

Agenda
Regular Meeting of
The Board of Mayor & Aldermen
Wednesday, April 19, 2023
6:30 pm.

1. Pledge of Allegiance
2. Moment of silence
3. Roll Call
4. Mayor's Comments:
 - a. Mayor's selection of Ms. Kelsey Lafontaine as Waveland's representative for the Deep-Sea Fishing Rodeo pageant.
5. Aldermen's Comments:
6. Public Comments
 - a. Mr. Brian Therolf to update the Board on Keep Waveland Beautiful topics for the 2nd Quarter of 2023.
7. BOARD BUSINESS:
 - a. Ms. Kathy Jackson with Delta Water to update the Board regarding her findings in the Utility Dept. related to work orders, billing, meter issues and accounts/missing accounts, etc.
 - b. Motion to approve the Docket of Claims, paid and unpaid, dated April 19, 2023, in the amount of \$737,161.43.
 - c. Motion to approve Ordinance regarding a moratorium on intermodal shipping containers as building components in the City of Waveland.
 - d. Motion to approve Mayor's signature on Agreement letter between CE Group, Inc. and the City of Waveland expressly consenting to the assignment of the (7) Agreements by CE Group, Inc. to Neel-Schaffer, Inc. and agree that the Agreements shall remain in full force and effect following this transaction.
 - e. Motion to approve lowest and best quote from Coastal Development & Construction in the amount of \$20,520.00 for Lift Station Repairs at the intersection of Combel and Hogan Streets.
 - f. Motion to approve lowest and best quote from Coastal Development & Construction in the amount of \$ 12,733.00 (\$8,453.00 + \$4,280.00) for Drainage and Concrete sidewalk and headwall work at 219 Nicholson Avenue.

PLANNING & ZONING:

Commissioner Whimey started the discussion with the mention of the City's Comprehensive Plan. The Commissioners decided to go forward with recommended changes and recommendations are contingent upon the Comprehensive Plan.

After lengthy discussion between the Zoning Commission, Zoning Official, with comments from Jim Meggett, Jeremy Burke, and Mathew Adams from the audience throughout, the recommended changes that the Planning and Zoning Commission are as follows:

1. Section 401.4 Use will include new wording for temporary structures: "Temporary structures, including but not limited to shipping containers, storage containers, and the like, are prohibited as permanent residential dwelling but may be used as temporary storage during new construction of a permanent primary structure with a building permit."
2. Section 401.5 Approved Water Supply and Sewage Disposal for Building change the word "building" to permanent habitable dwelling. The new wording will be "It shall be unlawful to

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construct any permanent habitable dwelling or occupy any mobile home or manufactured home without water supply and sewer disposal. .etc."

2. Section 401.6: reference the definition of a "nuisance" in the description. The new wording will be "No nuisance as defined in Section 302.7, shall be allowed as a permitted, conditional, or nonconforming use."
3. Section 401.8 Residential Planned Development Projects: Subsection C.2 "Wherever there is an abrupt change in use (i.e. residential to commercial), it is desirable that a buffer area of open space, protective planting, or solid fence be placed between the land uses which will protect each use from the undesirable affects of each other.
4. Section 404. Regulations for Auto Oriented Commercial Establishments: This type of business will only be allowed in the C-3 Highway Commercial District.
5. Section 701.8 Accessory Buildings (in R-1 Single Family Residential District): Increase the allowable sizes for accessory structures contingent upon the size of the lots.

The sizes would be as follows:

500 sq. ft. for all properties up to 8,500 sq. ft. in lot size,

750 sq. ft. for properties 8,501 sq. ft. to 12,500 sq. ft. lot size, 1,000 sq. ft.

for properties 12,501 sq. ft. to 15,000 sq. ft.

15,001 sq. ft. properties will be allowed up to 1,500 sq. ft. accessory structure.

Any request for accessory structure over 1,500 sq. ft. will be required to submit a Conditional Use request.

Chairman Frater called for a motion to advertise for the adoption of the recommended changes at a P&Z Public Hearing on Monday, May 15, 2023 in conjunction with the P&Z Regular Meeting.

BLIGHTED PROPERTY

- a. Re: 750 Herlihy street, Parcel #162G-O-03-111.000 (tabled from 3/7/23 & 4/4/23)
- b. ~~Re: Ontario street, Parcel #138N-1-33-015.000 (Removed)~~
- c. Re: 1207 Taranto street, Parcel #162L-1-09-007.000

CONSENT AGENDA

8. Motion to approve the following Consent Agenda as numbered Items (a-g):
 - a. Community Service Board Report for the month of March, 2023
 - b. Court Department Report for the month of March, 2023
 - c. The following Invoices from various Entities/Contractors/Engineers, etc.:
 1. Invoice #1189 dated 4/16/23 from Hancock County Solid Waste in the amount of \$581.55.
 2. Invoice #1182 dated 4/6/23 from Hancock County Solid Waste in the amount of \$42,916.50.
 3. Invoice #1185 dated 4/6/23 from Hancock County Solid Waste in the amount of \$390.00.
 4. Invoice #22-002-0057 dated 4/6/23 from Chiniche Engineering & Surveying in the amount of \$7,500.00
 5. Invoice #22-002-0027 dated 4/6/23 from Chiniche Engineering & Surveying in the amount of \$5,000.00
 6. Pay Application #1 dated 4/11/23 from DNA Underground, LLC. in the amount of \$103,500.20 for the Waveland Veterans Memorial Repairs Project.
 - d. Approve and accept Closeout documents submitted by Compton Engineering on the City of Waveland Pole Barn Replacement project, including all required signatures by City officials, and exhibiting the following documents:
 1. Substantial Completion Certificate
 2. Final Pay Application in the amount of \$66,427.50 & Certificate Signature Page
 3. Payment Application #2 (Final)

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4. Contract Completion Certificate
 5. Recommendation for Final Acceptance of Contract
 6. Final Completion Inspection Report
 7. Final Waiver of Lien
 8. Consent of Surety to Final Payment
 9. Change Order No. 1 (Summary Change Order)
- e. Approve allowing Shared Health Dual Plus 4-in-1 benefit cards to Waveland citizens that are members that will be used for utility payments. Eligible members/citizens receive a \$150 quarterly allowance from Shared Health to help members pay their utility costs.
- f. Approve City Clerk Lisa Planchard to attend BBI Budgetary software module training (5/15/23) and Deputy City Clerk (Kyleigh Seale) to attend Payroll software module training (5/16/23) at the BBI offices in Flowood, MS. Costs for each will be \$200.00 training fee, mileage reimbursement (or use of a city vehicle), lodging for 1 night (approx. \$107 per night) and 2 meals per diem.
- g. Approve Utility employee Bruce Jones to prepare purchase orders for the Utility Department and follow direction of Purchasing Agent, Katharine Corr as his duties may relate to purchasing.

END CONSENT AGENDA

EXECUTIVE SESSION

9. Motion to consider entering a closed session to discuss
10. Motion to enter an executive session to discuss
11. Motion to come out of executive session with/without action taken.

ADJOURN

12. Motion to Adjourn