

**Reverse Auction Information  
LEGAL NOTICE**

**ADVERTISEMENT FOR BIDS  
STATE OF MISSISSIPPI  
CITY OF WAVELAND**

Notice is hereby given that the City of Waveland, Mississippi, will accept UN-PRICED PROPOSALS to arrive on or before 1:00 P.M. on April 2, 2021, in sealed envelopes clearly marked **UN-PRICED PROPOSALS FOR A NOTICE OF REQUEST FOR PROPOSAL FOR A CITYWIDE VIDEO SURVEILLANCE SYSTEM** Proposals should be mailed or hand-delivered to City of Waveland City Clerk, 301 Coleman Avenue, Waveland, Mississippi 39576 or by electronic bid submission at [www.centralbidding.com](http://www.centralbidding.com).

Notice is further given that the City of Waveland will at [www.centralbidding.com](http://www.centralbidding.com) , at 10:00 A.M. Central Time and ending at approximately 10:30 A.M. unless extended by Anti-Bid Sniping, on April 5, 2021, accept electronic bids through a reverse auction for A CITYWIDE VIDEO SURVEILLANCE SYSTEM at seven (7) locations in the City according to specifications on file with the Purchasing Clerk of the City of Waveland and online at [www.centralbidding.com](http://www.centralbidding.com). Bidders may download official documents from Central Bidding at [www.centralbidding.com](http://www.centralbidding.com), and Reverse Auction bids can be submitted through Central Bidding at [www.centralbidding.com](http://www.centralbidding.com). Any questions regarding the Reverse Auction process should be directed to Central Bidding at 1-225-810-4814.

The City of Waveland reserves the right, in its sole discretion, to select the bid deemed to be the most advantageous to the City of Waveland.

In acquiring A CITYWIDE VIDEO SURVEILLANCE SYSTEM, the City of Waveland expressly reserves the right to accept or reject any or all bids or any part of any or all bids based on lowest and best bid determination in the best interest of the City. The City of Waveland may consider the following factors in determining the award: services, previous performance and experience of the bidder, equipment and installation cost, cost of operation, quality, maintenance, and warranty. The system must include materials and installation, this is a “turnkey” project.

## **NOTICE OF REQUEST FOR PROPOSAL FOR A VIDEO SURVEILLANCE SYSTEM**

### **INTRODUCTION**

The City of Waveland is seeking proposals for a turnkey IP camera and video management system (VMS) installation and integration. The contractor shall provide pricing for labor and other deliverables for a new VMS and associated IP cameras as one proposal. All operating characteristics, features, capabilities, performance criteria, and other attributes of the system proposed by the contractor must meet or exceed all of the specifications described herein.

### **GENERAL INFORMATION**

The City of Waveland will consider all qualified responses to this RFP and score each response based on the evaluation criteria established in this RFP document. Proposals are being solicited to provide or replace cameras throughout the City in each of its 7 locations. In order to be considered, proposals must be received in City Hall, 301 Coleman Ave., Waveland MS 39576 by 1:00 p.m. on April 12, 2021.

Please contact Mickey Lagasse, City Clerk for any questions, interpretations, or requests for clarifications. These requests must be in writing by email to [mlagasse@waveland-ms.gov](mailto:mlagasse@waveland-ms.gov). Responses will be handled as an addendum to this RFP and will be communicated to all potential vendors according to state purchasing guidelines.

Coverage & Participation - The intended coverage of this RFP, and any agreement resulting from this solicitation, shall be for the use of all buildings within the City as itemized in the RFP. The City reserves the right not to enter into any contract, to add and/or delete elements, or to change any element of coverage and participation at any time without prior written notification and without any liability or obligation of any kind or amount.

Good Faith Statement - All information provided by the City in this RFP is offered in good faith. Individual items are subject to change at any time and the City makes no certification that any item is without error. The City is not responsible or liable for any use of the information or for any claims asserted there from.

**The city seeks proposals for installation and configuration of an IP- based camera and video management system for the following City parks & buildings:**

The project consists of 7 sites:

- City Hall/Fire Department 301 Coleman Ave. Waveland, MS
- Waveland Fire Dept 427 Hwy 90 Waveland, MS
- Waveland City Yard 322 Gulfside Waveland, MS
- Pier/Volleyball Courts/Memorial and Light House 801 Beach Blvd. Waveland, MS
- City Park Playground/Baseball Field/Tennis Court/Splash Pad
- Ground Zero Museum/Civic Center/Gex Park/Town Green, Coleman Ave.
- Herlihy Park

Currently, not all sites have an independent video surveillance system and not all sites have an IP-based system, some systems are older and use proprietary wiring. Ages, models, and capabilities of existing systems vary widely. The current systems have multiple issues, including an inability to review video offsite, inability to review video without proprietary client software, inability to customize management, presence of numerous blind spots, poor video quality, and poor night vision.

## Timeline

3/17/2021	Request for Proposals (RFP) issued
3/24/2021	Site Walk/Deadline for questions
4/2/2021	Unpriced proposals due
4/3/2021	Proof of Concept Demo
4/5/2021	Reverse Auction 10:00 A.M. to approximately 10:30 A.M. (Central Time)
4/6/2021	Mayor and Board of Alderman Meeting
4/6/2021	Declaration of successful vendor and award
6/1/2021	Complete Installation
6/14/2021	City of Waveland acceptance of system

## Objectives

The City is seeking to replace a collection of old, standalone, disparate, proprietary security camera systems with a single unified modern system.

## Capacity and Scalability

- The total number of cameras needed is 58 cameras, 20-Indoor and 38 outdoor.
- Up to 365 days of retention on the camera itself.
- The system shall be easily expandable and have the capability to add additional cameras on demand as deemed necessary by the City in the future.
- All outdoor camera enclosures shall be vandal-proof, anti-tampering, and anti-vibration compliant.
- All indoor and outdoor cameras shall have the following specifications at a minimum:
  - Up to 4k image resolution (3840 x 2160)
  - IP67 rating to protect against dust and environmental elements for outdoor cameras
  - IK8 vandal resistant rating or above
  - Infrared illumination for night visibility
  - Capability to produce video at minimum 24 FPS or more
  - Image stabilizing to reduce blurring
  - Day and Night viewing and recording capability
  - Standard RJ45 connectivity including Power Over Ethernet (PoE) capability to receive power
  - Motion detection either as a camera option or an option on the management interface
  - Capability to record audio
  - Capability to perform computer vision analytics at the edge
  - Built in solid state hard drive capable of recording 365 days of continuous video
  - Native integration with vendor's own access control
  - Full range of camera models: bullet, fisheye, dome, mini-dome
  - Ability to integrate with a remotely managed viewing station
  - Ability to support AES256 encryption standards
  - UL/ CUL 62368-1 certification for audio/video, information and communication technology equipment

## ADMINISTRATION AND MANAGMENT

- Preference will be given to "hybrid cloud-based" camera systems that do not require the presence or management of any onsite hardware (other than cameras), the installation and maintenance of onsite software and/or proprietary software to manage cameras, or the configurations of firewall exceptions to allow offsite access.
- Provide multiple levels of system administration to accommodate different staff who will have varying roles viewing or managing cameras.
  - Capability to audit account usage.
- Provide a system of "tagging" cameras in multiple categories (for instance, cameras may be tagged by Name,

Indoor/Outdoor, etc.) that can be assigned to different camera operators. Some examples of how these tags may be employed:

- Authorized City personnel may view any camera tagged for their location.
- Certain custodians may view cameras at multiple locations
- Authorized law enforcement may view all cameras tagged "Outdoor" at any time, no matter what site.
- "Emergency" access, audited for usage, given to authorized law enforcement that can view selected cameras.
- Authorized personnel may view any camera tagged for any site.
- Provide either email or SMS notification of critical system events (camera failure, tampering, etc.).
- Provide ability to share live or historical footage of a single camera or group of cameras with a set of external contacts (e.g., first responders)
- Provide the ability to filter video based on date and time range, and the physical description of a person (appears male or female, clothing color on top, clothing color on bottom, wearing a backpack, etc.).
- Provide the ability to filter video based on date and time range in combination with the unique photo of a person's face.
- Provide the ability to filter video based on date and time range in combination with the make, body and color of vehicles (cars, buses, trucks and motorcycles).
- Have the capability and capacity to view live video as well as the capability to review at least 180 days of historical video (historical footage may be limited to motion events only).
  - Ability to identify and search "hot spots" in a camera's field of view for motion
- Have the ability to export industry-standard video formats of selected video footage that can be viewed on standard platforms without a proprietary viewer.
- Have the ability to filter video by date/time, gender, upper body/lower body clothing colors, or if a person is wearing a backpack across multiple cameras or multiple sites.
- Have the ability to search for a unique face captured by the camera across multiple cameras and multiple sites.
- System to have mobile client or mobile device accessibility to securely access and view footage both on and off site at any time, and to conduct person/vehicle analytics via the mobile device as well.
- Strong preference will be given to RFPs that use a browser-based client that can be accessed across multiple platforms (to include Windows, Chrome OS, MacOS, iOS, and Android) without using proprietary plugins like Java, Silverlight, or Flash.
- Active Directory integrations (ADFS, Azure, Okta, OneLogin, GSuite)
- Native integration with Access Control
- Live alerts and notifications for when uploaded faces/people are detected by any camera
- Archive video footage with unlimited storage and to be saved on the cloud indefinitely
- People heatmaps showing live and historical views of where activity is taking place
- Crowd detection alerts for when people are congregating
- Multi-factor authentication

## **SUPPORT AND MAINTENANCE**

- The City requires an initial minimum five-year licensing and support with onsite support, with the option to continue annual support after the five-year period has ended.
- The vendor shall provide a detailed description of support offered, and the average response time for a support request (within 24 hours preferred).
- The vendor shall provide firmware upgrades to camera hardware during the entire period of operation.
- A complete 10-year hardware repair or replacement warranty with no cost to the City.
- Provider shall have experience managing significant scale (100k+ devices) in the field
- Please provide a technical roadmap for the proposed solutions. How does the proposed solution fit into the vendor's current product lifecycle?

## **INSTALLATION AND CONFIGURATION**

- The City is looking for a "turnkey" solution. The vendor will be responsible for all camera hardware, licensing,

mounting, and configuration of equipment.

- The vendor will be responsible for coordinating with the City Administration, Police Department and Technology Director in configuring the networking equipment to work with the existing networks.
  - Cameras will be placed in an appropriate VLAN at each site and will use DHCP for addressing.
- Vendor shall supply camera specifications including: manufacturer, model, description, any special maintenance requirements and warranty.
- Vendor to configure the camera frame rate and compression rates to balance quality, storage, and bandwidth utilization.
- Vendor to configure the motion detection sensitivity (where appropriate)
- Vendor to configure each camera's identification and description (using a naming scheme that incorporates building and location, scheme to be approved by staff before setup begins).
- Vendor shall be an authorized seller or partner of their proposed solution.
- Vendor is responsible for all mounting hardware, brackets, conduit, and accessories as required by manufacturer and/or site conditions to successfully place the cameras per proposal.
- The field of view on all cameras is to be coordinated and confirmed with staff.

## **GENERAL TERMS**

**Consideration of Proposals:** The City reserves the right to reject any and all proposals; to accept portions of bids and alternates in any order or combination; is not obligated to accept the lowest or any RFP; and may waive any informality or irregularity in submittal procedures.

**Proposal Binding Period:** Prices quoted in the Vendor's response for all labor and materials will remain in effect for a period of at least ninety (90) business days from the issuance date of the Vendor's response. Labor rates should remain in effect for the length of the project.

**Price Stability:** Contract prices and discounts shall be fixed at a not to exceed price at the time the contract is signed. In no case shall the price exceed the proposal price.

**Proposal Ownership:** All proposals shall remain the property of the City.

This RFP is not an offer to contract. Acceptance of a proposal neither commits (CITY) to award a contract to any supplier, even if all requirements stated in this RFP are met, nor limits our right to negotiate in our best interest. We reserve the right to contract with a supplier for reasons other than lowest price. We will thoroughly examine each proposal for best price, product quality, performance measures, flexibility and customer support.

Proposals are to be made in good faith, without fraud, collusion or connection of any kind with any other contractor for the same work. All bidders must complete in their own interest and in their own behalf. If you are subcontracting any portion of this agreement, you must identify the subcontractor in your proposal and agree that all subcontractors are bound to all terms and conditions of this RFP.

The supplier will absorb all costs incurred in the preparation and presentation of the proposal. All suppliers who submit proposals will be notified of the results of the selection process.

The City reserves the right to reject any or all proposals, in whole or in part, with or without cause, even if all the stated requirements are met. In addition, the City may enter into negotiations with one or more entities simultaneously and award a contract without notification. At the sole discretion of (CITY), bidder presentations may be requested before award of the contract. (CITY) may also request the opportunity to view a demonstration of the proposed technology.

**Debarred Bidders or Subcontractors:** A vendor who is currently subject to state or federal debarment order or determination shall not be considered for evaluation by the procurement team.

**Conflict of Interest:** A vendor may be disqualified on the basis of a real or apparent conflict of interest that is disclosed by the proposal or other data available to the City.

**Hold Harmless/Indemnification:** The Vendor shall assume the entire responsibility and liability for any and all damages to persons or property caused by or resulting from or arising out of any act or omission on the part of the Vendor, its subcontractors, agents or employees under or in connection with this contract or the performance or failure to perform any work required by this contract. The Vendor shall hold harmless and indemnify the (CITY) and its agents, volunteers, servants, employees, and officers from and against any and all claims, losses or expenses, including but not limited to attorney's fees, which either or both of them may suffer, pay or incur as the result of claims or suits due to, arising out of or in connection with any and all such damage or injury, real or alleged resulting from any act or omission of the Vendor. The Vendor shall, upon written demand by the (CITY), assume and defend at the Vendor's sole expense any and all such suits or defense of claims

**Information provided to Bidders:** The Vendor is deemed to have examined the Bid Documents and satisfied itself as to the sufficiency of the information provided and that its pricing summary covers the cost of complying with all of the requirements of the Bid documents and of all matters and things necessary for the due and proper performance and completion of professional services

**Pricing:** All Pricing should be submitted free of any sales tax. (CITY) is sales tax exempt.

**References:** Provide a list of at least three (3) current references where similar maintenance packages are successfully being performed. The reference list is to include: contact individuals, City name, current email address, and current telephone numbers. (CITY) reserves the right to contact any individuals that are listed for references regarding the technology, vendor, service, or any other factor.

**Oral Contracts:** These are not allowed nor are written contracts changed or amended without prior Board authorizations.

**Amending or Canceling Requests:** (CITY) reserves the right to amend or cancel this RFP, at any time, if it is in the best interest of (CITY).

**Rejection for Default or Misrepresentation:** (CITY) reserves the right to reject the proposal of any vendor that is in default of any prior contract or for misrepresentation.

**Clerical Errors in Awards:** (CITY) reserves the right to reject inaccurate awards resulting from clerical errors.

**Rejection of Qualified Proposals:** Proposals are subject to rejection in whole or in part if they limit or modify any of the terms and/or specifications of the RFP. Please note that sealed bids received after the above stated deadline may be rejected and considered disqualified, and no faxed bids will be accepted.

**Dispute Resolution:** Vendor disputes arising out of, or relating to, the contract must be submitted in writing to the City Clerk. The City Clerk will issue a decision within 10 business days. Vendors that wish to appeal the decision must do so by contacting the City Clerk within 5 business days of notification.

**Presentation of Supporting Evidence:** If requested, respondent(s) shall present evidence of experience, ability and financial standing necessary to satisfactorily meet the requirements set forth in the RFP or those implied in the proposals.

**Changes to Proposals:** No additions or other changes to the original proposal will be allowed after submittal. While changes are not permitted, clarification at the request of (CITY) may be required at the sole expense of the respondent.

## **PROPOSALS**

All proposals shall be submitted via USPS, FEDEX, UPS, or in person on or before 1:00 p.m., April 12, 2021. Proposals should be marked with UN-PRICED PROPOSALS FOR A NOTICE OF REQUEST FOR PROPOSAL FOR A CITYWIDE VIDEO SURVEILLANCE SYSTEM RFP on the outside of the package. Official bid documents can be



downloaded from [www.centralbidding.com](http://www.centralbidding.com). Any proposal received at the designated location after the required time and date specified for receipt shall be considered late and non-responsive. Late proposals will not be evaluated for award.

Electronic bids can be submitted at [www.centralbidding.com](http://www.centralbidding.com) For any questions relating to the electronic bid process, please call Central Bidding at 225-810-4814.

Notice is further given that the City of Waveland will at [www.centralbidding.com](http://www.centralbidding.com) , at 10:00 A.M. Central Time and ending at approximately 10:30 A.M. unless extended by Anti-Bid Sniping, on April 15, 2021, accept electronic bids through a reverse auction for A CITYWIDE VIDEO SURVEILLANCE SYSTEM at seven (7) locations in the City according to specifications on file with the Purchasing Clerk of the City of Waveland and online at [www.centralbidding.com](http://www.centralbidding.com). Bidders may download official documents from Central Bidding at [www.centralbidding.com](http://www.centralbidding.com), and Reverse Auction bids can be submitted through Central Bidding at [www.centralbidding.com](http://www.centralbidding.com). Any questions regarding the Reverse Auction process should be directed to Central Bidding at 1-225-810-4814.

Specifications are on file in the Purchasing Office and will be furnished upon request.

Proposals shall be received by: **City of Waveland**

**Attn: Mickey Lagasse**

**301 Coleman Ave., Waveland, MS 39576**

All vendors who submit proposals will be notified via email when a selection is made. All proposals are considered public.

The specifications describe a solution that will meet the needs of the City of Waveland. Substitutions are allowed. Any equivalent or equal solutions must be described in detail in the proposal, and must meet or exceed the system described below. All costs including accessories, parts, licensing, travel, and labor must be included in the final price.

The Owner reserves the right to reject any or all bids and to waive any informalities or technicalities therein and to award in the best interest of City of Waveland. No Bidder may withdraw a bid for a period of sixty (60) days after the date set for opening of bids.

Each Bidder shall examine carefully the site of the work to acquaint himself with working conditions and all difficulties that may be involved therein, and shall examine carefully all drawings, specifications, and other contract documents to familiarize himself with all of the requirements, terms, and conditions thereof. Any information relating to the work furnished by the Owner or others, or failure to make these examinations shall in no way relieve any Bidder from the responsibility of fulfilling all of the terms of the contract.