson** – Alderman Richardson brought up the continuing Saint Joseph Street gas leak. He commended Public Works Manager, Bo Humphrey for keeping up with this ongoing problem. Alderman Richardson explained that we seem to have a deteriorating gas pipe that is constantly becoming more of a problem; it's continuing to have breaks in differing locations on that line. Alderman Richardson said he spoke with the city attorney about possible grants for this issue. Mr. Artigues explained there are some Grants available directly from the federal government level through two different agencies, as well as a few options with the state. The issue is that the City needs current assessments and cost estimates for repairs in order to submit those grant applications.

**Alderman Lafontaine** – Inquired about the FY 2024 Budget, requested of Ms. Boushie to see a more detailed spreadsheet extrapolating out the numbers to show amounts projected to the end of the fiscal year. He said this would make it much clearer where we're at and where we stand. Alderman Lafontaine asked if the Board would consider calling a special meeting tomorrow to give Ms. Boushie time, specifically to go over this Budget Amendment projected out the 9/30/23. City Attorney, Ronald Artigues recommended the Board recess the meeting until the next day. All Board members were fine with this recommendation. Board members agreed to set the meeting for 5:00 pm on 7/20/23.

**Alderman Clark** – Asked for an update about the Elwood Bourgeois playground equipment damages and proposed repairs. Mayor Trapani informed the board that the repairs will cost approximately \$35,000. the gentleman that is responsible for this damage has no insurance to cover the cost. Mayor Trapani also informed the board that his court case was held today, but has been continued to August 24, 2023. Mayor Trapani explained that the Parks and Recreations Director has put this into his 9/30/24 budget. Alderman Gamble inquired about making a claim on the City's Insurance. City Clerk Lisa Planchard told the Board that there is a \$100,000.00 deductible. Mayor Trapani said we can let it stay for a month or two and see where we stand in the budget process. Alderman Richardson inquired about reaching out to the non-profit organization that installed it to help with this equipment. The Mayor said the City did contact 'Where Angels Play'. Alderman Gamble explained that this non-profit is going to help, but only with installation of the new equipment. Mayor Trapani mentioned the option of using Reserves to cover the cost and get it repaired now, but he said it's the Aldermen's call. Alderman Clark asked if there is a timeline for the road repairs on Tyler Street in the Shoreline Park area. Public Works Manager, Bo Humphrey explained this damage was going to cost approximately \$69,000.00. Mayor Trapani asked the Comptroller if there was any excesses Paving Bond money. Comptroller Boushie said there is but we didn't know if we could use it for the drainage because we have no funds available for the drainage project; we're currently at \$120,000 spent for the drainage project. She said that there is extra Paving Bond money remaining, the Board will just have to decide what project the excess bond money should be used for; Tyler Street repairs or our Drainage Project.

**PUBLIC COMMENTS**

**Bryan Therolf** - Mr. Therolf expressed his concerns with the Kirk Massey situation that was held in the previous Board Meeting to this meeting, as well as voicing his opinion about the Planning and Zoning Commission.

**Anne Steinmetz** – Mrs. Steinmetz thanked the City and City staff for the summer chess program that she recently held at the Clarence Harris Community Center. She mentioned that it was a great use of city property as well as city resources. It was over the course of 6 Mondays. There were approximately 12 kids that participated over the summer and the last day of the program there were 8 more children that joined.

**BOARD BUSINESS:**

**DOCKET OF CLAIMS**

**Re: Depository Docket of Claims**

Alderman Gamble moved, seconded by Alderman Lafontaine to approve the Depository Docket of Claims, paid and unpaid, dated July 19, 2023, in the amount of \$ 292,530.24. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**DOCKET OF CLAIMS**

**Re: Operating Utilities Docket of Claims**

Alderman Richardson moved, seconded by Alderman Clark to approve the Operating Utilities Docket of Claims, paid and unpaid, dated July 19, 2023 in the amount of \$ 177,434.88. **(EXHIBIT D)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**CONTRACTS/ABERCROMBIE UNDERGROUND SOLUTIONS, INC./JORDAN RIVER HWY. 603 GAS MAIN CROSSING REPAIR**

**Re: Approve contract with Abercrombie Underground Solutions, Inc.**

Alderman Lafontaine moved, seconded by Alderman Gamble to approve contract with Abercrombie Underground Solutions, Inc. in the amount of \$63,985.96 for the Jourdan River Hwy. 603 Gas Main Crossing Repair, and authorize the mayor's signature thereon. **(EXHIBIT E)**

During discussion Alderman Richardson inquired about when they will be ready to mobilize. The Public Works Manager explained it would be about 2 more weeks. Once he can locate the Hancock Utility water line, they will be able to start.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

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Absent: None

**RESOLUTIONS/MDA/FUNDING REQUESTS/FY 2024 MDA GULF COAST RESTORATION FUND/KILN WAVELAND CUT OFF ROAD/PROJECTS/GRANTS/FUNDING REQUESTS**

**Re: Approve Resolution of Mayor and Board of Alderman authoring and approving submission of a funding request for FY2024 MDA Gulf Coast Restoration Funds**

Alderman Lafontaine moved, seconded by Alderman Clark to approve a Resolution of Mayor and Board of Aldermen authorizing and approving submission of a funding request for FY2024 MDA Gulf Coast Restoration Funds to make improvements to the Kiln Waveland Cut Off Road and commit matching funds to such project. **(EXHIBIT F)**

During discussion, Mr. Jason Chiniche explained that the Resolution was generally written; there will be Utility adjustments, paving, and drainage issues throughout the roads and sides of roads, along with culverts that are undersized that will need to be updated. Alderman Lafontaine explained that the prior administration had done some checking of this and there are some leaks under the road as well; samples of underground water were taken. Alderman Lafontaine asked Mr. Chiniche if this Resolution will address all of these issues. Mr. Chiniche said that it would and explained this would also take some coordination with Hancock County Utility Authority; they also have lines running through this area as well. Mayor Trapani said he also spoke with the County Board of Supervisors President, Scotty Adam, who explained they are also on board with this project.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**ORDINANCES/KRATOM PROHIBITION**

**Re: Consider an Ordinance for the Prohibition of the Use and Sale of Kratom**

Alderman Clark moved, seconded by Alderman Lafontaine to consider an Ordinance for the prohibition of the use and sale of KRATOM. **(EXHIBIT G)**

City Attorney Artigues explained, so there will be no enforcement issues, the City of Waveland will coordinate with the City of Bay St. Louis and the County.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**SPONSORSHIPS/BAY HIGH SCHOOL/BAY HIGH SCHOOL TOUCHDOWN CLUB/GAME DAY PROGRAM/PROGRAMS**

**Re: Approve Sponsorship in the Game Day Program with the Bay Highschool Touchdown Club**

Alderman Richardson moved, seconded by Alderman Clark to approve sponsorship (full page advertisement) in the Game Day Program with the Bay High School Touchdown Club in the amount of \$125.00. **(EXHIBIT H)**

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A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**MEMA REGIONAL HAZARD MITIGATION PLAN/CRS/CRS CERTIFICATION**  
**Re: Adopt the 2017 MEMA Regional Hazard Mitigation Plan**

Alderman Gamble moved, seconded by Alderman Richardson to adopt the 2017 MEMA Regional Hazard Mitigation Plan (required to maintain the City's CRS recertification). Mitigation Plan (over 790 pages) is available for review at Waveland City Hall, City Clerk's office or if possible, we will provide link on website.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**FIRE DEPARTMENT/THE PEOPLE'S BANK/BANK ACCOUNTS/RESTRICTED FUNDS**

**Re: Revise Signatories on the 'Fire Department Restricted Funds' new People's checking Account**

Alderman Clark moved, seconded by Alderman Lafontaine to revise signatories on the 'Fire Department Restricted Funds' new Peoples checking account which restricts funds from their annual calendar sales. This shall authorize Mayor Jay Trapani, Mayor Pro-Tem Shane Lafontaine and City Clerk Lisa Planchard as signatories on the account.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**SOUTHERN MISSISSIPPI PLANNING & DEVELOPMENT DISTRICT/SMPDD/TWIN DISTRICTS WORKFORCE DEVELOPMENT AREA (TDWDA)/CONTRACTS/ AGREEMENTS**  
**Re: Approve SMPDD-TDWDA Worksite Agreement**

Alderman Lafontaine moved, seconded by Alderman Richardson to approve SMPDD-TDWDA Worksite Agreement (Contract) and authorize Mayor's signature thereon. Note: These SMPDD workers are between the ages of 18- 24 years old. \*The previous SMPDD contract recently approved was for workers age 55 and older. **(EXHIBIT I)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**PLANNING & ZONING**

**Further Discuss the following P&Z issue acted upon by the Board of Mayor and Aldermen at their Regular Meeting of 7/5/23, as follows:**

Alderman Lafontaine moved, seconded by Alderman Clark to approve a 5 ft. setback on the back property line and a 10’ setback on the side property line; (shed is to be placed 5’ from the rear property line and 10’ from the side property line).

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**Initial Request on the 7/5/23 Board Agenda**

**Kirk Massey, owner of the property commonly known as 813 Sixth St,** parcel #161C-0-01-005.000, has made an application for a variance from the required rear property line and the right-side property line. The variance request is for 5’ from the required side yard setback of 10’ and for 10’ from the required rear yard setback of 15’. This would make his right-side yard and rear yard setbacks 5’ from each property line.

Chairman Frater then called for a motion. Commissioner Whitney made a motion to approve the variance request to be 5’ from the left side-yard and rear property lines. Commissioner Coatney seconded the motion.

After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed and that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349.

**Action Taken:** Mayor Trapani said the reason he brought this up again was to make the Minutes correct. He believed the Board gave a 5 ft. variance on the rear and on the side and when the accessory building is more that 12 ft. away from the house, there’s 15 ft. in the back and 10 ft. on the side.

Alderman Lafontaine moved, seconded by Alderman Clark to re-word the motion of the last Board meeting that the Board is giving a 10 ft. variance on the rear (which would bring it to 5 ft.) and 0 ft variance on the side of the property located at 813 Sixth Street. **(EXHIBIT J)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**CONSENT AGENDA**  
**Re: Consent Agenda Items listed (a-k)**

Alderman Gamble moved, seconded by Alderman Lafontaine to approve the following Consent Agenda items as numbered Items (a-k):

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

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Voting Nay: None

Absent: None

**MINUTES**

**Re: Regular meeting dated July 5, 2023**

a. Minutes of the Board of Mayor and Aldermen regular meeting dated July 5, 2023.

**FIRE DEPARTMENT/TRAVEL/FIRE ACADEMY**

**Re: Approval for Firefighter Garrett Beaugez to attend the Rope Awareness & Operations Course at the MS. State Fire Academy**

b. Approval for Firefighter Garrett Beaugez to attend the Rope Awareness & Operations course at the MS. State Fire Academy August 7-10, 2023. Cost to the City will be a course fee of \$365.00 which covers lodging and 2 meals, 4 days per diem of \$112.00 (evening meals @\$28/day x 4 days), use of a city vehicle, and covering his shift while attending the course.  
**(EXHIBIT K)**

**FIRE DEPARTMENT/TRAVEL/FIRE ACADEMY**

**Re: Approval for Firefighter Hayden Hall to attend the Hazmat Tech II course at the MS. State Fire Academy**

c. Approval for Firefighter Hayden Hall to attend the Hazmat Tech II course at the Mississippi State Fire Academy, August 28-31, 2023. The course fee along with lodging, breakfast and lunch are paid for by a grant the Fire Academy received. Cost to the City will be 4 days per diem of \$112.00 (evening meals only @\$28/day x 4 days), use of a city vehicle, and covering his shift while attending the course.  
**(EXHIBIT L)**

**POLICE DEPARTMENT/TRAVEL**

**Re: Approval for Police Officer Nathaniel Stanton to attend a Taser Instructor Certification Course at the Harrison County Law Enforcement Training Academy**

d. Approval for Police Officer Nathaniel Stanton to attend a taser instructor certification course at the Harrison County Law Enforcement Training Academy on August 10, 2023. Cost to the City will be a \$495.00 course fee and use of a city vehicle.  
**(EXHIBIT M)**

**RESIGNATIONS/PERSONNEL/CITY HALL/COMPTROLLER/HUMAN RESOURCES**

**Re: Accept Resignation of the following personnel:**

- e. Accept resignations of following personnel:  
1. Ms. Kim Boushie – Comptroller, effective 7/20/23

**PERSONNEL/HUMAN RESOURCES/CITY HALL**

**Re: Hire the following for various positions, as listed:**

- f. Hire the following for various positions, as listed:  
There were no new hires.

**BUILDING DEPARTMENT/PERMIT REPORTS/REPORTS**

**Re: Building Permits Reports for the month of June 2023**

- g. Approve the Building Permits Report for the month of June 2023, as submitted.

**(EXHIBIT N)**

**COURT DEPARTMENT/REPORTS**

**Re: Court Statistics for the month of June 2023**

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h. Spread on the minutes the Court Statistics for the month of June 2023, as submitted.  
**(EXHIBIT O)**

**BUILDING DEPARTMENT/PRIVILEGE LICENSE REPORTS/REPORTS**  
**Re: Privilege License Report for the month of June 2023**

i. Spread on the minutes the Privilege License Report for the month of June, 2023, as submitted.  
**(EXHIBIT P)**

**COURT DEPARTMENT/POLICE DEPARTMENT/COMMUNITY SERVICE/  
REPORTS**

**Re: Community Service Report for the month of June 2023**

j. Spread on the minutes the Community Services Report for the month of June, 2023, as submitted.  
**(EXHIBIT Q)**

**GROUND ZERO MUSEUM/CIVIC CENTER/REPORTS**

**Re: Ground Zero Museum Visitor Count Report for the month of June 2023**

k. Spread on the minutes the Ground Zero Museum Board, Visitor Count Report for the month of June, 2023, as submitted.  
**(EXHIBIT R)**

**END CONSENT AGENDA**

**RECESS MEETING**

**Re: Recess Meeting until July 20, 2023 at 5:00 p.m.**


Alderman Gamble moved, seconded by Alderman Lafontaine to recess this meeting until 5:00 p.m. July 20, 2023.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

  
\_\_\_\_\_  
Lisa B. Planchard, City Clerk

  
\_\_\_\_\_  
Jay Trapani, Mayor