

**Agenda
Regular Meeting of
Tuesday November 1, 2022**

1. Pledge of Allegiance
2. Moment of silence
3. Roll Call
4. Mayor's Comments:
 - a. Mr. James Moody with BSX Insurance will be present to discuss and present options for Employee Health Insurance for 2023.
 - b. Motion to approve Option _____ as the City's Health Insurance Plan for the year 2023.
5. Aldermen's Comments:
6. Public Comments:

BLIGHTED PROPERTY

7. 207 Taranto, Property Owner Tori Lowe (Tabled from the 9-21-2022)
8. 445 Waveland Avenue

PLANNING AND ZONING

9. **William MaGee, owner of the property commonly known as 127 Aiken Rd. parcel #161B-2-01-006.001, has made an application for a Rear-Yard Variance of five (5) feet which would result in twenty (20) feet rear-yard setback in order to construct a new single-family residence.**

Kelly Ladner, contractor for the property owner, came forward to represent the applicant and explain the request. After discussions between Mr. Ladner and the Commission, Commissioner Adams asked if anyone would like to come forward to comment on the request.

Beverly Coleman, owner of 129 Aiken Rd., and Betty Hawkins, owner of 124 Aiken RD., both came forward to explain their opposition to the variance request.

Kelly Ladner came back to the podium to answer more questions and to reply to the opposing parties.

After more discussion between the Commission, the applicant representative, and the opposing parties, Commissioner Adams made a motion to approve the variance request as written. Commissioner Frater seconded the motion.

After a unanimous vote of yea by all commissioners present, Commissioner Adams stated that the variance request meets all conditions and criteria set forth by section 906.1 of the zoning ordinance and declared the motion passed.

10. **Cindi Poindexter, owner of the property commonly known as 105 Venus St. parcel # 162A-0-03-122.000, has made an application for a conditional use in order to have an accessory structure over 500 square feet. The proposed accessory structure will be 900 square feet used for storage.**

Cindi Poindexter came forward to explain her request. It was mentioned that the applicant is wanting to use their RV as temporary occupancy during the construction of their new primary residence. Zoning Administrator, Jeanne Conrad, stated that no application was made for the temporary use of an RV for this meeting. The applicant also showed the Commissioners what the structure will look like with a picture. After discussions between the applicant and the Commission, the height of the structure might need a variance, as well. The applicant stated that she would bring the paperwork for both applications up to City Hall the next day and she would be able to be on the agenda for the next Planning & Zoning Hearing on November 14, 2022.

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Zoning Administrator, Jeanne Conrad, made a suggestion to get a letter notarized stating the applicant will not change the use of the RV sewer hookup for occupancy in the RV after the 180 days permit. City Attorney, Malcolm Jones stated that they would fill out a Non-Conversion Agreement.

After all discussions between the applicant and the commission, Commissioner Adams called for anyone in the audience to come and speak for or against the application. No one came forward from the audience.

Commissioner Adams made a motion to accept the application as written with the condition that the RV not be used as a dwelling in the future by filing a non-Conversion agreement with the City of Waveland. Commissioner Adams also stated that the application meets all conditions and criteria set forth in section 906.3 of the zoning ordinance. Commissioner Frater seconded the motion.

After a unanimous vote of yea by all commissioners present, Commissioner Adams declared the motion passed.

11. **Roger & Donna Estopinal, owners of the property commonly known as 534 Meadow Ln.**, parcel # 161D-0-02-022.000, along with Jim Breland, owner of the property commonly known as 530 Meadow Ln., parcel # 161D-0-02-021.000, have made an application for variances in order to decrease Mr. Breland's property width and increase the property width for Mr. & Mrs. Estopinal. Mr. Breland's property would decrease by nineteen (19) feet in lot frontage, resulting in eight-one (81) feet. Mr. & Mrs. Estopinal would increase their property's frontage by nineteen (19) feet which would result in sixty-nine (69) feet. Mr. Breland would not need a variance on property square footage due to the size. Mr. & Mrs. Estopinal require an extra variance because the frontage increase is not enough to reach the minimum 12,000 square feet as stated in Ordinance #349.

Commissioners Adams & Frater requested clarification that there are 3 variances being asked with this application. Commissioner Adams explained the 3 variances that are being requested. The frontage of 534 Meadow Ln., the lot square footage of 534 Meadow Ln., and the frontage of 530 Meadow Ln. Zoning Administrator, Jeanne Conrad, verified that what Commissioner Adams stated was correct.

Roger Estopinal came forward to explain the request for his property as well as the property next door which he will be buying a section from the Owner, Jim Breland.

Once discussions between the applicant and the Commission was complete, Commissioner Adams called for anyone to speak for or against the application request. No one came forward from the audience.

Commissioner Catalano made a motion to accept the application, seconded by Commissioner Frater. Commissioner Adams stated that by accepting the application, all conditions and criteria of section 906.1 of the zoning ordinance have been met.

After a unanimous vote of yea by all commissioners present, Commissioner Adams declared the motion passed.

Commissioner Adams called for any comments from the Commissioners and staff. Commissioner Frater made a comment to City Attorney, Malcolm Jones, about increasing the maximum square footage for an accessory structure to 900 square feet instead of the current 500 square feet as stated in Zoning Ordinance #349.

KEEP WAVELAND BEAUTIFUL

12. Mr. Bryan Therolf with Keep Waveland Beautiful
- a. Existing Landscape Irrigation system at City Hall
 - b. Existing Landscape Irrigation system at Studio Waveland.
 - c. City Tree Trimming
 - d. Studio Waveland

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- e. Hwy. 90
- f. Refocus Hwy. 90 Business Signage
- g. Live Oak / Magnolia Protective Tree Ordinance

CONSENT AGENDA

13. Motion to approve the following Consent Agenda being listed Items a-
- a. Approve the Utility refund claims in the amount of \$5,305.00 as submitted.
 - b. The minutes of the Special Meeting of October 4, 2022, as submitted.
 - c. The minutes of the Regular Meeting of October 5, 2022, as submitted.
 - d. The minutes of the Special Meeting of October 10, 2022, as submitted.
 - e. Ratify the Mayor and City Clerk's signatures on a Commitment Letter from Regions Bank solidifying the interest rate for the Bond.
 - f. Approve a Resolution submitted by the Mississippi Department of Archives and History for the implementation of a .50 cent charge added to request of records as a filing fee to be remitted to the State Treasurer on a quarterly basis.
 - g. Approve payment to the Election Poll Workers and Commissioners for the October 4, 2022 Primary Election and the October 25, 2022 Ward 1 Republican Primary.
 - h. Spread on the minutes a \$200.00 donation from Old Town Po-Boy Shop. This donation is from proceeds earned during the Labor Day Event.
 - i. Approve new hire Shelby Lawrence Smith III as an investigator at a pay rate \$21.09, pending passage of drug test. Mr. Smith is a certified Investigator.
 - j. Open an account at People's Bank named RSVP and authorize Mayor Mike Smith, City Clerk Tammy Fayard and Alderman Shane Lafontaine as the signatories thereon.

END CONSENT AGENDA

14. Motion to approve the Docket of Claims paid and unpaid in the amount of \$588,882.13 dated November 1, 2022, as submitted.
15. Motion to approve invoice 22-002-0051 from Chiniche Engineering and Surveying in the amount of \$9,025.00- Conceptual Drainage Design.
16. Motion to approve a request from Mrs. Brenda McComb to block a portion of Coleman Avenue on November 19, 2022 for the Waveland Christmas Bazaar.
17. Attorney's Comments
18. Motion to enter a closed session to discuss
19. Motion to enter an executive session to discuss
20. Motion to come out of executive session.
21. Adjourn