

The Board Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, Mississippi, on January 03, 2023 at 6:30 p.m. to take action on the following matters of City business.

ROLL CALL

Mayor Trapani noted for the record the presence of Aldermen Gamble, Richardson, Lafontaine, and Clark along with City Clerk Lisa Planchard and City Attorney Ronnie Artigues Jr.

MAYOR'S COMMENTS

- a) Spread on the minutes the following Mayoral Appointments:
1. Police Chief Mike Prendergast
 2. Fire Chief Tommy Carver, Jr.
 3. City Attorney Ronald J. Artigues, Jr.
 4. City Clerk Lisa Planchard
 5. Municipal Judge Preston J. Mauffrey
 6. Prosecutor Damian Holcomb
 7. Defense Attorney Todd N. Thriffiley
 8. Mayor Pro-Tem Shane Lafontaine

ALDERMEN'S COMMENTS

Re: Alderman Gamble

- Provided an update about AT&T Fiber Internet Installation throughout the City. They've marked along the streets with red flags where the lines will be/have been laid. Alderman Gamble asked if we could find any contact information to see if the city can take down the red flags where the fiber lines have already been laid and get an estimated completion date on this project.
- Discussed a piece of property near the beach, near Bay Oaks Drive and the Bay Saint Louis city limits sign. The property next to the Meninger's had been cleared and that debris was moved out to the street and for some reason the debris has now moved back onto the property. She asked Mr. Josh Hayes to find out why the debris is now back on the property.

Re: Alderman Richardson

- Asked Public Works Manager, Bo Humphrey about the hot tap for the fire hydrant on Spanish Cove. Alderman Richardson asked if there was a quote for the hydrant yet and can we get this expedited quickly. He said this is what he had spoken about having a fire hydrant out of commission and affecting our fire rating.

Re: Alderman Lafontaine

- Regarding the AT&T Fiber Installation issue involving a homeowner on Dubuc Lane, he needs to get with the Mayor and City Attorney about this. There is no right-of-way all the way up to the road and the line was run through there. This is something that has been ongoing for a while and needs to be looked at. Alderman Lafontaine asked Mayor Trapani if he can find an answer on how to handle this.

Re: Alderman Clark

- No Comments

PUBLIC COMMENTS

(EXHIBIT A)

Mayor Trapani announced our new policy about public comments in the future. The new sign up sheet will have a space for your name and the agenda topic you wish to talk about. We will be restricting comments to things that are on the agenda that night and we will be going back to a 3-minute comments limit.

- Bryan Therolf
- Mathew Adams

KEEP WAVELAND BEAUTIFUL

Re: Mr. Bryan Therolf with Keep Waveland Beautiful

- St Rose Church will be holding a fish fry next Saturday, 1/14/23, to benefit the families of our 2 fallen officers of the Bay St. Louis Police Department.

Update regarding ongoing goals for Coleman Avenue

- Waveland Garden Club donated daffodil bulbs and were planted at the Ground Zero Museum and Waveland Library. More will be planted at, perhaps City Hall.
 - Landscape Irrigation System is now up and running at City Hall and Studio Waveland.
- a) Litter Control
- KWB meeting will be held on Saturday, January 14, 2023 at 10:00 a.m. at the Waveland Public Library regarding proactive measures for Litter Control. Mayor Trapani asked Mr. Therolf to come up with some ideas to be more proactive. We have a budget for KWB and the City would like to be more proactive to get litter under control.
 - Will be purchasing Recycling Bags
- b) Arbor Day – February 10, 2023
- More information will be given at the second Board Meeting of the month.

Re: Mr. Matthew Adam

(EXHIBIT B)

Re: 614 Nicholson Avenue - Wants to have a ditch cleaned; when he purchased this house, he was promised by the City that they would address the ditch issue of holding water. He's done all the dirt work he can on his own, but the water does not flow through the culvert, then backs up into his yard and potentially his house. He's had this problem for over a year and would just like this Board to address this problem. Mayor Trapani told Mr. Adam that the City is currently in the middle of a drainage study by Chiniche Engineering & Surveying and the Board has learned that there are locations like this throughout the City. The City doesn't want to put you off, we want to take care of this problem, but these issues will come to light in more areas of the City.

BLIGHTED PROPERTY

Re: 750 Herlihy Street Update

During discussion, Code Enforcement Clerk, Hannah McCraney updated the Board on the demolition of 750 Herlihy St. She said that Ms. Mary has pulled a demo permit and will proceed to self-demo the approximate 50% of the house that is unable to be saved. This process has already begun. Mr. Josh Hayes told the Board that a permit has not been obtained to renovate the other half of the house as yet, but discussions will take place about the 50% rule as it applies to renovate the remainder of the house. Alderman Richardson asked Building Official Josh Hayes how the improvements to other half of the house would be affected due to the 50 percent rule.

CONSENT AGENDA

Alderman Richardson moved, seconded by Alderman Lafontaine to approve items b-y, excluding e, f and v.

A vote was called for with the following results

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

MINUTES

Re: Regular Meeting of December 7, 2022

- b. Approve the minutes of the Regular Meeting of December 7, 2022, as submitted.
(EXHIBIT C)

MINUTES

Re: Special Meeting of December 19, 2022

- c. Approve the minutes of the Special Meeting of December 19, 2022, as submitted.
(EXHIBIT D)

OATHS OF OFFICE/MEETINGS

Re: Board of Mayor & Aldermen Oaths of Office for the Term of January 3, 2023 through January 5, 2027

- d. Spread on the minutes the Oaths of Office of the Board of Mayor and Aldermen were taken today at 4:00 pm. prior to this meeting, for the term, January 3, 2023 through January 5, 2027.
(EXHIBIT E)
- e. Removed to post-Consent Agenda.
- f. Removed to post-Consent Agenda.

**HANCOCK COUNTY SOLID WASTE AUTHORITY (HCSWA)/ LEASES/
RENTAL OF EQUIPMENT**

Re: Rental Agreement/Lease one 30-yard dumpster from Hancock County Solid Waste Authority

- g. Approve the rental of one 30-yard dumpster from Hancock County Solid Waste Authority at a rental cost of \$425.00 per pick-up.

AGREEMENTS/BBI, INC./CITY HALL

Re: Agreement with BBI, Inc. for 2023 Computer Hardware Support

- h. Approve Agreement with BBI, Inc. for 2023 Hardware Support at a cost of \$120.00 per year, per work station and \$300.00 per server, and authorize the mayor's signature thereon. City Clerk shall obtain further detailed information and report back to mayor.
(EXHIBIT F-1)

AGREEMENTS/BBI, INC./CITY HALL

Re: Agreement with BBI, Inc. for 2023 Software Support

- i. Approve an Agreement with BBI, Inc. for 2023 software support in the amount of \$11,385.00, and authorize the mayor's signature thereon. (EXHIBIT F-2)

PLANNING AND ZONING/APPOINTMENTS

Re: Appointments to the Planning and Zoning Commission

- j. Spread on the Minutes the following appointments to the Planning and Zoning Commission:
Mayor – Bryan Frater
Ward 1 – Mary Beth Cooper
Ward 2 – Greg Poindexter
Ward 3 – Chad Whitney
Ward 4 – Matthew Touart

NOTE: Letter (k) in this set of Minutes was not used in any reference to an Agenda Item.

**BIDS/DNA UNDERGROUND, LLC/VETERANS MEMORIAL REPAIR
PROJECT/PROJECTS**

Re: TABLE DNA Underground, LLC as lowest, best and most responsive bidder on the Veterans Memorial Repair Project.

l. **TABLE** naming DNA Underground, LLC as lowest, best and most responsive bidder for the Veterans Memorial Repair Project in the amount of \$228,237.00 (Change order to follow)

INVOICES/JACKSON MARSH PROJECT/ENGINEERING

Re: Invoice from Chiniche Engineering & Surveying – Jackson Marsh Project

m. Invoice 22-002-0026 from Chiniche Engineering & Surveying in the amount of \$7,471.25 – Jackson Marsh Project **(EXHIBIT G)**

**INVOICES/DRAINAGE DESIGN/DRAINAGE PROJECT-
CITYWIDE/ENGINEERING**

Re: Invoice from Chiniche Engineering & Surveying – Drainage Design, Citywide

a. Invoice 22-002-0053 from Chiniche Engineering & Surveying in the amount of \$9,703.75 – Drainage Design, Citywide **(EXHIBIT H)**

INVOICES/GIS/ENGINEERING

Re: Invoice from Chiniche Engineering & Surveying – GIS

b. Invoice 22-002-0043 from Chiniche Engineering & Surveying in the amount of \$2,016.25 – GIS **(EXHIBIT I)**

**INVOICES/MULTIPLE PROJECTS/HURRICANE ZETA/ZETA-
HURRICANE/HANDICAP RAMP/VETERANS MEMORIAL/POLE
BARN/PUBLIC WORKS**

Re: Invoice from Compton Engineering – 2 Projects related to Hurricane Zeta

c. Invoice 221-019-18 from Compton Engineering in the amount of \$830.00 – Multiple Projects related to Hurricane Zeta. (Handicap ramp at Veterans Memorial & Pole Barn – Public Works) **(EXHIBIT J)**

INVOICES/ROAD PAVING PROJECT 2021/STREETS/PAVING

Re: Invoice from Compton Engineering – Road Paving Project 2021

d. Invoice 221-033.001-21 from Compton Engineering in the amount of \$765.00 – Road Paving Project 2021 **(EXHIBIT K)**

INVOICES/HANDICAP BEACH ACCESS REDESIGN/BIDS/BEACH PROJECT

Re: Invoice from Compton Engineering – Handicap Beach Access Redesign and Bid

e. Invoice 221-003.005-13 from Compton Engineering in the amount of \$217.50 – Handicap Beach Access Redesign and Bid **(EXHIBIT L)**

INVOICES/GRANTS

Re: Invoice from Compton Engineering – ARPA Grant Preparation and Submittal

f. Invoice 221-033.018-2 from Compton Engineering in the amount of \$180.00 – ARPA Grant Preparation and Submittal **(EXHIBIT M)**

CONTRACTS/DNA UNDERGROUND, LLC/VETERANS MEMORIAL REPAIR PROJECT

Re: TABLE approval of a contract with DNA Underground, LLC

- g. Table motion to approve a contract with DNA Underground, LLC for the repair of the Veterans Memorial Repair Project in the amount of \$228,237.00, and authorize the Mayor's signature thereon.

DNA UNDERGROUND, LLC/VETERANS MEMORIAL REPAIR PROJECT

Re: TABLE Notice to Proceed for DNA Underground, LLC

- h. **TABLE** motion to approve a Notice to Proceed for DNA Underground, LLC for the Veterans Memorial Repair Project, and authorize Mayor's signature thereon.
- i. Removed to post-Consent Agenda

BANK ACCOUNTS/THE PEOPLE'S BANK/CITY HALL/SIGNATORIES

Re: Approval of Mayor, City Clerk and Mayor Pro-Tem as signatories on all Bank Accounts

- j. Approve Mayor Jay Trapani, City Clerk Lisa Planchard, and Mayor Pro-Tem Shane Lafontaine as signatories on all bank accounts.

RESOLUTIONS/POLICE DEPARTMENT/UNMARKED VEHICLES

Re: Resolution Authorizing use of Unmarked Police Vehicles

- k. Approve a Resolution Authorizing use of Unmarked Police Vehicles being
VIN#3C6RR6KG9NG412745 **(EXHIBIT N)**

COURT/DEPUTY COURT CLERKS

Re: Name the following as Deputy Court Clerks

- l. Spread on the minutes naming the following as Deputy Court Clerks
1. Lacey Cheraime
 2. Ray Murphy
 3. David Murtagh
 4. Shelby Smith
 5. Nathaniel Austin Stanton

END CONSENT AGENDA

BOARD BUSINESS:

BUILDING DEPARTMENT/ASSOCIATION OF STATE FLOOD PLAIN MANAGERS (ASFPM)

Re: Renewal of the ASFPM for Building Officials

- e. Alderman Lafontaine moved, seconded by Alderman Richardson to approve the renewal of the ASFPM for the Building Officials Certified Flood Plain Managers certification in the amount of \$675.00. The renewal fee is good for 2 years and includes the \$175 membership for Building Inspector, Josh Hayes. **(EXHIBIT O)**

A vote was called for with the following results

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

TRAVEL/MAYOR/ALDERMEN/EVENTS/CONFERENCES

Re: Travel for Mayor Trapani and Alderman Gamble to attend the Legislative Reception, Jackson MS. on January 4, 2023

f. Alderman Lafontaine moved, seconded by Alderman Richardson to approve travel for Mayor Trapani and Alderman Gamble to attend the Legislative Reception in Jackson, MS. on January 4, 2023. Cost to the City will be 2 days per diem, 1 night lodging and use of a city vehicle.

A vote was called for with the following results

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

HANCOCK BANK/THE PEOPLE'S BANK/RSVP ACCOUNT

Re: Authorize City Clerk to move \$20,000 from Hancock Bank RSVP Account to The People's Bank

v. Alderman Lafontaine moved, seconded by Alderman Gamble to Approve Authorizing the City Clerk to move \$20,000 from Hancock Bank RSVP Account to The People's Bank.

During discussion, Ms. Boushie, the City's Comptroller explained that the former City Clerk never made the transfer and that she and current City Clerk, Lisa Planchard are meeting with the bank tomorrow. Any monies still left at Hancock Bank; that total will be transferring to Peoples Bank along with all of the City's other accounts that have already been transferred.

A vote was called for with the following results

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

DOCKET OF CLAIMS

Re: Claims

Alderman Richardson moved, seconded by Alderman Lafontaine to approve the Docket of Claims, paid and unpaid, in the amount of \$535,743.07 dated January 3, 2023, as submitted.
(EXHIBIT P)

Note: City Attorney Malcom Jones will not be attending MML so his \$200 registration fee on this docket will be transferred to City Attorney, Ronnie Artigues, Jr.

A vote was called for with the following results

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

ATTORNEY'S COMMENTS

- Mr. Artigues had no comments at this time.

EXECUTIVE SESSION

Re: Consider entering a Closed Session to discuss Personnel Issues involving Employee A in the Utility Department.

Alderman Lafontaine moved, seconded by Alderman Richardson to consider entering into a Closed Session to discuss Personnel Issues involving employee A in the Utility Department.

A vote was called for with the following results

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

Re: Enter into Executive Session

Alderman Lafontaine moved, seconded by Alderman Gamble to enter Executive Session to discuss Personnel Issues involving employee A in the Utility Department.

A vote was called for with the following results

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

Re: Exit Executive Session with No Action Taken

Alderman Gamble moved, seconded by Alderman LaFontaine to motion to come out of executive session with no action taken.

A vote was called for with the following results

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

ADJOURN

Re: Adjourn Meeting at 7:29 p.m.

Alderman Lafontaine moved, seconded by Alderman Gamble to adjourn the meeting at 7:29 p.m.

A vote was called for with the following results

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

Lisa Planchard, City Clerk

Jay Trapani, Mayor