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**Regular Meeting Agenda
June 7, 2016
6:30 p.m.**

6/7/2016
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1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
 - a. Motion to recognize Chad Whitney (Lime Pi Digital) has moved out of Unit A1, A2, A9 the first week of March 5, 2016 into Unit A3 and authorize refund of deposit in the amount of \$1,202.00 on Unit A1, A2, A9.
6. Attorney's Comments
7. Aldermen's Comments
8. Motion to approve the RSVP Claims as submitted. (yet to be received)
9. Motion to approve the Docket of Claims (less the Streets Payroll portion) in the amount of \$824,674.04 dated June 7, 2016 as submitted.
10. Motion to approve the Minutes of the Regular Meeting of May 18, 2016 and the Special Meeting of May 19, 2016 as submitted.
11. Mrs. Lisa Dunklin to discuss water billing costs at the Waveland Business Center/Incubator.
12. **Planning & Zoning:**

William and Doris Bridges appeared before the commission with a request for the abandonment of a 12' alley located in Golfview Subdivision. The alley runs thru and between Block 115 lots 1-30 and is bounded by Arnold, Gladstone, Ladner and Faith Streets.

Commissioner Mike Kopke moved, seconded by Commissioner John Becker to recommend that Board of Mayor and Aldermen approve the applicant's request for the abandonment of a 12' alley located in Golfview Subdivision. The alley runs thru and between Block 115 lots 1-30 and is bounded by Arnold, Gladstone, Ladner and Faith Streets.

Jason and Ann Lumpkin appeared before the commission with a request for a conditional use in order to build an 18' x 31' accessory building on their property. They are also requesting a variance of 7'6" from the side yard setback and a variance of 9'1" from the required rear yard setback. This property is located at 208 Seabrook Drive. Legal description: Lot 1, Lakeside Subdivision, City of Waveland, Hancock County, Mississippi.

Commissioner Clarence Harris moved, seconded by Commissioner Mike Kopke to recommend that the Board of Mayor and Aldermen deny a conditional use by the applicant in order to build an 18' x 31' accessory building on their property. They are also requesting a variance of 7'6" from the side yard setback and a variance of 9'1" from the required rear yard setback. This property is located at 208 Seabrook Drive.
13. Motion to add Big Boy Towing to the Waveland Police Department wrecker rotation list as recommended by Police Chief David Allen. Chief Allen will be present to discuss. (Tabled from May 3rd and May 18th 2016 Meeting).
14. Motion to approve the CSpire Telecommunications Service Agreement and CSpire Installation Information & Acknowledgments, including required signatures, at a monthly fee of \$351.99 to provide internet service at the new Police Building, 1602 McLaurin Street. Chief Allen is present to explain and answer questions.
15. Motion to hire the following as part-time Firefighters, at \$9.00 per hour, pending passage of drug test:
 - a) Bradley Polk
 - b) Eric Janssen

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- c) Josh Bell
- 16. Motion to authorize required signature on Non-Waiver Agreement related to the loss (lift stations) located at Central Avenue and Lakewood Drive, Property Policy Number AMR42048, VeriClaim No. QCC16502810 which took place April 11, 2016.
- 17. Motion to approve the following travel for Public Works, Purchasing, and Police Departments as listed, Items (a-d):
 - a) Ratify approval of Public Works Director Brent Anderson and Utility Operator Dwight Haskell to attend the 2016 Summer Training-Mississippi Rural Water Association in Biloxi, MS. June 7-9, 2016. Cost to the City is a Registration fee in the amount of \$175.00 for Mr. Anderson (3 days of training), \$100.00 for Mr. Haskell (1 day of training) and use of a City vehicle.
 - b) Purchasing Agent Rachel Cullen to attend 2016 Certification Seminar for Purchasing Clerks Tuesday, June 15, 2016 at the Gulf Coast Convention Center in Biloxi. Cost to the City will be a registration fee of \$50.00 and use of a City vehicle.
 - c) Chief David Allen, Assistant Chief Mike Prendergast and Lieutenant Mac Cowand to Biloxi, Golden Nugget Casino June 21st through June 24, 2016 for the Mississippi Association of Chiefs of Police Summer Conference. Total registration cost to the City would be \$1,175.00 and use of a City vehicle, as budgeted.
 - d) Chief David Allen and Investigator Matthew Sekinger to attend Crimes against Children Conference in Dallas Texas, August 8th through 11th, 2016. Cost to the City will be each 5 days per diem, registration in the amount of \$990.00 (\$495.00 each), lodging in the amount of \$626.34 and use of a city vehicle (traveling together). (This has been budgeted for and will be reimbursed by the Attorney General's office upon completion).
- 18. Motion to authorize City Mechanic John Montgomery to sign Purchase Requisitions.
- 19. Motion to approve Contract with **Toshiba** for the rental of 1 Toshiba e*Studio 3555C copy machine at the price of \$260.96 per month and the purchase of 1 Toshiba e*Studio 3555C copy machine at a cost of \$7,053.00, both priced State Contract (below State Contract). This motion shall authorize required signatures on purchase and State Contract rental agreements. The purchase will be applied against the Contents PW for the Police Building.
- 20. Motion to renew the annual contract with Alternative Sentencing and Arrest Programs (ASAP), Inc. for the term June 19, 2016 to June 19, 2017.
- 21. Motion to approve purging the following files submitted by the Clerk of Court, Rhonda Cummings: (tabled from 5/18/16 meeting)
 - a) 2006-2010 Tickets Only
 - b) 2000-2005 Purge Tickets and Criminal Cases
 - c) 1999 and prior (Tickets & Criminal Cases) to be purged due to Hurricane Katrina Damage.
- 22. Motion to approve Ordinance No.369 Establishing a Plan to Exempt Ad Valorem Taxes on the Increased Assessed Value for Qualifying Capital Improvement Investments in Qualifying Structures in the Designated Coleman Avenue District, in Accordance with Miss. Code Ann. Sec 17-21-5, As Amended, Excluding School District Taxes, and Urging the Hancock County Board of Supervisors to Provide for Exemptions Qualified by the City of Waveland. This motion shall be approved pending discussion re: large business and other issues by the Board and corrections/changes made by the City Attorney. Mayor Smith to discuss.
- 23. Motion to discuss any needed amendments to Ordinance No. 340 (Noise Ordinance) - Ordinance to Protect, Preserve and Promote the Health, Safety, Welfare of and Peace and Quiet for the Citizens of the City of Waveland through the Reduction, Control and Prevention of Noise.
- 24. Motion to approve Software Agreement (Building Permit System) with Delta Computer systems, Inc. for the Building Department at a cost of \$10,000.00 for the module, monthly maintenance in the amount of \$200.00, and a one-time setup and training fee budget in the amount of \$2,850.00; to include all necessary signatures as required. (This is budgeted for)
- 25. Motion to ratify letter sent to Mr. Kenneth Yarrow with Gulf Regional Planning Commission-Planning Manager, requesting funding to implement a sidewalk planning study throughout the

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City of Waveland in the amount of \$100,000.00 with the City's match being 20%, i.e. \$20,000.00. Federal MPO (Metropolitan Planning Organization-GRPC) Surface Transportation Program (STP) shall provide up to the other \$80,000.00.

26. Spread on the minutes letter from GRPC Director, David Taylor, dated 5/23/16 advising the City of the federal Metropolitan Planning Organization's (MPO) intention to provide up to \$80,000.00 in Federal MPO Surface Transportation Program (STP) funding to cover 80% of the costs related to the engineering study to develop recommendations, conceptual engineering design, and cost estimates for pedestrian improvements within the study area, i.e. throughout the City. The City will match the other \$20,000 for a total program cost of \$100,000 approved.
27. Motion to approve and accept the MDEQ Grant in the amount of \$30,500.00 (Federal Portion-\$15,000; City match \$15,500) for Solid Waste Assistance. (Board approved to apply for the Grant 4/15/2016).
28. Motion to approve an Advertising Agreement with M2 Media Corp for advertising in South Mississippi Living Magazine in the amount of \$750.00 for the Destination Waveland Fourth of July event. This item will be paid for out of the restricted \$21,000 budgeted funds for the Destination Waveland event. (Requested by Mr. Charlie Cornelius)
29. Motion to approve Agent Authorization of Compton Engineering, Inc. to act as the City's Agent with the MS. Department of Marine Resources regarding the South Street Road Repairs/Improvements.
30. Motion to approve, with authorized signatures, the Mississippi Department of Environmental Quality (MDEQ) Water Pollution Control Revolving Loan Fund Application (SRF Loan) SRF-C280-788-01 in the amount of \$7,577,340.88 regarding the proposed Citywide Sewer Improvements.
31. Motion to approve payment of the following invoices submitted by various contractors to be placed in line for payment consideration contingent upon receiving funding from grant sources (if required) as listed (Items a-d):
 - a) Invoice #N20121515 from AMEC Foster Wheeler Environment & Infrastructure, Inc. in the amount of \$9,418.50 – Citywide Drainage Improvements Project.
 - b) Pay Application No. 11 from J.O. Collins Contractor, Inc. in the amount of \$280,174.49 – Waveland Police Building.
 - c) Invoice No. 0078821 from Pickering Firm, Inc. in the amount of \$6,896.40 – Citywide Drainage Improvements Project.
 - d) Pay Application No. 18 from Kappa Development & General Contracting, Inc. in the amount of \$90,971.01- Citywide Drainage Improvements Project.
32. Motion to approve Invoice No. 9038505 in the amount of \$1,523.31 from CSX Transportation for work performed during the Citywide Drainage Project reserving all rights, contractual or otherwise against Kappa Development and requiring corresponding reduction of the total amount on Kappa Development's next Progress Payment.
33. Motion to approve Budget Modification #10, Contract No. R-118-379-02-HCCR regarding the Police Building Project. This Budget Modification extends the project end date to 8/31/2016. Additional time is needed to fabricate and install the new exterior fuel tank and radio system.
34. Motion to approve the purchase of one Splash Pad from **Splashpads USA** in the amount of \$17,319.50 for the Herlihy Park, as budgeted. Employees and volunteers will install.
35. Spread on the minutes the following, as listed (Items a-i):
 - a) Resignation of Mrs. Bernadette Cullen, independent contractor for Blighted Properties, effective June 7, 2016.
 - b) Correspondence from Jacky Bell, Hazard Mitigation Assistance Branch (FEMA) approving the City's request for the Period of Performance Extension related to the Waveland Police Building Project through August 31, 2016.
 - c) Claims Docket Transaction #161928 approved by the Board on 5/18/2016 has been voided; the Waste Management contract has been cancelled effective 5/1/2016 per email. (Attached Exhibit).

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- d) Contract between the City of Waveland and DNA Underground, LLC, as approved at the May 18, 2016 meeting for the installation of 2 Flow Meters and Meter Vaults in the amount of \$41,979.00 plus the cost of payment and performance bonds.
 - e) Contract Extension with AMEC Foster Wheeler to July 1, 2017, as approved @ the 5/18/16 meeting regarding the Citywide Drainage Improvements Project.
 - f) Privilege License Report for the Month of May 2016.
 - g) Court Collections Report for the Month of May 2016 (yet to be received).
 - h) Purchasing Clerk Rachel Cullen as the City's designated contact person responsible for communication with Solid Waste Administrator regarding the City's dumpsters needs and concerns.
 - i) Notice of Grant Award from Director of Mississippi Office of Highway Safety/Department of Public Safety, Penny N. Corn, related to the following two grants for the Police Department:
 - 1. **154 Alcohol** for Overtime salaries – Awarded Amount \$20,000.00
 - 2. **402 (PTS) Police Traffic Services** for Overtime salaries –Awarded Amount \$23,110.00
36. Motion to approve the Docket of Claims, Streets Payroll portion only, in the amount of \$14,982.03 as submitted.
37. Motion to consider Executive Session to prompt a closed discussion regarding legal issues, Annexation.
38. Motion to approve entering Executive Session regarding legal issues, Annexation.
39. Motion to exit Executive Session with no action taken.
40. Adjourn