

Agenda
Regular Meeting of
The Board of Mayor & Aldermen
Wednesday, January 18, 2023

6:30 pm

1. Pledge of Allegiance
2. Moment of silence
3. Roll Call
4. Mayor's Report:
 - a. Preliminary discussion of an economic development project with Company "A" proposed to be located within the City. Discussion shall be in a closed, executive session, and action may be taken by the Board of Aldermen following the executive session.
 - b. Motion to amend agenda to add items (u-z) in the Consent Agenda.
5. Aldermen's Comments:
6. **BOARD BUSINESS:**
 - a. Motion to approve the Docket of Claims dated January 18, 2023, in the amount of \$789,857.39, as submitted.
 - b. Removed.
 - c. Motion to approve Insurance renewal for Cyber coverage and Digital Media Liability coverage with Betz Rosetti and Associates at a cost of _____,
 - d. Motion to approve agreement with National Corrosion Service, Inc. to provide the City of Waveland excavator reports (i.e. 811 calls (locates)) including all related details of reporting, and authorize Mayor's signature thereon.
 - e. Motion to approve National Corrosion Service, Inc, to prepare the 2022 Gas System Drug and Alcohol Management Information System Annual Report (DAMIS Report), and authorize the Mayor's signature thereon.
 - f. Motion to authorize National Corrosion Service, Inc. to prepare the required Gas System Annual Report for the City of Waveland and authorize any required signatures.
 - g. Motion to review both appraisals received related to the City's sale of real estate, based upon appraised value (Tax Parcel No. 162R-0-10-098.000, Vacant lot, NW 96 ft of Lot

Agenda

107, Third Ward, Waveland) and proceed with appraisal by _____ at an appraised value of _____.

- h. Motion to approve purchase of 100 ‘whole meters’ (as opposed to meter heads). There are 17 remaining in stock. Ms. Bromwell has accounted for the 83 used/returned meters.
- i. Adopt Resolution requesting the City of Pass Christian allow the City of Waveland to use their bleachers for the Krewe of Nereids Mardi Gras Parade to be held 2/12/23, as allowed by Code Section 17-5-15.
- j. Motion to discuss viability of the existing Veterans Memorial Repairs Re-Bids by Compton Engineering, Inc. choose DNA Underground, LLC as lowest, best and most responsible bidder, and bid amount of \$ _____.

PLANNING & ZONING

- 7. **Christopher Foster, owner of the property commonly known as 217 Gulfside St.,** parcel #162A-0-03-066.000, has made an application for two variances in order to split his lot. The first variance is for 37.5 feet of street frontage on both properties from the required 100 feet which would made the lots 62.5 feet in width. The second variance is for 4,812.5 square feet on each property from the required 12,000 square feet minimum which would make each property 7,187.5 square feet in size. The purpose is to construct a house for his son next door.

Mr. Foster was not able to attend the meeting. Chairman Frater read Mr. Foster’s letter of intent in order to give an explanation of the request for the record. After all discussions between the Commissioners, Chairman Frater called for a motion. Commissioner Whitney made a motion, seconded by Commissioner Poindexter, to accept the variance request as written.

After a unanimous vote of yes by all Commissioners present, Chairman Frater stated that the application meets all conditions and criteria set forth in section 906.1 of the zoning ordinance and declared the motion passed.

- 8. **Kurt & Rebecca Carr, owners of the property commonly known as 109 Whispering Pines Dr.,** parcel #161B-2-01-102.000, have made an application for a right side- yard variance of four (4) feet in order to construct a one bedroom, one bathroom addition to their house.

Mr. & Mrs. Carr were not able to attend the meeting. Mathew Law, with Corona Construction, came forward to represent the contractor for the project and explain the request. Chairman Frater called for anyone in the audience to come forward for comments. Julie Carver McCallum, owner of the property on the left side of the applicant, came forward to ask questions about easements, drainage, and process of zoning requests.

Chairman Frater called for a motion. Commissioner Cooper made a motion, seconded by Commissioner Whitney, to accept the variance application as written.

Agenda

After a unanimous vote of yes by all Commissioners present, Chairman Frater stated that the application meets all conditions and criteria set forth in section 906.1 of the zoning and declared the motion passed.

9. **Mark Shiffer, owner of the property commonly known as 10049 Eden St.,** parcel #139B-0-29-239.000, has made an application for a Conditional Use in order to place two temporary containers to be used for storage during the construction of his new permanent single-family residence.

Mr. Shiffer came forward to explain his application. His intent is to place the containers on the property for storage of machinery and materials during construction. Once construction is complete, the containers will be painted and converted into a boat house. Commissioner Cooper asked for the applicant to go into more detail about the containers after the construction. Mr. Shiffer described how the containers will be made more aesthetically pleasing and will be put on pilings for a boat house.

Chairman Frater called for anyone to come forward to comment on this application. No one came forward.

After all discussions between the Commissioners and the applicant, Chairman Frater called for a motion. Commissioner Whitney made a motion, seconded by Commissioner Touart, to accept the conditional use application as written.

After a unanimous vote of yes by all Commissioners present, Chairman Frater stated that the application meets all conditions and criteria set forth in section 906.1 of the zoning and declared the motion passed.

10. **Charles Johnson, owner of the property commonly known as 319 Jeff Davis Ave,** parcel #161D-0-02-187.000, has made an application for the Temporary Use of an RV during the construction of his new primary residence. The RV will be allowed occupancy of 180 days.

Mr. Johnson came forward to explain his request for the use of the RV. He explained that the RV and the new construction of the permanent residence is for his sister who is currently staying in the RV.

After all discussions between the Commissioners and the applicant, Chairman Frater called for anyone from the audience to come forward to make any comment. No one from the audience came forward. Chairman Frater called for a motion. Commissioner Whitney made a motion, seconded by Commissioner Cooper, to accept the Temporary RV request.

After a unanimous vote of yes by all Commissioners present, Chairman Frater stated that the application meets all conditions and criteria set forth in section 906.1 of the zoning and declared the motion passed.

Chairman Frater called for anyone else to come forward if they wished to do so.

CONSENT AGENDA

Agenda

11. Motion to approve the following Consent Agenda being numbered Items (a-z)

a. Spread on the minutes the following Board members' Civil Service appointments:

1. Mayor - Mr. Mark Planchard
Ward 1 - Alderman Gamble – Elizabeth Stahler
Ward 2 - Alderman Richardson – Cami Cornfoot
Ward 3- Alderman Lafontaine – Buddy Borne
Ward 4 - Alderman Clark –

b. Signatory Letters, by Mayor and Mayor Pro-Tem, to Peoples Bank to establish banking authorizations for certain necessary employees.

c. Employee Richard Thompson, Utility Department, has begun retirement with PERS effective 1/10/23.

d. Removal of former Mayor Mike Smith and Alderman Jeremy Burke from Hancock County Solid Waste Authority Board and replace with Mayor Jay Trapani and Alderman Rhonda Aime-Gamble effective 1/9/23.

e. Reappointment of Police Chief Mike Prendergast to the Hancock County E-911 Commission for the term 2/12/23 to 2/12/27.

f. ~~Minutes of the Waveland Planning & Zoning Commission dated January 9, 2023.~~
**SEE ABOVE AGENDA ITEM BOARD BUSINESS #7

g. Building Permits report for the month of December, 2022

h. Privilege License report for the month of December, 2022

i. Minutes of the Regular meeting of the Board of Mayor and Aldermen dated 12/21/2022

j. Amended Application for Funding FY22, P646-06 in the amount of \$300,000 (Beachfront in Waveland, south of Coleman Avenue).

k. Approve Professional Services Retainer Agreement with Gex and Artigues, PLLC, Ronald J. Artigues, Jr. Esq., with required signatures, for the term of one year, with the option to extend the Agreement for additional one year periods as agreed upon by both parties.

l. Approve Invoice #16385.12-6 from Covington Civil & Environmental in the amount of \$1,527.50 for Disaster Recovery Administrative Services for the period 4/1/22 through 6/30/22.

m. Approve Invoice #1154 dated 1/4/2023 from Hancock County Solid Waste Authority in the amount of \$42,916.50 for residential waste collection, December 2022.

n. Approve Invoice #1159 dated 1/4/2023 from Hancock County Solid Waste Authority in the amount of \$390.00 for December dumpster service, 4 locations.

Agenda

- o. Approve and set annual salary of City Clerk at \$70,000 retroactive to 1/3/2023.
- p. Approve refund of gas deposit in the amount of \$75.00 for customer who decided not to use gas; customer name is Nick & Tina Mortenson, service address 709 St. Joseph Street.
- q. Accept Municipal Court reports for the month of December 2022.
- r. Motion to approve Kross Mason Lafontaine as Utility Department employee at an hourly rate of \$13.00 pending passage of drug and background tests.
- s. Approve opening a 'City of Waveland Savings' account at Peoples bank authorizing Mayor Jay Trapani, City Clerk Lisa Planchard, and Mayor Pro-Tem Shane Lafontaine as signatories on the account. Employees authorized to make transfers between this account, add or delete accounts, or any other business as may be required by the City regarding this account shall include City Clerk Lisa Planchard and Comptroller Kim Boushie.
- t. Approve Invoice #1064067 from Gulf Guaranty Health in the amount of \$9,136.46 for part of the health insurance in addition to BCBS, called GAP.
Note: Brings down deductible cost to \$500, covers additional on co-insurances, co-pays to providers and on prescriptions.
- u. Motion to accept the resignation of full-time firefighters Kameron Dumornay and Marty Keel.
Note: Firefighter Keel to be rehired as a Part-Time firefighter at \$12.00/hour.
- v. Authorize Mayor to sign the Final Acceptance Letter from DNA Underground, LLC on the Local Surface Transportation Program Project No. STP-9137-00(003)LPA/107183701. Project has been completed and work is hereby accepted. Waveland Avenue Sidewalk Project
- w. Motion to authorize Mayor to sign the Agent Authorization with MS. Department of Marine Resources for the Jourdan River/Hwy 603 Gas Bore Project with Compton Engineering.
- x. Spread on the Minutes the Community Service Report for the month of December, 2022 as presented by George Coatney.
- y. Spread on the Minutes the resignation of Ms. Pamela Lafontaine effective January 13, 2023.
- z. Approve independent contractor agreement with Donna Henry to provide Payroll/HR services and training as needed until a replacement can be found for Ms. Lafontaine.

END CONSENT AGENDA

12. Public Comments

14. Motion to consider entering a closed session to discuss Personnel issues, Utility Department

15. Motion to enter an executive session to discuss Personnel issues, Utility Department.

Agenda

16. Motion to come out of executive session with/without action taken.
17. Adjourn