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**Regular Meeting Agenda
November 16 2016
6:30 p.m.**

11/15/2016 11:24:53 AM

1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
 - a. Motion to hire Mr. Michael Barr, II and Mr. Ronnie Powell as Streets Department laborer at a rate of \$10.00 per hour, pending passage of drug test. (This is to fill open positions)
 - b. Motion to approve Medical Option 1 with 'Humana (with employees increasing contribution from \$20/month to \$40/month; and Dental, Vision and Life renewal insurance plans with 'The Standard', both for the 12/1/15-12/1/16 term, including required signatures by the Mayor or City Clerk as needed. Representatives of HUB International (formerly Fox Everett) will be present to answer questions.
 - c. Motion to approve costs associated with re-stringing lights for 20-30 snowflakes/stars to be donated from Tourism.
 - d. Ms. Nora Wikoff and Mr. Charlie Cornelius to discuss the City website.
 - e. Motion to approve purchase via Quote by C.C. Lynch & Associates in the amount of \$4,910.00 for 2 modems, installation and software to be able monitor lift stations; this all is related to the Citywide Sewer Improvements Project.
6. Attorney's Comments
7. Aldermen's Comments
8. Motion to approve the Docket of Claims, excluding the Streets Payroll portion, in the amount of \$456,559.10 dated November 16, 2016 as submitted.
9. Motion to approve the Minutes of the Regular Meeting of October 19, 2016, the Special Meeting of October 31, 2016, and the Regular Meeting of November 1, 2016 as submitted.
10. Motion to accept \$1,000.00 donation from Mississippi Gulf Coast Corvette Club Inc. which shall be restricted for Police Department use.
11. Motion to approve a request from the Krewe of Nereids to present its annual Mardi Gras Parade on Sunday, February 19, 2016 using the same route as the prior year.
12. Motion to authorize Veotis Humphrey (Streets Department) to sign purchase requisitions, as recommended by Public Works Director, Brent Anderson.
13. Motion to Amend the 9/30/16 Fiscal Year Budget to Actual, adopt Summary format for Minutes.
14. Motion to advertise for RFQ's for Property and Auto Insurance Brokerage Services.
15. Motion to approve travel for the following, as listed (Items a-c):
 - a) Public Works Director Brent Anderson to attend the MML Mid-Winter Legislative Conference, January 10-12, 2017. Cost to the City would be lodging for 3 nights, per diem for 3 days, Registration fee in the amount of \$135 (before 12/16/16) and use of a City vehicle.
 - b) RSVP Director Linda Pitts to attend the CNCS MS State Senior Corps Meeting in Jackson, Mississippi November 29-30, 2016. Cost to the City will be a Rental Car \$200.00, lodging for 2 nights @ a cost of \$325.00, Fuel of \$70.00, Meals of \$40.00, and Misc. (tips) \$20.00. All paid through RSVP budget.
 - c) City Clerk Lisa Planchard and Comptroller Ron Duckworth to Federal Equitable Sharing Training seminar Thursday, December 8, 2016 from 1:00 to 4:00 pm. Cost to the City will be use of City vehicle only. Note: This relates to handling of NTF seized/forfeited funds.

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16. Motion to declare Windham & Lacey, PLLC, CPA's the most qualified to perform Professional Financial Audit Services for the Fiscal Year 2016, 2017 and 2018, based on scoring in accordance with the advertised RFQ criteria.
17. Motion to approve Business Facilities Agreement with Mediacom Southeast, LLC as a backup internet option for the Police building. The City is currently paying \$195.90 per month with no agreement and by agreeing to a 12 month contract, the City will receive an approximate \$90.00 per month decrease in cost.
18. Motion to approve Ordinance #370, Noise Ordinance (on DropBox).
19. Motion to approve Ordinance #371, Utilities Ordinance (on DropBox: comprehensive to replace all prior related ordinances).
20. Motion to approve Invoice No. 1004895 from Mission Communications, LLC in the amount of \$16,675.20 for annual monitoring services of Lift Stations throughout the City.
21. Motion to approve Payment Application No. 23 from Kappa Development in the amount of \$10,510.42 (\$16,406.44 - \$5,896.02 paid to CSX) regarding the Citywide Drainage Improvements Project/HMGP, which amount considers deduction of CSX Invoice No. 9039817. (Tabled from the November 1, 2016 Meeting)
22. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration, contingent upon receiving funding from grant sources (if required) as listed, (Item a-b):
 - a) Invoice #N20122280 from AMEC Foster Wheeler in the amount of \$9,791.47 – Citywide Drainage Improvements Project.
 - b) Invoice #16-0101 from James J. Chiniche, PA, Inc. in the amount of \$16,417.33 – Waveland Avenue Sidewalk Project.
23. Spread on the minutes the following as listed, (Items a-c):
 - a) Court Collections/Statistics Report for the Month of October, 2016.
 - b) Resignation of Streets Laborer, Kevin Whitney effective 11-7-2016.
 - c) The following Bids/RFQ's were opened prior to the meeting at 6:00 p.m. and taken under advisement:
 1. Bids for Backhoe
 2. Bids for sale of Surplused Mobile Homes
 3. RFQ's for Engineering Construction Material Testing Citywide Sewer Improvements Project.
 4. Revenues & Expenditures Report for the month of October 2016 at this, the second meeting of November 2016.
24. Motion to approve the November 16, 2016 Docket of Claims, Streets Payroll portion only, in the amount of \$16,578.52 as submitted.
25. Motion to consider Executive Session to prompt a closed discussion regarding the following: Notice of Claim filed by Jeremy Compretta, 506 Meadow Lane, potential and probable litigation; Gulf Shore Properties, LLC, Oak Park Mississippi Properties, LLC, and Waveland Properties, LLC. vs Waveland - pending litigation; potential litigation- Business Center
26. Motion to approve entering Executive Session regarding the following: Notice of Claim filed by Jeremy Compretta, 506 Meadow Lane, potential and probable litigation; Gulf Shore Properties, LLC, Oak Park Mississippi Properties, LLC, and Waveland Properties, LLC. vs Waveland - pending litigation; potential litigation – Business Center
27. Motion to exit Executive Session with no action taken.
28. Adjourn