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Regular Meeting of The Board of Mayor & Aldermen
Wednesday, May 17, 2023
6:30 pm.

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in Regular Session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, MS. on May 17, 2023 at 6:30 p.m. to take action on the following matters of City business.

ROLL CALL

Mayor Trapani noted for the record the presence of Aldermen Gamble, Richardson and Clark along with City Clerk Lisa Planchard and City Attorney Ronnie Artigues. Absent from the meeting was Alderman Lafontaine.

MAYOR'S COMMENTS

a. National Corrosion Service, Inc. and the City of Waveland recognize Mr. Bo Humphrey's excellent job in maintaining the City of Waveland's gas systems records in compliance with the State and Federal Pipeline Safety regulations. **(EXHIBIT A)**

b. Alderman Clark moved, seconded by Alderman Richardson to approve a Proclamation declaring June 2, 2023 to be National Gun Violence Awareness Day in the City of Waveland. **(EXHIBIT B)**

City Clerk Lisa Planchard asked if everyone would please wear orange that day if they would like to participate in support of this Proclamation.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Clark

Voting Nay: None

Absent: Lafontaine

Alderman Gamble moved, seconded by Alderman Richardson to Amend the Agenda to add items c & d.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Clark

Voting Nay: None

Absent: Lafontaine

c. Alderman Gamble moved, seconded by Alderman Clark to approve Agreement and Memorandum of Understanding with Cruisin' the Coast and authorize Mayor's signatures thereon. This is for the City of Waveland's Cruisin' the Coast venue on Wednesday, October 4, 2023 from 10:00 am to 2:00 pm and will be called "Hotrods and Hospitality".

(EXHIBIT C)

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Clark

Voting Nay: None

Absent: Lafontaine

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d. Alderman Gamble moved, seconded by Alderman Richardson to rescind the Board of Mayor and Aldermen's award of a low quote in the amount of \$48,171.66 to Taylor Construction for the Hwy 90 Jourdan River Gas Line Repairs project. Project was awarded to Taylor Construction on April 4, 2023; however, Mr. Rod Kirk has subsequently withdrawn that quote and submitted a higher quote, which voids the quote that was previously accepted on the minutes.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Clark

Voting Nay: None

Absent: Lafontaine

ALDERMEN'S COMMENTS

Re: Alderman Gamble – Mentioned that before the new administration took office, the previous Board of Mayor and Alderman had some issues with termites located right outside the City Hall Exit door (just outside the Board Room doors going outside). The Mayor replied that that he was aware of this and has gotten in contact with Dave Malley's Pest Control, who treated this area for termites and was informed by Mr. Malley to wait 6 months to make sure the termites are exterminated before the City makes repairs. Mr. Malley will be reinspecting the building in June. Alderman Gamble also brought up the doors around city hall and asked the Mayor to get with Willie (Parks and Recreation) to reduce the tension on them due to the weight of the doors; they're heavy and it's hard to open them. Alderman Gamble's last comments were inquiring about the CSX to see where the city is with having the railroad crossings roadway repaired. Mayor Trapani informed Mrs. Gamble that he stays in contact with CSX weekly and has not received a confirmed date as of now as to when they will start. They had tentatively set a date last week to start on the Waveland Avenue crossing, however there was a derailment somewhere and they had to pull off of our job and go to the derailment site.

Re: Alderman Richardson – Brought up the idea for next budget year to add in the Parks budget for the revamp of one baseball fields at Elwood Bourgeois Park to get the field back up and running for the citizens and baseball teams who would like use this field for a practice. Mayor Trapani explained that it was the previous administration that decided to take the backstops down and the high fences. As soon as the city did that, he started getting calls; he did not stop baseball practice from going on there, he just requested they move home plate away from where it was before so that foul balls weren't going into the street and possibly damaging vehicles. He also asked that the younger children be allowed to play there instead of just the older kids. The Mayor then informed the Board that it would ultimately be their decision to put the money in the budget for this to be done.

PUBLIC COMMENTS

a. **Mr. Jason Chiniche** with Chiniche Engineering & Surveying – update Board members on the Citywide Drainage Improvements Project

Jason Chiniche came forward to update the Board on this project. He stated since the last time he updated the Board, they have completed all the field work for the main drains surveying to identify and size all the existing culverts, box culverts, and drainage structures. They are now going through each of the watersheds, which he explained early

on they want to look at this, not as a Ward project but a Watershed project, because the water actually crosses the Ward lines. He explained he has broken everything down into about 22 Watersheds, taking the ones with the most areas of concern first. The first area with the most concern was Watershed #23, which is in the general area of Central Avenue/Jeff Davis. This specific area had 30 areas of concern, which they went through and had the evaluations and public meetings, and accepted all the public comments. Mr. Chiniche informed the Board that what they're seeing is that a lot of the box culverts in this area are either undersized or back graded, meaning they are flowing the wrong way caused by multiple different reasons. He said they are preparing cost estimates to go along with each one of the watersheds. The rough cost for improvements in that watershed will be \$578,000.00 to change out the sizes of the box culverts, ditch clean outs, etc. Chiniche then explained the next area of concern on the list is watershed #25 in the Terrace Street area, with 24 areas of concern. He said that even though this watershed has fewer areas of concern, it is probably one of the worst areas because of the number of culverts that are back graded and the size of the culverts. Out of 23 watersheds, about 5 or 6 of them had no areas of concern. Their plan is to have all of them identified by the second meeting in June, with cost estimates prepared for all the main drain improvements. Alderman Gamble inquired about Jackson Marsh and where it stands with the drainage plan. Chiniche informed Alderman Gamble that one is stand-alone project; the improvements for this area have been discussed. There has been a meeting with DMR; there are invasive species that are in the area, which is part of the problem of the surface area of the marsh shrinking. He said that that may be one of the first improvements to get all that material out of there, but they have to be careful because just down stream is the coastal preserve which opens out into the Mississippi Sound. Whatever we do in Jackson Marsh, we don't want to encourage any of those invasive species to get into the Sound. City Attorney Ronnie Artigues made note that we also have access easement issues that we have to look at so we can see which properties we need to get on; we may need to acquire some access easements as well.

b. **Mr. Salamone Salomone** – Discuss drainage issues behind his house.

During discussion, Mr. Salamone explained the drainage issue he has been having since 2015 and explained it is progressively getting worse. The area is located on 600 block of Barlow Street, the south side of the street. The State owned the property behind him, but when it was sold, the drainage became the responsibility of the new owners. Mr. Salamone informed the Board that Mr. Green owns the land behind Mr. Salamone's house and Mr. Howard's house, 609 and 605, however from the corner of 609 (Mr. Salamone's property) all the way to Tabor Street is owned by Mr. DeSalvo. Mr. Salamone mentioned that the drainage in the back is backing up even more onto his property which is causing the sides of his property to overflow as well. Mr. Salamone was told the side ditches were his responsibility to dig out, but he cannot do so because of power lines running underground. Mr. Salamone then brought up that Mr. DeSalvo put a house on his property, but when improving the land Mr. DeSalvo went over the ditch and closed it off. There was a fence put over this. Mr. Salamone brought up the ditch situation again, explaining why you can not just go dig a ditch. He explained that if the back is closed and it is pushing the water down the side, when it gets to the main ditch in the front on Barlow Street and the ditch on Tabor is not flowing, then there is no suction. Now if you stand at the end of Tabor and Barlow and look down toward Mr. Salamone's house you will see there is a crest. Mr. Salamone expressed he would like something to be done. He has previously sent pictures to the city. He also explained that when Mr. DeSalvo put up his house and redid his land, he was supposed to have a drainage plan. Mayor Trapani mentioned that he did put in a sub-surface drain. Mr. Salamone answered by saying you can see a 6-inch pvc pipe sticking out the ground on Tabor Street, but if you look down Barlow Street you will see 6-inch pvc pipes. He explained they are not drain pipes; they are sewer clean outs. Mr. Salamone again expressed how aggravated he was with the situation. Alderman

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Richardson said that he has spoken with Mr. DeSalvo and informed Mr. Salamone that he planned to make a well from Mr. DeSalvo's property down to Chris Street to make the water drain to Chris Street. Building Official, Josh Hayes then came forward to inform the Board that he just did his final inspection and this (drainage problem) is one of the things Mr. DeSalvo has on his punch list to make happen within the next 30 days for his certificate of occupancy.

c. **Mr. Bryan Therolf** – Speaking on National Gun Violence Awareness

Mr. Bryan Therolf commended Mayor Trapani for adding this to the agenda as well as having the Proclamation. He mentioned that we have recently lost 4 citizens in the past 5 months as well as a Hancock County Sheriff's Sergeant to gun violence. He informed the audience that they will be able to find the Proclamation on the City website if anyone wanted to read it. He also mentioned to wear orange on June 2nd, 2023 to show the support for Gun Violence Awareness.

BOARD BUSINESS:

**LEASE AGREEMENTS/BIDS/BEACH VENDING/BID DOCUMENTS/
WAVELAND LIGHTHOUSE/LIGHTHOUSE/REQUESTS FOR PROPOSALS
Re: Approve Vendors to Lease Commercial Space at the Waveland Lighthouse**

a. Alderman Clark moved, seconded by Alderman Richardson to approve the following vendors to lease commercial space located within the parking lot of 'The Waveland Lighthouse', agreeing to abide by the Rules and Regulations as set forth in the 'Beach Vending Bid Documents', and pending their signing the Beach Vending Permit with the City of Waveland. Advertisement for this was run April 27 and May 4, 2023.

(EXHIBIT D)

1. Bayou Treats, LLC 2. Bayou Snowballs
Mr. Grant Adam Ricky and Karen Dembrun

During discussion Alderman Gamble asked the city staff to see how much it would cost to have power at the location for the food trucks, making it easier for them to keep their food trucks stationed there all night. Alderman Richardson inquired about the dollar amount offered by the 2 vendors. Bayou Treats bid \$500 and Bayou Snowballs offered \$1,200 for a one-year lease of space from 5/17/23 to 5/16/24. City Attorney Artigues informed Alderman Richardson that this information was in the bid, and that this will also appear on the permits. Alderman Clark also inquired about the specific spots for these food trucks. Mr. Artigues informed Alderman Clark that this will all be confirmed and identified so they won't just roam around. He added that under the terms of our lease with the County and the Secretary of State, we need to be specific on where they are and they will be in the same spots. That will be worked out together with the proposers and put in the permit itself.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Clark

Voting Nay: None

Absent: Lafontaine

DOCKET OF CLAIMS

Re: Depository Docket of Claims

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- b. Alderman Gamble moved, seconded by Alderman Clark to approve the Depository Docket of Claims, paid and unpaid, dated May 17, 2023, in the amount of \$ 674,620.86.

(EXHIBIT E)

A vote was called for with the following results:

Voting Year: Gamble, Richardson, Clark

Voting Nay: None

Absent: Lafontaine

DOCKET OF CLAIMS

Re: Operating Utilities Docket of Claims

- c. Alderman Gamble moved, seconded by Alderman Clark to approve the Operating Utilities Docket of Claims, paid and unpaid, dated May 17, 2023, in the amount of \$205,034.27. (EXHIBIT F)

A vote was called for with the following results:

Voting Year: Gamble, Richardson, Clark

Voting Nay: None

Absent: Lafontaine

**BAY HIGH SCHOOL/FUNDRAISERS/WAVELAND VOLLEYBALL VENUE/
VOLLEYBALL VENUE**

Re: Waive Costs for Bay High School Fundraiser at the Waveland Volleyball Venue

- d. Alderman Clark moved, seconded by Alderman Richardson to approve and waive any costs for Bay High School to hold a fundraiser at the Waveland Volleyball venue on June 17, 2023 to raise money for the Bay High School volleyball team. There will be a concession stand where they will be selling food and drinks. There will be no alcohol; this is a Bay High School sponsored event.

During discussion Alderman Gamble inquired about their having a food truck in the Lighthouse parking lot how it would affect the leases with our food vendors. City Attorney Ronnie Artigues informed Alderman Gamble that in the proposals for the beach vending it stated that it was not exclusive, meaning vendors do not have the exclusive right to the parking lot for public uses.

A vote was called for with the following results:

Voting Year: Gamble, Richardson, Clark

Voting Nay: None

Absent: Lafontaine

**BUILDING DEPARTMENT/PERMITS/PERMITS SOFTWARE/MYGOV, LLC.
/AMENDED BUDGET/PURCHASE OF PERMITS SOFTWARE**

Re: Approve Purchase of Building Permits Software from MyGov, LLC

- e. Alderman Clark moved, seconded by Alderman Richardson to ratify and approve purchase of Building Permits software from MyGov, LLC at a cost of \$10,253.00. This cost was budgeted in the recently approved Municipal Amended Budget. (EXHIBIT G)

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Voting Yea: Gamble, Richardson, Clark

Voting Nay: None

Absent: Lafontaine

BANK/FIRE DEPARTMENT/RESTRICTED ACCOUNTS/PEOPLES BANK
Re: Opening a New Bank Checking Account at The Peoples Bank

f. Alderman Gamble moved, seconded by Alderman Clark to approve opening a new bank checking account at The Peoples Bank titled 'Fire Dept. Restricted Funds' for the Fire Department to be able to receive and restrict funds from their annual calendar sales. This shall authorize Mayor Jay Trapani, City Clerk Lisa Planchard, Mayor Pro-Tem Shane Lafontaine, and Comptroller Kim Boushie as signatories on the account. Ms. Boushie needs to be a signatory, according to Peoples Bank management, to perform bank account transfers as needed for her job.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Clark

Voting Nay: None

Absent: Lafontaine

SOLID WASTE/ORDINANCES/GARBAGE/HANCOCK COUNTY SOLID WASTE
/CPI SOLID WASTE

g. Alderman Gamble moved, seconded by Alderman Richardson to approve a pass through increase (dollar for dollar) from the Hancock County Solid Waste Authority for CPI solid waste collection services as listed below: **(EXHIBIT H)**

Mayor Trapani said to the citizens that this will be an \$.83 increase for trash collection per month.

Alderman Gamble added for the record that this is a rate increase that was in the contract, so the City of Waveland does not have authority to not approve this increase.

Waveland:	
Original Rate Collection/Cart:	\$13.75
Original Cost Per Month:	\$35,763.75
New Rate Collection/Cart:	\$14.44
New Cost Per Month:	\$37,558.44
Original Bulky Waste:	\$2.75
Original Cost Per Month:	\$7,152.75
New Rate Bulky Waste:	\$2.89
New Cost Per Month:	\$7,516.89
Total Per Month:	\$45,075.33

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Clark

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Voting Nay: None

Absent: Lafontaine

BLIGHTED PROPERTY

Re: 750 Herlthy Street Parcel #162G-O-03-111.000

1. 750 Herlthy Street, Parcel #162G-O-03-111.000 (tabled from 3/7/23, 4/4/23 & 4/19/23)

Building Official, Josh Hayes came forward to update the Board on this property. Mr. Hayes provided the Board pictures of the structure and informed them that there are still piles of debris and they tore half the building down, but it's still exposed and unsafe. He said that Ms. Hawkins came to his office yesterday and that she was done with it as far as how much money she has to spend on it. Mr. Hayes said he thought we should go ahead and declare it a nuisance; it's been years that we've been dealing with this. Once the Board makes the below motion, the city can solicit quotes for the demolition and cleanup of the property. Ms. Hawkins is not present. Mr. Hayes added that with soliciting quotes, we're probably looking at 30 to 45 days until demolition actually took place; this would still give her time to come back and take care of the problems but this is the next step we should take to move forward.

Alderman Gamble moved, seconded by Alderman Richardson to declare this a health and safety hazard and is a blighted property that is beyond repair. **(EXHIBIT D)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Clark

Voting Nay: None

Absent: Lafontaine

Re: 1207 Taranto Street, Parcel #162L-1-09.007.000

2. 1207 Taranto Street, Parcel #162L-1-09.007.000, Property owner Tory Lowe (tabled from 4/19/23)

During discussion, Mayor Trapani mentioned that the city has tried numerous times, from the last administration to the current administration, and Mr. Lowe has not been present to discuss this property but maybe once out of 7 times it's been on the agenda. Building Official, Josh Hayes mentioned that it has been over a year since the structure was demolished, but the owner left all debris behind. The property is overgrown and Mr. Lowe has not come forward to get any permits to fix this property, as he said he would. Building Official, Mr. Hayes suggested declaring this a nuisance.

Alderman Gamble moved, seconded by Alderman Richardson to declare this property a nuisance and move forward with demolition and cleanup. **(EXHIBIT J)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Clark

Voting Nay: None

Absent: Lafontaine

Re: 400 Lizana Lane, Parcel #161C-0-02-107.000

3. 400 Lizana Lane, Parcel #161C-0-02-107.000, Property owner Melody Dahn

During discussion Building Official, Mr. Hayes said that Mrs. Dahn spoke to him in his office earlier this week and she has cut the overgrowth. There are still areas where the building is open, as well as junk and debris underneath the structure. Building Official Hayes did mention that her father passed away while in the middle of building the home, but Mrs. Dahn has not continued the construction or cleanup of the structure. Alderman Gamble said that this is the first time this has been on the agenda for this Board, but her father passed away in 2018 and she has owned the property since then. She said she doesn't believe this is the first time it's been brought before the Board as blighted. Mr. Hayes said he presented this problem to the prior Board about 2 years ago. Mayor Trapani asked the Building Official if he has done any inspections inside this structure. Mr. Hayes said that he had not. City Attorney Artigues asked Mr. Hayes if this is more of a cleanup rather than a demolition. He said that was correct. Ms. Gamble said that over the years all the owner has done is cut the grass. Mr. Hayes also pointed out that the porch ceiling is open making it an unsafe structure; if a hurricane were to come it would blow the roof off. He said this is a property code maintenance violation. She has been notified in writing (and we have verification that she received that notification) since April 21st, 2023 with the details of what needs to be done with the property to bring it into compliance. Alderman Gamble asked for Mr. Hayes to get a right of entry and do an interior inspection. He said that he felt sure she would give him that. Mayor Trapani said the Board can declare the property a nuisance as to the cleanup portion without recommending demolition of the structure.

Alderman Gamble moved, seconded by Alderman Clark to declare the property a nuisance as to the cleanup portion without recommending demolition of the structure.

(EXHIBIT K)

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Clark

Voting Nay: None

Absent: Lafontaine

PLANNING & ZONING

Alderman Gamble moved, seconded by Alderman Richardson to take items 1, 3, 4, & 5 under advisement.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Clark

Voting Nay: None

Absent: Lafontaine

Re: Scott Harris, Property Owner of 241 Gulf Dr. (TAKEN UNDER ADVISEMENT)

1. **Scott Harris**, owner of the property commonly known as 241 Gulf Dr., parcel #162Q-1-10-046.000, has made an application of a Conditional Use in order to construction an accessory structure over 500 sq. ft. and to build the structure before the primary

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structure. The proposed accessory structure will be 840 sq. ft. and will meet all minimum setbacks per Zoning Ordinance #349.

Chairman Frater called for Mr. Harris to come forward and explain his request. Mr. Harris was not present in the audience. The commissioners reviewed the application request and discussed tabling the application due to questions they would like to ask the applicant.

Chairman Frater called for a motion to Table the item until the next meeting on Monday, May 8, 2023 at 6:00 pm in order for the applicant to be present and answer questions for the record. Commissioner Touart moved, seconded by Commissioner Coatney to table the request.

After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed.

Re: Verbiage change to the Protected Tree Ordinance (TAKEN UNDER ADVISEMENT)

3. **Chairman Frater and the Commissioners** discussed a verbiage change to the protected tree ordinance in order to not penalize the removal of a protected tree if it happens to be damaged or blown over by a heavy storm/natural disaster. The new verbiage will state “The Planning & Zoning Board, taken into consideration adverse circumstances, shall have the option to modify or waive the number of replacement trees designated by said replacement formula.”

Chairman Frater called for a motion to approve the additional verbiage. Commissioner Coatney moved, seconded by Commissioner Touart to approve the change to the Protected Tree Ordinance.

After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed.

Re: Discussion on regulating Short-Term Rentals in the City of Waveland (TAKEN UNDER ADVISEMENT)

4. **Chairman Frater** began a discussion on regulating Short-Term Rentals in the City of Waveland pending a new ordinance to be written by City Attorney, Ronnie Artigues. After a brief discussion that continued from the Special Meeting held on Monday, April 10, 2023, the Commission decided to recommend the implementation of a 3% sales tax on STR and Hotels/Motels and to add a \$200 initial application, \$100 annual renewal & \$500 violations, and verbiage of regulating the number of occupants be limited to no more than 2 people per bedroom plus 1 in the house and limit to 2 spaces for motor vehicle parking into Ord. to be written by City Attorney, Ronnie Artigues.

Chairman Frater then called for a motion to approve said recommendations. Commissioner Touart moved, seconded by Commissioner Coatney to approve the recommendations to the Board of Mayor and Alderman.

After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed.

Re: Discussion of Amendments to the Zoning Ordinance #349 Article IV, sections 405-409 (TAKEN UNDER ADVISEMENT)

5. With Commissioners Poindexter and Whitney not present, the remaining

Commissioners decided to table the remaining discussion of Amendments to the Zoning Ordinance #349 Article IV, Sections 405-409 to the next Special Meeting on Monday, May 8, 2023, at 6:00 pm in order for the rest of the Commission to be present for discussion.

Chairman Frater called for a motion to table the discussion of Article IV, Sections 405-409. Commissioner Coatney made the motion, seconded by Commissioner Touart to table the item.

After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed.

Re: Michael Martin, Property Owner of 518 Fell Grass St.

2. **Michael Martin**, owner of the property commonly known as 518 Fell Grass St., parcel #161D-0-02-096.000, has made an application for variances, a conditional use, and the temporary use of an RV during new construction. There is currently a non-conforming 1,200 sq. ft. accessory structure on the property. The applicant is requesting a 5' left side-yard variance for the pre-existing structure and for the proposed new primary structure in order to match the side-yard with the existing accessory structure. The non-conforming structure will also need a 5' rear-yard variance because it is 20' from the rear property line and not the required 25' due to the distance from the proposed primary structure. The applicant is also requesting a 5' variance on the right side-yard for the proposed open carport addition to the existing accessory structure for additional covered parking. This results in the request for a Conditional Use in order to have the total accessory structure to be 2,400 sq. ft. in size. The last request is to temporarily use an RV as occupancy during the new construction of the 1,050 sq. ft. primary residence.

Chairman Frater suggested that the request be split into 4 actions/motions to make things easier. Mr. Martin came forward to explain his multiple requests. There was a lengthy discussion about aesthetics, sizes, and positions of the structures between the Commissioners, the applicant and a few neighbors; Prima Luke, resident at 338 Jeff Davis Ave, Tina Landes, resident at 512 Fell Grass St, and Liz Stahler, resident at 509 St. Anthony St. After all discussions were completed, Chairman Frater called for each individual motion to be made as follows:

Commissioner Touart made the motion, seconded by Commissioner Coatney, to approve the 5' left side-yard variance on the existing non-conforming accessory structure.

Commissioner Touart made the motion, seconded by Commissioner Coatney, to approve the 5' left side-yard variance for the construction of a new Primary Dwelling in order to match the existing accessory structure.

The request for a right side-yard variance for the accessory structure addition died for lack of a motion made.

Commissioner Touart made the motion, seconded by Commissioner Coatney, to approve the temporary use of an RV/Camper during new construction of a Primary Dwelling.

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Alderman Gamble moved, seconded by Alderman Richardson to accept the recommendation of Planning & Zoning with regard to the setbacks, but also recommend to deny the RV camper and have it removed.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Clark

Voting Nay: None

Absent: Lafontaine

CONSENT AGENDA

Alderman Clark moved, seconded by Alderman Gamble to approve the following Consent Agenda items as numbered Items (a-q):

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Clark

Voting Nay: None

Absent: Lafontaine

MINUTES

Re: Regular Meeting of May 2, 2023

a. Minutes of the Board of Mayor and Aldermen meeting dated May 2, 2023

BUILDING DEPARTMENT/PRIVILEGE LICENSE

Re: Privilege License report for the month of April 2023

b. Privilege License report for the month of April, 2023 (EXHIBIT M)

BUILDING DEPARTMENT

Re: Building Department Report for the month of April 2023

c. Building Department report for the month of April, 2023 (EXHIBIT N)

COMMUNITY SERVICE

Re: Community Service report for the month of April 2023

d. Community Service report for the month of April, 2023 (EXHIBIT O)

GROUND ZERO MUSEUM/CIVIC CENTER/MUSEUM

Re: Ground Zero Museum reports for the month of March and April 202

e. Ground Zero Museum reports for the months of March 2023 and April 2023 (EXHIBIT P)

COURT DEPARTMENT

Re: Court Department report for the month of April 2023

f. Court Department report for the month of April 2023 (EXHIBIT Q)

PARKS AND RECREATION/EVENTS/PICKLEBALL
Re: Approval of Pickleball teaching event on June 3, 2023

- g. Approval to have a Pickleball teaching event on June 3, 2023 at the new Waveland pickleball court. This will be free, no charge. **(EXHIBIT R)**

INVOICES

Re: The following invoices from various entities/agencies/contactors/engineers

- h. The following Invoices from various Entities/Agencies/Contractors/Engineers, etc.:

1. Ratify and approve Invoice # 221-019-27 from CE Group, Inc. dated 4/14/23, in the amount of \$1,760.00 for The Veterans Memorial – Admin (Waveland Multiple Projects Directed to Hurricane Zeta) **(EXHIBIT S)**
2. Ratify and approve Invoice #221-019-28 from CE Group, Inc. dated 4/14/23, in the amount of \$60.00 for Public Works Pole Barn – Admin Asst. **(EXHIBIT T)**
3. Ratify and approve Invoice #222-033.004-5 from CE Group, Inc. dated 4/14/23, in the amount of \$1,200.00 for the Jourdan River Hwy. 603 Gas Main Crossing project. **(EXHIBIT U)**
4. Invoice #22-002-0044, from Chiniche Engineering & Surveying, Inc. dated 5/8/23, in the amount of \$800.00 for map updates-GIS **(EXHIBIT V)**
5. Invoice #22-002-0028, from Chiniche Engineering & Surveying, Inc. dated 5/8/23, in the amount of \$3,500.00 for Project and Permit Coordination-Jackson Marsh **(EXHIBIT W)**
6. Invoice #22-002-0058, from Chiniche Engineering & Surveying, Inc. dated 5/8/23, in the amount of \$4,500.00 for Watershed Cost Estimate-Citywide Drainage Improvements Project **(EXHIBIT X)**
7. Invoice #Apr-23 from Delta Water LLC dated 4/28/23 for February, March and April billings of \$3,500 each re: Analysis and assessment of Utility billing system and office functions **(EXHIBIT Y)**

POLICE DEPARTMENT/TRAVEL

Re: Police Chief Mike Prendergast to attend the MS. Chief's Association Conference

- i. Approve Police Chief Mike Prendergast to attend the MS. Chief's Association Conference at the Golden Nugget in Biloxi, MS. from June 20 through June 23, 2023. Cost to the City will be a registration fee of \$300 plus dues of \$100 (total \$400). Chief Prendergast will use his city vehicle to travel back and forth to the conference.

POLICE DEPARTMENT/WRECKER ROTATION LIST

Re: Approve addition of BIZ, LCC to the City of Waveland Wrecker Rotation list

- j. Approve addition of BIZ, LLC (owner James Slade) to the City of Waveland Wrecker Rotation list at the request of Police Chief Mike Prendergast. **(EXHIBIT Z)**

UTILITY DEPARTMENT/BANKS/TRANSFERS/ADMINISTRATION
DEPARTMENT-CITY HALL/FINANCIAL DEPARTMENT/BUDGET FY22-23

Re: Transfer in the amount of \$310,000.00 from the Utility Fund to the General Fund

- k. Motion to approve transfer in the amount of \$310,000.00 from the Utility Fund to the General Fund for the annual services fee, as budgeted.

ADMINISTRATION DEPARTMENT/CITY HALL/TRAVEL/MML

Re: Travel for City Clerk, Purchasing Agent and Comptroller to attend the MML 2023 Annual Conference

- l. Motion to approve travel for City Clerk, Purchasing Agent and Comptroller to attend the MML 2023 Annual Conference to be held at the MS. Coast Coliseum & Convention Center, June 26 & 27, 2023 in Biloxi, MS. Costs include for each, a registration fee of \$350 (\$325 if early registration), and use of a city vehicle (or mileage reimbursement if they bring their own vehicle).

REFUND CHECKS/UTILITY DEPARTMENT

Re: Refund Checks in the amount of \$2,611.37

- m. Approve refund checks from Ageing Report for Route 2 dated 5/3/23 as presented by Office Manager, Julie Bromwell. Note: There will be 11 more routes to be completed in clearing these old closed accounts off of the books. Amount owed to City is \$1,853.63 and amount owed to customers is \$2,611.37, a total of \$4,465.00 (EXHIBIT AA)

ADMINISTRATION DEPARTMENT-CITY HALL/PUBLIC WORKS

DEPARTMENT/TRAVEL

Re: Approval of Public Works Manager and Comptroller to attend the MS. Rural Water Association Annual Management & Technical Conference & Exhibition

- n. Approve Mayor, Bo Humphrey and Comptroller Kim Boushie to attend the MS. Rural Water Association Annual Management & Technical Conference & Exhibition, May 31 and June 1. Costs to the City will be registration fees, total, in the amount of \$500.00, and use of a city vehicle (or mileage reimbursement if employee uses their own vehicle). Lunch is provided. (EXHIBIT AB)

Mayor: Registration fee of \$100.00 (Wednesday only)

Comptroller: Registration fee of \$150.00 (Wednesday only) – Info about grants

Public Works Manager: Registration fee of \$250.00 (Wednesday & Thursday)

BUILDING DEPARTMENT

Re: Building Official Josh Hayes to attend the Building Officials Association of Mississippi 2023 Summer Conference

- o. Approve Building Official, Josh Hayes to attend the Building Officials Association of Mississippi 2023 Summer Conference in Gulfport, MS. on June 12-16, 2023. Costs include a registration fee of \$200.00. Mr. Hayes will be using his city vehicle. (EXHIBIT AC)

- p. Removed

PERSONNEL/STREETS DEPARTMENT/PUBLIC WORKS DEPARTMENT

Re: Approval of new hire Richard Keith Norris for the Streets Department

- q. Approve hiring Richard Keith Norris for the Streets Department as a heavy equipment operator /truck driver at an hourly rate of \$13.00/hour pending passage of drug test and background check.

END CONSENT AGENDA

Page No.
Regular Meeting of The Board of Mayor & Aldermen
Wednesday, May 17, 2023
6:30 pm.

ADJOURN

Re: Adjourn the meeting at 7:19 p.m.

Alderman Clark moved, seconded by Alderman Gamble to Adjourn the meeting at 7:19 p.m.

A vote was called for with the following results:

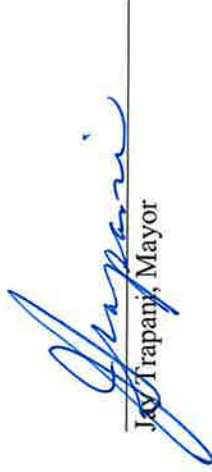
Voting Yea: Gamble, Richardson, Clark

Voting Nay: None

Absent: Lafontaine



Lisa Planchard, City Clerk



Jay Trapani, Mayor

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