

Page No. _____
Regular Meeting of The Board of Mayor & Aldermen
Wednesday, October 16, 2024
6:30 pm.

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in Regular Session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, Mississippi, on October 16, 2024 at 6:30 p.m. to take action on the following matters of City business

ROLL CALL

Mayor Trapani noted for the record the presence of Alderman Aime-Gamble, Richardson, Lafontaine and Clark along with City Clerk Lisa Planchard and City Attorney Ronnie Artigues.

MAYOR'S COMMENTS

- Mayor Trapani publicly thanked and congratulated Alderman Richardson and his wife Melissa, as well as their committee for the very successful Cruisin' the Coast that was held this year.

AMEND AGENDA/BOARD BUSINESS/PLANNING & ZONING/CONSENT AGENDA
Re: Amend and finalize the agenda with the addition of item 4 (e) under Mayor's Comments, items 7 (a & k) under Board Business, item 1 under P&Z and items 8 (b-1) under Consent Agenda and the removal of 7 (g & j) under Board Business.

- a. Alderman Richardson moved, seconded by Alderman Clark to amend and finalize the agenda with the addition of Item 4(e) under Mayor's Comments, Items 7(a & k) under Board Business, Item 1 under P&Z, and Item 8(b-1) under Consent Agenda and removing 7 (g & j) under Board Business.

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine & Clark

Voting Nay: None

Absent: None

- b. Mr. James Moody to provide latest information regarding the City's Health insurance renewal. Note: Mr. Moody will be at the next Board meeting.

BUILDING DEPARTMENT/ZONING FEES/FEES – ZONING/PLANNING & ZONING
Re: Building Official to discuss the need for and request updating the City of Waveland's Zoning Fees

- c. Building Official Chris Carter to discuss the need for and request updating the City of Waveland's Zoning fees, which are significantly lower than other neighboring cities currently. **(EXHIBIT A)**

During discussion Mr. Carter informed the Board that the Building Department handles all the review services for City of Waveland development. The Zoning side looks at land use from a conceptual perspective, while the Building Department looks at it from the actual implementation of the concept; once it gets started being constructed. While these are combined into one department, each have their own specific fees that are associated with respective roles in the development process. Obviously, the Zoning fees are there to cover the cost of the review of the proposed concepts. Mr. Carter explained that from what he could tell, the current Zoning fees are the same amounts as they were when the Zoning Ordinance was adopted in 2010. The community continues to grow and change, but so do the costs for providing development review services. This makes the current Zoning Fees out of date. Mr. Carter continued to explain that with significant inflationary increases, the tax payers are absorbing more of the cost to operate the Zoning Department. This also means the city is not generating enough revenue to cover staffing needs associated with the increased demand for

Page No. _____
Regular Meeting of The Board of Mayor & Aldermen
Wednesday, October 16, 2024
6:30 pm.

- Elaborated on the time, effort and team work that it actually takes to plan an event as big as Cruisin' the Coast/Hotrods & Hospitality. Alderman Aime-Gamble thanked Alderman Richardson and his team on the behalf of Ward 1 for the incredible job they have done with this event.
- Reminded Public Works Manager about the tree on St. Anthony St. and the culvert on McKinley St.

Re: Alderman Richardson

- Thanked the Mayor for the personal recognition he was given, but explained that the real recognition belongs to the entire City of Waveland. Adding, he and his committee did a lot of work, but the City workers, the sponsors, and the citizens who graciously let them use their property for parking, were all a huge part of making this happen. He thanked the Mayor and Board of Aldermen for bringing this event back to Waveland this year.

Re: Alderman Lafontaine

- Alderman Lafontaine did not have any comments but wanted to also thank Alderman Richardson and the City workers who helped put on the Cruisin' the Coast/Hotrods & Hospitality Event.

Re: Alderman Clark

- No comments

PUBLIC COMMENTS

- No Public Comments

BOARD BUSINESS:

DOCKET OF CLAIMS/DEPOSITORY BANK ACCOUNT/BANK ACCOUNTS

Re: Depository Docket of Claims, paid and unpaid, dated Oct 16, 2024

- Alderman Clark moved, seconded by Alderman Richardson to approve the Depository Docket of Claims, paid and unpaid, dated October 16, 2024 in the amount of \$479,650.49. Note: Docket claim # 12389 paid to '**Lowe's**' in the amount of \$265.05 was reversed after docket printing and a new check was printed to '**Lowe's Home Center**'; this was to correct the vendor's name. Total Depository Docket of Claims amount did not change.
(EXHIBIT C)

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine & Clark

Voting Nay: None

Absent: None

DOCKET OF CLAIMS/OPERATING UTILITIES BANK ACCOUNT/BANK ACCOUNTS

Re: Operating Utilities Docket of Claims, paid and unpaid, dated Oct. 16, 2024

- Alderman Aime-Gamble moved, seconded by Alderman Lafontaine to approve the Operating Utilities Docket of Claims, paid and unpaid, dated October 16, 2024 in the amount of \$260,141.05.
(EXHIBIT D)

A vote was called for with the following results:

Page No. _____
Regular Meeting of The Board of Mayor & Aldermen
Wednesday, October 16, 2024
6:30 pm.

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine & Clark

Voting Nay: None

Absent: None

**AMENDMENTS/ARPA AGREEMENT – AMENDMENT NO. 1/CHINICHE
ENGINEERING & SURVEYING/AGREEMENTS**

**Re: Approve and authorize Mayor’s signature on the Amendment No. 1 to the City of
Waveland ARPA Agreement with Chiniche Engineering & Surveying**

- f. Alderman Clark moved, seconded by Alderman Richardson to approve and authorize Mayor’s signature on the Amendment No. 1 to the City of Waveland’s ARPA Agreement with Chiniche Engineering and Surveying. Amendment No. 1 is the addition of Attachment C (subaward terms and conditions). City Attorney to review.
(EXHIBIT G)

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine & Clark

Voting Nay: None

Absent: None

- g. Removed

**RATIFICATIONS/APPOINTMENTS/HANCOCK COUNTY TOURISM
COMMISSION**

**Re: Ratify Reappointment of Mrs. Cami Cornfoot as the Mayor’s appointee to the
Hancock County Tourism Commission**

- h. Alderman Lafontaine moved, seconded by Alderman Aime-Gamble to ratify reappointment of Mrs. Cami Cornfoot as the Mayor’s appointee to The Hancock County Tourism Commission for a term of 3 years.

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine & Clark

Voting Nay: None

Absent: None

**RATIFICATIONS/CITY VEHICLES PURCHASE/GENERAL FUND/UTILITY
FUND/PUBLIC WORKS DEPARTMENT/UTILITIES DEPARTMENT/PARKS AND
RECREATION DEPARTMENT/PURCHASING DEPARTMENT**

Re: Ratify Purchase of 4 pickup Trucks, as Budgeted

- i. Alderman Clark moved, seconded by Alderman Aime-Gamble to ratify purchase of 4 pickup trucks, as budgeted (*All included in Dockets of Claims*)

A vote was called for with the following results:

Page No. _____
Regular Meeting of The Board of Mayor & Aldermen
Wednesday, October 16, 2024
6:30 pm.

Re: Michael Boehm, owner of the property commonly known as 206 Art Street, Legal Description, Lot 17 and part of Lot 18, Block 2, Pine Village Subdivision

(ITEMS 2, 3 and 4 are by one owner)

2. The Planning & Zoning Commission considered approval of preliminary plat for proposed 206 Art St., Legal Description, Lot 17 and part of Lot 18, Block 2, Pine Village Subdivision, Hancock County, MS, owned by Michael Boehm.
3. The Planning & Zoning Commission considered approval of 25-foot lot width variance for proposed 206 Art St., Legal Description, Lot 17 and part of Lot 18, Block 2, Pine Village Subdivision, Hancock County, MS, owned by Michael Boehm.
4. The Planning & Zoning Commission considered approval of a 1600 sq. foot variance for proposed **206 Art St.**, Legal Description, Lot 17 and part of Lot 18, Block 2, Pine Village Subdivision, Hancock County, MS, owned by Michael Boehm.

Alderman Aime-Gamble moved, seconded by Alderman Lafontaine to combine items 2, 3 & 4 and approve: **Preliminary plat** for proposed 206 Art St., Legal Description, Lot 17 and part of Lot 18, Block 2, Pine Village Subdivision, Hancock, MS; **Approve 25-foot lot width variance** for proposed 206 Art St., Legal Description, Lot 17 and part of Lot 18, Block 2, Pine Village Subdivision, Hancock County, MS; and **Approve a 1600 sq. foot variance** for proposed 206 Art Street, Legal Description, Lot 17 and part of Lot 18, Block 2, Pine Village Subdivision, Hancock County, MS, owned by Michael Boehm, all as recommended and approved by Planning & Zoning.

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine & Clark

Voting Nay: None

Absent: None

Re: Alden and Lori Heaphy, owners of the property commonly known as 107 Oak Blvd.

5. The Planning & Zoning Commission considered approval of a 6-foot, 4-inch front yard setback variance for 107 Oak Blvd., Parcel #162R-0-10-020.000, owned by Alden and Lori Heaphy.

Mrs. Janice and Mr. David Sour came before the Board to express their concerns and explain why they think this variance should not be approved.

The owners Mr. and Mrs. Heaphy then came before the Board to explain their reasoning for needing this variance. They want to do everything they can to ensure the trees in the back are protected.

Alderman Clark moved, seconded by Alderman Richardson to deny the 6-foot, 4-inch front yard setback variance for 107 Oak Blvd., Parcel #162R-0-10-020.000, owned by Alden and Lori Heaphy, as recommended and voted by a majority to deny by Planning & Zoning.

A vote was called for with the following results:

Voting Yea: Aime-Gamble and Richardson

Page No. _____
Regular Meeting of The Board of Mayor & Aldermen
Wednesday, October 16, 2024
6:30 pm.

Absent: None

Re: Craig Bordelon, owner of the property commonly known as 2005 Nicholson Ave.

9. The Planning & Zoning Commission considered a 600 sq. foot variance for an accessory structure for 2005 Nicholson Ave., Parcel #138R-0-34-001.000, owned by Craig Bordelon.

Alderman Lafontaine moved, seconded by Alderman Clark to approve a 600 sq. foot variance for an accessory structure for 2005 Nicholson Ave., as recommended and approved by Planning & Zoning.

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine & Clark

Voting Nay: None

Absent: None

Re: Evans Sanchez, owner of the property commonly known as 135 Hartsie Dr.

10. The Planning & Zoning Commission considered a 5 ft. 6" rear yard setback variance for 135 Hartsie Dr., Parcel #161E-0-02-325.000, owned by Evans Sanchez.

Alderman Aime-Gamble moved, seconded by Alderman Richardson to approve to approve a 5-foot, 6" rear yard setback variance for 135 Hartsie, as recommended and approved by Planning & Zoning.

During discussion, Mr. Sanchez said this building is for his personal storage use and not to rent out.

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine & Clark

Voting Nay: None

Absent: None

Re: Charles Kihneman, owner of the property commonly known as 4327 Caspian St.

11. The Planning & Zoning Commission considered variance approval for Temporary RV on 4327 Caspian, Parcel #138M-0-33-196.000, owned by Charles Kihneman.

Alderman Clark moved, seconded by Alderman Richardson to approve temporary RV at 4327 Caspian with the stipulation there will be absolutely no further extensions, as recommended and approved by Planning & Zoning.

A vote was called for with the following results:

Voting Yea: Lafontaine, Clark & Mayor Trapani

Voting Nay: Aime-Gamble and Richardson

Page No. _____
Regular Meeting of The Board of Mayor & Aldermen
Wednesday, October 16, 2024
6:30 pm.

14. The Planning & Zoning Commission considered subdivision approval for proposed 123 & 127 Old Pecan Grove, Parcel #162Q-1-10-026.000, owned by Frederick and Sharon Demetz.

Alderman Richardson moved, seconded by Alderman Lafontaine to approve subdivision of proposed 123 & 127 Old Pecan Grove, as recommended and approved by Planning & Zoning.

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine & Clark

Voting Nay: None

Absent: None

Re: Brian Schaeffer, owner of Parcel #162F-1-04-088.000

15. The Planning & Zoning Commission considered preliminary plat approval for Parcel #162F-1-04-088.000, owned by Brian Schaeffer.

Alderman Lafontaine moved, seconded by Alderman Richardson to deny the preliminary plat approval for Parcel #162F-1-04-088.000, as recommended and voted by a majority to deny by Planning & Zoning.

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine & Clark

Voting Nay: None

Absent: None

Note: Because preliminary plat approval was denied above for this Parcel, Items 21-25 of the Planning & Zoning Minutes dated 9/30/24 were not considered, nor voted on by Planning & Zoning. No action required.

Re: Kevin and Julie Cavalier, owners of the property commonly known as 400 Surf St.

16. The Planning & Zoning Commission considered approval of a Short-Term Rental for 400 Surf St., Parcel #162J-0-10-227.008, owned by Kevin and Julie Cavalier.

Alderman Lafontaine moved, seconded by Alderman Clark to approve the Short-Term Rental for 400 Surf St., Parcel #162J-0-10-227.008, as recommended and approved by Planning & Zoning.

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine & Clark

Voting Nay: None

Absent: None

Page No. _____
Regular Meeting of The Board of Mayor & Aldermen
Wednesday, October 16, 2024
6:30 pm.

Absent: None

CONSENT AGENDA

Re: Consent Agenda Items listed (a-j)

Alderman Clark moved, seconded by Alderman Aime-Gamble to approve the following Consent Agenda items as numbered Items (a-j):

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine & Clark

Voting Nay: None

Absent: None

MINUTES

Re: Minutes of the Board of Mayor and Aldermen Meeting dated Oct. 1, 2024

- a. Minutes of the Board of Mayor and Aldermen Meeting dated October 1, 2024.

**PERSONNEL/HUMAN RESOURCES/PAY RATE CHANGES/FIRE
DEPARTMENT/PAYROLL DEPARTMENT**

Re: Pay Rate Change for the Part-Time Firefighters in the Fire Department

- b. Hire/Promote/Transfer/Resignations/Pay Change/Terminations of the following for various positions as listed:
1. As appropriated in the Fiscal Year 2025 Budget, part-time firefighter pay shall increase from \$12.36/hour to \$13.00/hour effective 10/17/24. This will affect the current 12 part-time firefighting positions.

INVOICES/ENTITIES/AGENCIES/CONTRACTORS/ENGINEERS/ARPA SEWER IMPROVEMENTS PROJECT/CHINICHE ENGINEERING & SURVEYING/BEACH PAGODAS – TIDELANDS/TIDELANDS PROJECTS/ENGINEERING SERVICES/ST. JOSEPH ST. SIDEWALK PROJECT/PROJECTS – ST. JOSEPH SIDEWALK/ART STREET WATER LINE EXTENSION PROJECT/PROJECTS- ART STREET WATER LINE EXTENSION/WATERFRONT IMPROVEMENTS PROJECT/PROJECT- WATERFRONT IMPROVEMENTS/LEAD SERVICE LINE INVENTORY/TIDELANDS GRANT COORDINATION/LOMBARDO INDUSTRIES, LLC/GRASS CUTTING SERVICES

Re: The following invoices from various Entities/Agencies/Contractors/Engineers, etc.

- c. The following invoices from various Entities/Agencies/Contractors/Engineers, etc.:
(EXHIBIT J)
1. Invoice #22-002-01913 from Chiniche Engineering & Surveying dated 10/09/2024 in the amount of \$21,021.55 for engineering services related to ARPA Sewer Improvements Project. *(Also included in Docket of Claims)*
 2. Invoice #22-002-0137 from Chiniche Engineering & Surveying dated 10/09/2024 in the amount of \$3,381.25 for engineering services related to Beach Pagodas-Tidelands. *(Also included in Docket of Claims)*

Page No. _____
Regular Meeting of The Board of Mayor & Aldermen
Wednesday, October 16, 2024
6:30 pm.

- i. Spread on the Minutes the Community Services Report for the month of September, 2024.
(EXHIBIT O)

COURT DEPARTMENT/COURT STATISTICS REPORT/REPORTS
Re: Court Statistics Reports for the month of Sept. 2024

- j. Spread on the Minutes the Court Statistics Report for the month of September, 2024.
(EXHIBIT P)

END CONSENT AGENDA

EXECUTIVE SESSION- Mayor Trapani stated that there was no need for Executive Session.

Motion to consider entering a closed session for discussion related to personnel issues, Building Department.

ADJOURN

Re: Adjourn the meeting at 7:43 p.m.

Alderman Clark moved, seconded by Alderman Richardson to Adjourn the meeting at 7:43 p.m.

A vote was called for with the following results:

Voting Yea: Aime-Gamble, Richardson, Lafontaine & Clark

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Trapani on November 07, 2024.



Lisa Planchard
City Clerk

The Minutes of October 16, 2024 have been read and approved by me on this day the 7th day of November, 2024



Jay Trapani
Mayor