

Regular Meeting of
The Board of Mayor & Aldermen
Wednesday, March 22, 2023
6:30 pm.

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, Mississippi, on March 22, 2023 at 6:30 p.m. to take action on the following matters of City business

ROLL CALL

Mayor Trapani noted for the record the presence of Alderman Gamble, Richardson, Lafontaine, and Clark along with City Clerk, Lisa Planchard and City Attorney, Ronnie Artigues.

MAYOR'S COMMENTS

BUDGET/AMENDED BUDGET
Re: Amend FYE 9/30/23 Budget

Alderman Richardson moved, seconded by Alderman Lafontaine to Amend the Fiscal Year 2023 Budget in accordance with Municipal Audit and Accounting Principles and approve advertisement for same. **(EXHIBIT A)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

ALDERMAN'S COMMENTS

Re: Alderman Gamble –

- 1) Inquired about the Emergency Response System and if we have any further information for this. Mayor Trapani responded saying he spoke with Hootie (EOC) and that he will be meeting with Hootie in the future to discuss the Code Red for the Emergency Response System and what is has to offer for the City of Waveland with isolating small areas of notifications as needed.
- 2) Alderman Gamble replaced her replacement to Planning & Zoning Ward 1 Representative. Her new replacement will be Dr. Barbara Coatney.
- 3) Asked about proposals for the Beachside Vending and how long would it take before the City can do this. City Attorney explained he has pulled the agreements we have with both the Secretary of State and Hancock County. He also met with the County Attorney to make sure there were no more approvals that were needed. He said that as long as the City stays within the perimeters of the existing agreement, then the City is clear to do this, but it has to be just the uses that are in there; this can't be extended onto the sand beach. Alderman Gamble let the audience know this is for the parking lot at the Lighthouse Pavilion. The City Attorney explained that to move forward we need to know what types of solicitations do you want to open this up for. Would it be for general solicitation of any and all uses that are allowed under the existing agreement or are there particular proposals you want to solicit for. After discussion, Mr. Artigues said what he is hearing is to open advertisement to any of the allowed uses. Alderman Gamble said this could be for food or snowball vendors. The Board can weigh and choose which will be in the best interests of the City. Attorney Artigues said what the City can't do is award a lease or contract to anyone directly without at least soliciting proposals from multiple people. Alderman Lafontaine said he would like to see the Board designate the areas first. Mr. Artigues said he will pull the plot plan for the Aldermen to get with him to let him know what areas they prefer and he will proceed. He added that once he knows what direction the Board wants to go, he can pull the ad together in 2 to 3 days.

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- 4) Alderman Gamble also asked Police Chief Mike Prendergast what time he will be closing the roads down for the Easter Parade. Police Chief let them know as soon as he knows how many units will be in the parade, he will have a time to give them.

Re: Alderman Richardson –

Alderman Richardson just wanted to let Fire Chief, Tommy Carver and Asst. Fire Chief, Casey Piazza that, with regard to the fire they worked for Mrs. Judy Brooks the other day, he said that the Firemen were very well organized with the Police and other First responders and that Mr. Brooks appreciates the job they did.

Re: Alderman Lafontaine asked for a discussion for the file cabinet purchase that was pulled from the last meeting. Ms. Gamble had been told before that meeting that there was no Purchase Order for that purchase and she has since learned that was not correct.

PURCHASES/COURT DEPARTMENT/DOCKET ITEMS

Re: FILE CABINET/COURT DEPARTMENT

Alderman Lafontaine moved, seconded by Alderman Gamble to amend the agenda consider approving payment of 42” 4 drawer cabinet ordered for Court Department in the amount of \$718.02 from Sun Coast Clays. (Denied at previous Board meeting)

(EXHIBIT B)

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

Alderman Lafontaine moved, seconded by Alderman Gamble to approve the payment of 42” 4 drawer cabinet ordered for Court Department in the amount of \$718.02 from Sun Coast Clays.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

Alderman Clark - No comments at this time

BOARD BUSINESS:

COLEMAN AVENUE/EVENTS/FUNDRASIERS

Re: Request to use Coleman Avenue to set up Car Show on Saturday, June 17, 2023

Alderman Richardson moved, seconded by Alderman Lafontaine to approve Ms. Diane Bennett in the requesting of the use of Coleman Avenue to set up a car show to be held Saturday, June 17, 2023. Ms. Bennett indicated this will be a fundraiser for Gulf Coast Christian Women’s Job Corps-Magdalene House. **(EXHIBIT C)**

During discussion, Mr. Terry Pore mentioned that Coleman Avenue would be blocked from Bourgeois St. to the Beach and they may need the use of a couple barricades. He’s planning on about 100 cars and said his group would provide the portolets at their cost.

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A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

DOCKET OF CLAIMS

Re: Claims

Alderman Lafontaine moved, seconded by Alderman Richardson to approve the Docket of Claims, paid and unpaid, dated March 22, 2023 in the amount of \$647,103.44.

(EXHIBIT D)

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

CHANGE ORDERS/VETERANS MEMORIAL PROJECT

Re: Change Order No. 1 on the Veterans Memorial Project

c. Alderman Lafontaine moved, seconded by Alderman Clark to approve Change Order No.1 on the Veterans Memorial Project with DNA Underground, LLC, decreasing the cost from \$237,442.00 to \$156,755.00, a decrease of \$80,687.00. This change order is within the scope of work of the contract as originally bid; the project is not a new undertaking outside the original scope of work; the change of the work of the change order is reasonable and in line with the prices under the original contract; entering into the change order is commercially reasonable under the circumstances; and this change order will not circumvent the public purchasing statutes. **(EXHIBIT E)**

During discussion Alderman Richardson asked Compton Engineering (Devin Herrington) what changes they were making. Mr. Herrington answered that the change order would be removing the stamped concrete finish and would become a broom concrete finish, this would also to repair the existing hand rail rather than the alternative to put in a new aluminum hand railing.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

AGREEMENTS/CONTRACTS/LEASES/POLICE DEPARTMENT/FIRE DEPARTMENT/COURT DEPARTMENT/BUILDING DEPARTMENT/ /CITY HALL

Re: Approval of the following Copier Rental Agreements with RJ Young

Alderman Lafontaine moved, seconded by Alderman Gamble to approve the following Rental Agreements with RJ Young for two new copiers (State Contract price), one copier in the Mayor's Suite at a cost of \$444.15 monthly and the other copier in the Patrol Office at the Police Department at a cost of \$186.43 monthly. This motion shall also approve to re-lease the following copiers at much reduced lease rates. Note: the copiers will remain in use by the following departments: Ricoh IMC3000 at the Central Fire Station

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Administrative Office, Ricoh IMC3500 at the Police Administrative Office, Ricoh IMC4500 at the Main Court Office, Ricoh AAA53206 at the Planning & Zoning Office, and the Ricoh IMC3000 at the Utility Department. Note: Purchasing Agent, Katharine Corr, will be present to answer questions. **(EXHIBIT F)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

CONTRACTS/GARFIELD LADNER PIER/AGREEMENTS

Re: Cancel and Terminate Contract with Compton Engineering for Design Services of the Garfield Ladner Pier

Alderman Gamble moved, seconded by Alderman Richardson to cancel and terminate the contract with Compton Engineering for design services of the Garfield Ladner Pier, and to direct the Mayor and City Attorney to provide all necessary notices for cancellation of the contract in accordance with the terms of the agreement.

City Attorney Artigues explained that the City is putting out procurement for engineering services specifically for the Garfield Ladner Pier to make sure we are in compliance with State, Local and Federal procurement laws.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

BLIGHTED PROPERTY - Update from Hannah McCraney, Code Enforcement Officer.

a. **1207 Taranto Street** – Property Owner Torey Lowe

Ms. McCraney explained that Mr. Lowe last year was supposed to submit plans and pull permits to finish this project. He has not done this. She said she's at a standstill and it's an eyesore to the neighbors. This went to hearing last year when the Board made Mr. Lowe demo the top half of the house, leaving now just the wood foundation of the bottom half of the house. He was allowed to keep the bottom half but was supposed to build the house back, which he has not. Mr. Lowe was not present at the meeting. Ms. McCraney did not send Mr. Lowe a notice to be at the meeting this evening. Mr. Artigues explained that now, if we want it to be torn down the rest of the way, we do need to afford him an opportunity to address the Board. Mr. Hayes, building official said it would be different if it were just piers sitting there, but there's a wood floor that has deteriorated, it's not treated material that been sitting out for a year exposed to the weather. Ms. McCraney will provide the City Attorney with all of the documentation and the city will give Mr. Lowe notice to appear and then the city can take action to force a demolition. This will hopefully come back before the Board for the April 19th Board meeting, allowing Ms. McCraney sufficient time to send new notices. **(EXHIBIT G)**

b. **9138 Kiln-Waveland Cutoff, Parcel #138M-0-33-307.000**, Owner -Wilbert Thompson and

c. **0 Kiln Waveland Cutoff, Parcel #138M-0-33-308.000**, Owner- Wilbert Thompson

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Ms. McCraney explained that these are neighboring properties (each with structures) owned by Mr. Thompson. She explained that this has been a problem for quite a while and is now unsafe to the public; it's about the collapse. She said that Mr. Thompson passed away last month and she spoke with his daughter (unable to attend this evening) who is working on getting the property name put into her mother's name. Mr. Artigues said with this case, there has been notice and the City has had contact with the representative of the property, so if you want to proceed, in their absence, you can proceed because notice has been given. **(EXHIBIT H)**

Alderman Gamble moved, seconded by Alderman Richardson to declare 9138 Kiln-Waveland Cutoff, Parcel #138M-0-33-307.000, Owner -Wilbert Thompson and 0 Kiln Waveland Cutoff, Parcel #138M-0-33-308.000, Owner- Wilbert Thompson as blighted property that's a health, safety and hazard concern as well as a menace to the well-being of the neighborhood and approve with demolition of the structure:

City Attorney Artigues said we'll have to get quotes for the demolition, going with the low quote and once it's done we'll assess the charges against the property.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

CONSENT AGENDA

Re: Consent agenda items a-n, excluding item i

Alderman Clark moved, seconded by Alderman Richardson to approve the following Consent Agenda being numbered, Items (a-m) with the exception of item i.

During discussion, Alderman Gamble asked when did the City start giving refunds on permit fees (item i) because of someone's changing circumstances. She added that because their circumstances have changed, our staff has expended resources and time providing the permit and does not feel a refund should be made. Ms. Gamble said she feels were setting a bad precedent if we start refunding permit fees because of someone's circumstances and they change their mind.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

MINUTES

Re: Regular Meeting of March 7, 2023 and Special Meeting of March 16, 2023

- a. Minutes of the Regular Meeting of March 7, 2023 and Minutes of the Special Meeting of March 16, 2023 **(EXHIBIT I & EXHIBIT J)**

COURT DEPARTMENT/REPORTS

Re: Report for the month of February 2023

- b. Court Department report for the Month of February, 2023 **(EXHIBIT K)**

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**INVOICES/SOUTH MISSISSIPPI PLANNING & DEVELOPMENT DISTRICT/
(SMPDD)**

Re: Approve Invoice #12750

- c. Approve Invoice #12750 from South Mississippi Planning & Development District (SMPDD) in the amount of \$39,152.24 for Redistricting Services between October 2021 and February 2023. **(EXHIBIT L)**

INVOICES/GULF REGIONAL PLANNING COMMISSION/(GRPC)/FY 2023

Re: Invoice from Gulf Regional Planning Commission

- d. Invoice from Gulf Regional Planning Commission for Annual Appropriation FY2023 in the amount of \$2,937.00 **(EXHIBIT M)**

**TIDELANDS PROJECTS/HANDICAP BEACH ACCESS/MISSISSIPPI
TIDELANDS TRUST FUND PROGRAM/HANDICAP ACCESSIBLE WALKWAY**

Re: Payment request from the Mississippi Tidelands Trust Fund Program

- e. Payment request from the Mississippi Tidelands Trust Fund Program regarding Project No. FY20-P646-01 (City of Waveland Handicap Accessible Walkway) in the amount of \$175,110.16 which will reimburse the City. **(EXHIBIT N)**

POLICE DEPARTMENT/SURPLUS PROPERTY/AUCTIONS

Re: Spread on the minutes the following list of Police Vehicles as Surplus Property

- f. Spread on the Minutes the following list of Police Vehicles as Surplus Property and approved to be auctioned. These vehicles are not operational: **(EXHIBIT O)**

Unit #053, 2009 Ford Crown Victoria, Vin #2FAHP71V9X144053
Unit #056, 2009 Ford Crown Victoria, Vin #2FANP71V29X144056
Unit #057, 2009 Ford Crown Victoria, Vin #2FAHP71V49X144057
Unit #424, 2009 Dodge Charger, Vin #2B3LA43T19H635424
Unit #426, 2009 Dodge Charger, Vin #2B3LA43T59H635426
Unit #868D, 2009 Ford Expedition, Vin #1FMK15518LA15868
Unit #058, 2009 Ford Crown Victoria, Vin #2FAHP71V19X144058

INVOICES/COMPTON ENGINEERING

Re: Invoices from Compton Engineering

- g. The following Invoices from Compton Engineering: **(EXHIBIT P)**
1. Invoice #221-019-23 in the amount of \$1,287.50 dated 2/28/23 for the 'Waveland Multiple Projects Directed to Hurricane Zeta' project which includes on this invoice: Veterans Memorial Project
 2. Invoice #221-033.007-5 in the amount of \$595.00 dated 2/28/23 for the Public Works Pole Barn Project
 3. Invoice #222-033.001-3 in the amount of \$910.00 dated 2/28/23 for Tidelands Reporting
 4. Invoice #222-033.004-3 in the amount of \$2,050.00 dated 2/28/23 for the Jourdan River Hwy. 603 Gas Main Crossing

INVOICES/CHINICHE ENGINEERING & SURVEYING

Re: Invoice #22-002-0056

5. Invoice #22-002-0056 from Chiniche Engineering & Surveying in the amount of \$7,500.00 for Engineering services for main drain survey, temporary bench marks, design and project coordination **(EXHIBIT Q)**

REFUNDS/PERMIT FEES

6. **Re: Refund Permit Fee - David Scott Duplantis** **(EXHIBIT R)**

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7. Removed by Board

FIRE DEPARTMENT/TRAVEL/TRAINING-FIRE DEPARTMENT

Re: Approval of Firefighter Garrett Beaugez to attend the NFPA 1002: Driver Operator-Pumper Apparatus Course

8. Approve Firefighter Garrett Beaugez to attend the NFPA 1002: Driver Operator-Pumper Apparatus course April 3-13, 2023 in Jackson, MS. at the MS. State Fire Academy. Cost to the City will be a \$675.00 course fee, \$224.00 in per diem (8 days @ \$28/day), use of a city vehicle and covering 4 of his shifts with part-time or fulltime firefighter. Lodging, and 2 meals a day are included in the registration fee.
(EXHIBIT S)

BBI/CITY HALL/COURT DEPARTMENT/POLICE DEPARTMENT

Re: Approve purchase of two-time clocks from BBI, Inc.

9. Approve purchase of two-time clocks from BBI, Inc., to also include installation and training at a cost of \$2,270.00 and be installed at City Hall and Court Department (including Police clerical). Use of time clocks will be mandatory by employees working/based at those locations.
(EXHIBIT T)

EVENTS/CRUISIN' COMMITTEE

Re: Spread on the minutes members of the Waveland Cruisin' Committee

10. Spread on the Minutes members of the Waveland Cruisin' Committee as follows:

Bobby Richardson – Chairman
Celeste Pitre
Nonnie Richardson
Melissa Richardson
Terry Poore
Janita Cole
James Embry
Cami Cornfoot
Amanda Tallent
Katharine Corr
Kim Boushie

BANKS/THE PEOPLE'S BANK/WAVELAND CRUISIN COMMITTEE/BANK ACCOUNTS

Re: Approve Opening new Bank Account

11. Approve opening a new Peoples Bank Account (checking) titled 'Waveland Cruisin Committee' with the following as approved signatories on this account:
Bobby Richardson, Kim Boushie, and Jay Trapani

PLANNING AND ZONING/BUILDING DEPARTMENT/APPOINTMENTS

Re: Remove Alvin Kingston Sr. as Ward 1 Appointment to Planning and Zoning Board/Replace with Dr. Barbara Coatney, Ward 1 Appointment to P&Z Board

12. Remove Alvin Kingston, Sr. as Ward 1 appointment to Planning & Zoning Board and appoint Dr. Barbara Coatney as Alderman Gamble's appointment as Planning & Zoning Commissioner.

END CONSENT AGENDA

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BUILDING DEPARTMENTS/REFUNDS/PERMITS

Re: Denial of Refund Permit fee to Mr. David ‘Scott’ Duplantis

- i. Alderman Gamble moved, seconded by Alderman Clark to refund \$100.00 permit fee to Mr. David ‘Scott’ Duplantis, whose project fell through and the permit is no longer needed.

A vote was called for with the following results:

Voting Yea: None

Voting Nay: Gamble, Richardson, Lafontaine and Clark

Absent: None

EXECUTIVE SESSION

Re: Consider Entering a Closed Session

Alderman Richardson moved, seconded by Alderman Gamble to consider entering a closed session to discuss legal and potential litigation matters.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

Re: Enter an Executive Session

Alderman Gamble moved, seconded by Alderman Clark to enter an executive session to discuss legal and potential litigation matters.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

Re: Exit Executive Session with no action taken in Executive Session

Alderman Clark moved, seconded by Alderman Lafontaine to come out of executive session with no action taken.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

ECONOMIC DEVELOPMENT PROJECT/TAX ABATEMENT

Re: Approve a Tax Abatement Request for an Economic Development Project

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Alderman Lafontaine moved, seconded by Alderman Gamble to approve a tax abatement request for an economic development project located on Highway 90 in the City of Waveland with the abatement schedule to be implemented with the Tax Assessor and the Board of Supervisors.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

Re: Adjourn the meeting at 7:41 p.m.

Alderman Lafontaine moved, seconded by Alderman Gamble to Adjourn the meeting at 7:41 p.m.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

Lisa Planchard
City Clerk

Jay Trapani
Mayor

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