

Agenda
Regular Meeting of
The Board of Mayor & Aldermen
Wednesday, February 22, 2023
6:30 pm.

1. Pledge of Allegiance

2. Moment of silence

3. Roll Call

4. Mayor's Comments:

5. Aldermen's Comments:

6. Public Comments

7. **BOARD BUSINESS:**

a. Motion to reallocate \$74,000 of Tidelands funds from FY-P626-05 (Marina Planning & Design Assistance) to pay for repair of the railings at the Lighthouse. Chiniche Engineering & Surveying will submit the Reallocation Application.

b. Motion to approve the Docket of Claims, paid and unpaid, dated February 22, 2023, in the amount of \$525,798.29, as submitted.

c. Motion to approve holding the 3rd White Linen event on Coleman Avenue Saturday, September 23, 2023, from 6:30 pm – 8:30 pm. City provides barricades, trash cans, and open bathrooms at City Hall. Ms. Mandy Somerhalder will be present to answer questions.

d. Motion to hire Chiniche Engineering & Surveying to apply for, on behalf of the City of Waveland, the MS. Outdoor Stewardship Grant. This grant is for outdoor recreation, improvements of parks, restoration of public waters, and other conservation projects. This motion shall authorize the Mayor to sign the application and any other documents related to this grant as required.

e. Planning & Zoning:

Motion to approve the request of Planning & Zoning and accept the variance request as written. This had been tabled at the regular meeting of the Board of Mayor and Alderman dated 2/7/23 (see Minutes excerpt and Article VI of the Zoning Ordinance, pg. 62 & 63 in Agenda Packet).

Joseph Rotolo, owner of the property commonly known as 701 View St., parcel #162K-0-10-162.000, has made an application for a conditional use in order to construct an accessory structure over 500 square feet as stated in Zoning Ord. #349. The proposed accessory structure will be 900 square feet in size. The applicant has also made a request for a one (1) foot variance on the height of the accessory structure. The proposed accessory structure will be sixteen (16) feet measured to the mean roof height instead of the fifteen (15) feet limit as stated in Zoning Ord. #349.

Mr. Rotolo came forward to explain his request to the Commission. After all discussions, Chairman Frater called for a motion. Commissioner Whitney made a motion, seconded by Commissioner Cooper, to accept the variance request as written.

After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed.

f. Motion to approve National Corrosion Service, Inc. to conduct the 2023 Public Awareness Plan Compliance Overview Audit at a cost of \$927.29 and authorize the Mayor's signature on the required proposal.

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- g. Motion to discuss abandoning a section of Iris Street adjacent to the property of Mr. Kevin Jones, Parcel 138N-1-33-075.000 and a authorize the Mayor to initiate the abandonment process of Iris Street and authorize advertisement of the abandonment.in the Sea Coast Echo.
- h. Motion to approve Standard Lease Agreement, including Mayor's signature, with MS. Power, for removal of current street light fixtures and installing and maintaining new LED fixtures along Hwy 90 and 603. Monthly lease payment shall be \$3,278.00.
- i. Motion to approve contract with Compton Engineering for the Veterans Memorial Repairs Re-Bid Project and authorize Mayor's signature thereon, pending contract review by City Attorney Ronald Artigues.
- j. Motion to reimburse Mr. David Gaines \$4,150 for installation of a new grinder pump at his residence, via Resolution Adopting a Policy for Installation/Replacement of Grinder Pumps on Private Property, as approved by Board of Mayor & Aldermen 1/4/22.
- k. Motion to approve and authorize required signatures on the updated (for new Board members) Resolution by the City of Waveland Regarding the Mississippi Municipality and County Water Infrastructure Grant Program (MCWI) (Last approved 9/21/22). This is at the request of Mr. Bob Escher with Compton Engineering. This is a match for ARPA.
- l. Motion to Designate Mayor Trapani as authorized representative to submit application and act on behalf of the City of Waveland in an official capacity for application 330 City of Waveland with the Mississippi Municipality & County Water Infrastructure Grant Program (MWCI) (ARPA).

CONSENT AGENDA

- 8. Motion to approve the following Consent Agenda being numbered Items (a-p):
 - a. Minutes of the Regular meeting of February 7, 2023
 - b. Approve new Logo for the City of Waveland effective immediately
 - c. Accept Municipal Court reports for the Month of January, 2023
 - d. Hire Janita Cole as HR Manager/Events Coordinator at an hourly rate of \$16.83 (\$35,000 annually) until current grant termination 3/31/23; then \$15.87 per hour (\$33,000 annually) going forward, with review of possible pay increase with upcoming budget amendment
 - e. Hire Kyleigh Seale as Payroll Clerk in addition to her duties as Receptionist and Deputy City Clerk at an hourly rate of \$13.50 (\$28,080 annually)
 - f. Removed
 - g. Appoint Lisa Planchard as Registrar of Voters, and Kyleigh Seale, Katharine Corr and Kim Boushie as Deputy Registrar of Voters
 - h. Invoice #22-002-0055 dated 2/13/2023 from Chiniche Engineering & Surveying in the amount of \$3,393.75 for Main Drains surveying contract
 - i. The following Invoices from Compton Engineering:
 - 1. Invoice #221-019-20,21,22 in the amount of \$3,855.00 dated 1/31/23 for the 'Waveland Multiple Projects Directed to Hurricane Zeta' project which includes on this invoice: Garfield Ladner Memorial Pier, Veterans Memorial Project, and the Public Works Pole Barn

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2. Invoice #222-033.001-2 in the amount of \$455.00 dated 1/31/22 for Tidelands reporting.
3. Invoice #222-033.004-2 in the amount of \$3,382.50 dated 1/31/22 for the Jourdan River-Hwy 603 Gas Main Crossing
4. Invoice #221-033.018-4 in the amount of \$270.00 dated 1/31/22 for preparation and submittal of an ARPA Grant Application
- j. Rescind motion of prior meeting dated 2/7/23 to transfer the second half of ARPA (American Rescue Plan Act) funds in the amount of \$775,813.00 from the General Fund Depository account to the ARPA Investments account and instead transfer into the newly opened 'General Fund Savings' account for use on currently needed Streets and Utilities projects
- k. Hire Kristopher Lee Howard as Utility Dept. employee at \$15 per hour pending passage of drug and background tests
- l. Allow WCA to invite 2 Food Trucks, along with the WCA Beverage Trailer to be placed on Coleman Avenue for the 59th St. Patrick's Day Parade on March 18, 2023
- m. Building Inspector, Josh Hayes to attend the Middle Mississippi Building Officials Association 2023 Class on Construction and Code Principles on April 14, 2023 in Brandon, MS. A registration fee of \$125 and use of a city vehicle will be required.
- n. Approve request from Hancock Resource Center to hold the 15th Annual Crawfish Cookoff on Saturday, April 22, 2023 on Coleman Avenue from 11:00 am to 5:00 pm. Coleman Avenue will be closed from Bourgeois Street to just past Digital Engineering offices from 5:00 pm April 21, 2023 through 6:00 pm April 22, 2023
- o. Approve Required signatures on MS. Department of Marine Resources Request for Reallocation of Funds moving \$120,000 from FY23-P646-05 (Marina Planning & Design Assistance) to FY20-P646-01 (Handicap Accessible Walkway). Note: This reallocation was approved at the Board meeting dated 2/7/23
- p. Spread on the Minutes Utility refund checks dated 2/22/23 as presented by Office Manager, Julie Bromwell

END CONSENT AGENDA

9. Motion to consider entering a closed session to discuss Personnel issues, Police Department
10. Motion to enter an executive session to discuss Personnel issues, Police Department.
11. Motion to come out of executive session with/without action taken.
12. Adjourn